

# Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held in the Village Hall on Monday 06 November 2017 that commenced at 7.30pm.

## Present

Cllrs Derek Partington ((Chair) DP), Barry Pope (BP), Paula Gudger (PG), Ken Blackwood (KBI), Kim Smith (KS), Kenton Bazeley (KBa), Leonie Smith ((Clerk) LS) Cllr David Hugill (DH).

## 1. Public Comment

2 members of the public present.

PCSO Angie Preston – gave monthly report, no criminal activity to report. PCSO Preston informed all present of that the Police Station has now moved to Alverton Court, Crosby Road, Northallerton.

## 2. Apologies and Declaration of interest for any agenda item

Jane Strickland (JS), Cllr Steve Watson (SW)

## 3. Minutes of the October 2017 meeting

Minutes of the October 2017 meeting were agreed and signed off

## 4. Matters Arising

- A. Changes in Data Protection Regulations – From May 2018 there will be changes to the General Data Protection Regulations (GDPR). YLCA have issued a document suggesting 12 steps that we may wish to follow, this has been circulated. It is mainly focussed on the holding of personal information. Need to appoint a Data Protection Officer, for small councils this can be the Clerk – this was agreed. Need to know what information we have, how we acquired it and what we do with it. **KBa** suggested that we probably need to look at what we have currently. **LS, DP** and **KBa** to look into this. Also stated the Parish Councillors and Clerks should not be using their personal email accounts. **LS** to set up email accounts for all with an appletonwiske.com domain name.
- B. Update on planning from YLCA – preceded by a presentation from Mark Harbottle. It was mentioned that any application for planning must be discussed at a PC meeting and if there is not a meeting due to be held and extension of time should be considered. It was also mentioned that we should respond with No Observations if there are none to confirm that the application has been seen. Any objections need to be material planning matters (i.e. HDC core policies or development policies, or national planning policy). We have a copy of the presentation if anyone would like a copy. **DP** will try to get some notes drawn up from this for circulation.
- C. Schedule of Assets – not issued as yet as waiting for the transfer of land to be confirmed. **KBI** mentioned the display boards that were purchased by the Parish Council and suggested they should be on the list.
- D. **Report on progress and outstanding matters from previous meetings –**
  - i. Suggestions for use of the scarecrow festival money towards village infrastructure – Bench is ordered and should be in place by the end of the year.
  - ii. Dog fouling and the school competition – Over 80 posters entered in the competition, HDC Dog Warden has made the winners into signs and displayed them around the village.
  - iii. Allotment Sheds and revised agreement – **LS** to fill in the details and pass to **PG** for distribution to tenants. New agreements to start from 1 January 2018.

- iv. Links between Appleton Wiske Parish Council and ARA – **LS** is working with YLCA on this matter.
- v. Speed reduction to 20mph – **KS** has contacted Area2Thirsk regarding the protocol for getting the speed reduced. Email circulated to state that Appleton Wiske would not qualify for any funding to introduce such speed limits. **KS** has contacted Welbury Parish Council Clerk to ask where the stickers on the wheelie bins in the village stating “30mph for a reason” came from. **BP** has also contacted Rishi Sunaks office and has an email reply stating that they would be prepared to help in any way. **KS** to provide the information requested. YLCA are going to invite a senior police officer to attend a future meeting to discuss 20mph speed limits. **DH** stated that a large part of the issue is funding for the works required to set this limit in place, current policy states that funds should go on repairs and not improvements. It was suggested that we re-publicise the Community Speed Watch around the village. Appleton Wiske Primary School Head Teacher is going to speak to other schools to see how they got the 20mph limits. **KS** asked the question if a speed camera could be placed on Hornby Road. PCSO A Preston said she felt it needed to be an approved site but will follow this up.

**E. Matters arising for information only –**

- **KBI** raised an issue with regard to item 5c in the minutes of the October meeting regarding the Annual Parish Meeting. **LS** requested copy of the notes that **KBI** was reading from to ensure accurate recording in the minutes.

“The following is a copy of the notes that **KBI** used at the Parish Council meeting on the 6<sup>th</sup> November 2017 under the agenda item of Matters Arising from the minutes of the meeting of the 3<sup>rd</sup> October 2017:

1. note that the minutes have now been signed as a true record of the October meeting, and that I was the only member of the Parish Council to declare a personal or prejudicial interest in any part of the agenda or decision taken.

