

Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held in the Village Hall on Wednesday 03 January 2018 that commenced at 7.30pm.

Present

Cllrs Derek Partington ((Chair) DP), Ken Blackwood (KBI), Jane Strickland (JS), Leonie Smith ((Clerk) LS) Cllr David Hugill (DH), Cllr Steve Watson (SW)

1. Public Comment

No members of the public present.

2. Apologies and Declaration of interest for any agenda item

Kim Smith (KS), Kenton Bazeley (KBa), Barry Pope (BP), Paula Gudger (PG)

3. Minutes of the December 2017 meeting

Minutes of the December 2017 meeting were agreed and signed off

4. Matters Arising

- A. Changes in Data Protection Regulations – From May 2018 there will be changes to the General Data Protection Regulations (GDPR). We have received information from YLCA to say they are challenging MPs to say that Parish Council with a precept of less than £25,000 should not have to meet these requirements. DPO cannot be the clerk so this service will now have to be paid for as is required to be an external body. This item needs to remain on the agenda for the time being
- B. Dog Fouling – reports of dog fouling at Smithy Green and a dog owner was named. Suggested that we again put an item in the newsletter detailing how to contact the Dog Warden to report matters. **SW** to contact the Dog Warden re the signage that was put up and **LS** to contact the School regarding the original posters.
- C. **Report on progress and outstanding matters from previous meetings –**
 - i. Suggestions for use of the Scarecrow Festival Money towards village infrastructure – **DP** has looked at the map in the Lord Nelson and the drawings are as discussed at the last meeting. Suggested that **PG** contact the Clerk at Great Smeaton and Hornby to see how they went about putting their signs together. The bench will be delivered either on the 11th or 12th January – **DP** to arrange delivery on these dates and then installation.
 - ii. Links between Appleton Wiske Parish Council and ARA – Richard Johnson has emailed regarding this matter. **LS** has a copy of the land registration documentation. Other paperwork will be passed when the transfer of land from HDC has gone through.
 - iii. Schedule of Assets – Needs to be finalised by May 2018.
 - iv. **DH** is still working on the light at the layby at the school and is meeting with a gentleman (James Smith) to discuss this and a similar situation at another school.
- D. **Matters arising for information only –**
 - **DP** – thanked **KBI** regarding the easement information sent through regarding Pear Tree Cottage. **KBI** said there will be more to come as goes through his archives.
 - Local Green Space – **DP** has spoken with HDC to remind them that it was previously agreed that this would also include allotments, churchyard, recreation field and the two bits of land on Hunters Ride and the Paddock.

- **DP** informed all present that **LS** has given her resignation from the role of Clerk and Responsible Financial Officer to the Parish Council. **LS** has offered to complete the financial year and submit the end of year annual returns which are normally signed off in the June meeting but after this will no longer continue in the role.
- **KBI** asked if **LS** could please check regarding White Rose updates as it has been sometime since we last received any updates.

5. Correspondence

- a) YLCA e-mails – issued as they arrive

6. Circulars

- a. No Other Circulars.

7. Planning Matters

- a) Field South of Village Hall, Front Street – outline planning permission for 5 houses. This will be discussed at the February Planning committee meeting at the earliest. **DP** has sent a draft response to all for comment, including suggestions from **SW**. **LS** to send final draft to HDC by 5th January. **SW** will request that this is called into the planning committee meeting.
- b) Southfield, Southfield Farm, Appleton Wiske – alterations to existing house, construction of new porch and relocation of former porch at rear – No observations
- c) No other planning matters

8. Financial matters

- a. Set Budget for 2018/19 financial year – **KB** to look at the figures for Defibrillator maintenance costs and feedback
- b. Agreed to pay Appleton Wiske Village Hall £12.00 for use of Annex for December meeting – BACS payment.
- c. Agreed to pay Leonie Smith – Clerks salary £331.40 – BACS payment
- d. Agreed to pay HMRC £82.80 – chq no. 160
- e. Agreed to pay Rennison Tree Specialists £210.00 for removal of white beams from outside Ivy Croft – Front Street – BACS payment
- f. Agreed purchase of external hard drive to back up all Parish Council documentation – Transcend 1TB 2.5 inch USB 3.0 Military Grade Shock Resistance Portable Hard Drive £55.11.
- g. Any other financial matters

9. Reports from Representatives

- Defibrillator – lighting to be positioned near to the defib that is self-powering to light up the area in order to make it more visible for entering the code. **KB** to get some prices.
- Defibrillator – **DP** asked if the code for the Defib was in the noticeboards now – **KB** gave the number to **DP** so he will put this in the boards again.

10. AOB for information or February agenda

- **All Councillors to provide LS** with articles for newsletter by the agreed quarterly deadlines of 15 January, 15 April, 15 July & 15 October.

11. Public Comment

Meeting closed at 8:20 p.m.

Next meeting Monday 05 February 2018