

Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held in the Village Hall on Tuesday 01 May 2018 that commenced at 6.45pm.

Present

Cllrs Derek Partington ((Chair) DP), Paula Gudger (PG), Kim Smith (KS), Kenton Bazeley (KBa), Ken Blackwood (KBI), Leonie Smith ((Clerk) LS),

1. Public Comment

1 member of the public present. Query re the agenda item relating to the ARA and Parish Council. Is this an issue due to insurance? It was noted that the PC are currently looking into this matter alongside the ARA.

2. Apologies and Declaration of interest for any agenda item

Barry Pope (BP), Jane Strickland (JS), Cllr David Hugill (DH), Cllr Steve Watson (SW)

3. Minutes of the April 2018 meeting

Minutes of the April 2018 meeting were agreed and signed off

4. Matters Arising

- A. Changes in Data Protection Regulations – YLCA have offered assistance with the role of Data Protection Officer as this cannot be the clerk and has to be an independent individual. However, there would be a charge for this. **DP, KBa & LS** still to meet outside the meeting to look at Audit. It was suggested that the new clerk also attends this meeting and **KBI** also expressed an interest in attending. **KBa** to produce a simplified guide for councillors on the information received to date. **KBI** has asked if it is still alright carry on with the Neighbourhood Watch emails on behalf of the Parish Council. The implications of this re GDPR need to be clarified and **KBI** is waiting for further information from Neighbourhood Watch. **KBa** also to consider implications of use of CCTV in the village.
- B. Grass Cutting for Broadacre properties on Front Street – Val Hills (no. 4) has requested that the grass outside her property be included in the grass cutting rota. Since this request this grass has now been cut. For future if there are requests for PC to cut Broadacres land then we would look to be reimbursed by Broadacres.
- C. Appointment of new Parish Clerk and Responsible Financial Officer – Sue McDonnell, Willow End, Front Street, has applied for the role and her details have been circulated to all. **KBI** suggested that we get an application form completed and take up references but it was felt that the information that was needed was already on the CV that had been circulated. Any references would realistically only confirm dates of employment and position held, if employers will even provide them. Contract to be issued with a probationary period of 6 months. Formal structure to be put in place for future vacancies. **SMc** to take over from June meeting, **LS** to produce agenda and accounts for sign off, **SMc** to take over minutes from this point on.
- D. **Report on progress and outstanding matters from previous meetings –**
 - i. Suggestions for use of the Scarecrow Festival Money towards village infrastructure – **KBI** has investigated dog poo bag dispenser post with prices. Agreed that one be purchased and positioned in the churchyard area. Suggestion of bollards on edge of village green by the Lord Nelson or possibility of posts with ropes.
 - ii. Links between Appleton Wiske Parish Council and ARA – This is still under review as the question of insurance still needs to be clarified. It is expected that this will be concluded this month.

- iii. Schedule of Assets – Agreed as per status quo with the additions (noticeboards, bench, defib and box), need to add on the display boards.

E. Matters arising for information only –

- a. Road section C2 has now had cones placed in the worst areas, email to be sent to Highways asking for clarification on what action is being taken.
- b. **KBI** is awaiting quotes for the damage to the village green caused by BT.

5. Correspondence

- a) YLCA e-mails – issued as they arrive
- b) Letter from Pre School requesting permission to hold the fire works display again in November 2018. No objection from the Parish Council but passed to the ARA as this event is on their area of the field.
- c) Any other correspondence

6. Circulars

- a. No Circulars.

7. Planning Matters

- a) Appeal re Field South of Front Street planning application. **DP** has requested from HDC advise on what action the PC should be taking moving forward with this application. Kevin Ayrton is the Planning Officer dealing with this and has asked DP to phone him. Additional information/evidence may need to be forwarded to the inspector regarding the issues of flooding and with drive way access on a hazardous bend.
- b) No other planning matters

8. Financial matters

- a. Agreed to pay Appleton Wiske Village Hall £12.00 for use of Annex for April meeting – BACS payment.
- b. Agreed to pay Leonie Smith £22.80 postage of newsletters – BACS payment.
- c. Acknowledge receipt of £6.25 allotment rental from P Smith.
- d. Request from Scarecrow committee for St Johns Ambulance payment of £276.00 at the time of festival and a donation will be given towards the cost the Scarecrow funds
- e. Any other financial matters - **DP** has written to the Clerk at Great Smeaton and Hornby regarding grass cutting costs and precepts.

9. Reports from Representatives

- **PG** – allotments rental still outstanding for allotments 2 & 4 and a note to be put with the request for rent regarding the removal of the second shed in allotment 4.
- **PG** – asked what is happening re the village map. At the last meeting it was suggested that there might be other things that the money could be spent on e.g. dog poo bag dispenser. It was also mentioned that the Village Hall Committee were the ones that requested the signage and therefore we should pass this back to them

10. AOB for information or June agenda

- **All Councillors to provide** articles for newsletter by the agreed quarterly deadlines of 15 July, 15 October, 15 January & 15 April.

11. Public Comment

Meeting closed at 7:40 p.m.

Next meeting Monday 04 June 2018

Signed

Date

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