2. Under item 5 (c) the chairman proposed and Cllr Bazeley seconded the proposal that there would be no pictorial review at the May 2018 Annual Parish Assembly. It is my understanding that the Annual Parish Assembly does not come under the remit of the Parish Council other than to call and host the assembly. Further, the Parish Council has no legal power to determine what does or does not take place at the Assembly. The chair has the role of deciding whether anything raised by a member of the public (which at the Annual Parish Assembly includes members of the Parish Council) relates to matters which are relevant to the Parish but otherwise has no discretion on the content of the assembly.

3. If any member of the Parish Council can let me know of any Legislation, protocol or informed expert guidance that contradicts my assertion about the content of the Annual Parish Assembly then please let me know. Otherwise I will consider that none exists.”

- **DP** – Green Bags – we have purchased 70 bags which must be used by the end of March 2018. At this point the licence will have to be repurchased.
- **DP** – raised the issue that we no longer have a solicitor appointed to work on behalf of the PC. Asked **KBa** if we were to appoint the firm that he works for would this be a conflict of interest. **KBa** said he did not think so but would look into this and feedback.

## **5. Correspondence**

- a) YLCA e-mails – issued as they arrive
- b) Request for Vehicular Easement across village green received from Mrs S Fox, Lanes End Cottage – **KBI** stated that the 2006 Act removed the right for a property owner to request the right to acquire access across village green. This means that the PC can no longer grant access. This was queried but **KBI** will send the relevant documentation to the PC members. Response to Mrs Fox to this effect.
- c) Request for assistance towards Village Christmas Tree – agreed to the £190 plus VAT cost for a tree from Croft.
- d) Letter received from Appleton Wiske Pre School as a thank you for the donation towards the fireworks.

## **6. Circulars**

- a. No Other Circulars.

## **7. Planning Matters**

- a) Ground and first floor extension to rear of property – Lanes End Cottage, Front Street, Appleton Wiske – this has since been amended to a single storey extension with pitched roof – No Observations, but a note to be included in the correspondence to Mrs Fox regarding the recreational area in front of the Lord Nelson and to avoid any items being stored on this area.
- b) Retrospective application for partial garage conversion – Anvil Cottage, Front Street, Appleton Wiske – No Observations.
- c) No other planning matters

## **8. Financial matters**

- a. Agreed to pay Appleton Wiske Village Hall £12 for use of Annex for October meeting – BACS payment.
- b. Agreed to pay CT Grounds Maintenance £200.00 for village grass cutting (Oct) – BACS payment
- c. Agreed to pay Whitegates £986.99 for village planting – BACS payment
- d. Agreed to pay Leonie Smith £654.97 for new village bench (Corido) – BACS payment
- e. Agreed to pay Leonie Smith £35.00 for Green Bags for Garden Waste (HDC) – BACS payment
- f. Agreed to pay Sam Turners £698.35 for Village Fire Works – BACS payment.
- g. Set Precept & Budget for 2018/19 financial year – to be finalised at December meeting.
- h. Acknowledge receipt of £820.00 from AiB – donation towards village planting
- i. Acknowledge receipt of £10.35 Wayleave
- j. Any other financial matters

## **9. Reports from Representatives**

- **Village Hall** – PG was unable to attend the latest meeting but has not had any feedback.
- **LS** mentioned the new signage in Hornby that shows a map of the village, **DP** to look into this.
- **KBI** mentioned that only 8 people have stated they are interested in attending the Defibrillator familiarisation session on 13<sup>th</sup> November. **KBI** to put a note in the shop and send another email reminder to say places are still available.

## **10. AOB for information or November agenda**

- **KBI** raised concern regarding the fact that HDC will only collect Xmas trees from those people that have a Green Bin Licence and is concerned that there will be trees left lying around the village, in particular on the village green. Possibly put a notice on the village notice board to remind people of this fact and to think before they purchase, remind people that trees can be taken to the tip.
- **All Councillors to provide LS** with articles for newsletter by the agreed quarterly deadlines of 15 January, 15 April, 15 July & 15 October.

## **11. Public Comment**

Noticeboard – it has been noted that posters that are still in date have been removed from the noticeboard and replaced with other information. The noticeboard outside the shop is purely for Parish Council use (centre board) and village notices (left and right). Any other information should be displayed on the other board on the opposite side of the road from No. 1 Front Street.

Meeting closed at 8:45 p.m.

Next meeting Monday 04 December 2017