

## Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held in the **Village Hall Meeting Room** on **Monday 01 July 2019** that commenced at 7.30 pm.

### Present

Cllrs Derek Partington (DP(Chair)), Ken Blackwood (KB (Vice-Chair)), Richard Hauserman (RH), Jackie McReddie (JR), David Hugill (DH), Sue McDonnell (SM (Clerk)).

**1. Public Comment** None

### **2. Apologies & Declaration of interest for any agenda item.**

Apologies - Steve Watson (SW), Claire Gill (CG), Dougie Beveridge (PCSO).  
No Declarations of Interest.

### **3. Minutes of the June 2019 meeting.**

Minutes of the June 2019 Meeting were agreed and signed off.

### **4. Update on filling the 2 vacancies**

**SM** had received a letter from a village resident applying to be considered as a Councillor and Members would have co-opted him but **SM** had not received a reply from her letter to HDC, informing them of the 2 vacancies. **SM** to contact HDC to chase up the form to advertise the vacancies.

### **5. Matters Arising:**

- a) A Code of Conduct for the PC had been drafted by **DP** previously and circulated. Resolved that it is adopted by the Council.
- b) Appointment of Representatives – List was drafted but need to know **CG**'s preferences and new posts when filled. **KB** informed the meeting that he is Vice Chair of the Hambleton Branch of YLCA and agreed to be Internal Auditor, checking info after 3 or 6 monthly report completed and after 9 months. **JM** and **CG** to use Council e-mail addresses now. **JM** volunteered to be Street Lighting representative. **DH** informed the meeting that NYCC street lights are labelled in black and yellow, HDC ones are green and white.
- c) Changes in Data Protection Regulations (GDPR) – DP had circulated the amended version received from Kenton Bazeley on 30 June. Members to comment before next meeting. **KB** had looked into the GDPR fee and found that from April 1<sup>st</sup> 2019 Parish Councils' previously exempt from paying registration fees and the PC would have to pay £40 p.a. reduced to £35 if paid by DD. Resolved that **SM** will register and pay and agree to pay by DD. **SM** offered be GDPR Representative.
- d) CCTV camera – **KB** had checked with the landlord of the Lord Nelson Pub and he does have access to the CCTV data but never looks at it. **JM** and others were concerned about data protection and whether landlord's family would have access to the data. Best solution may be to take it down – decision to be made at the next meeting.
- e) Defibrillator – **KB** reported that there was no need for a contract and for the Council to pay £150 p.a. for it. He reported that batteries can probably be purchased from Sam Turners and that Rob Little would be able to change the pads when necessary. They had been changed by Rod Winter in December and the PC may have to pay £40 for that. Resolved that **SM** reply to him.
- f) Recreation field transfer of land from HDC – next steps. **KB** knows someone with legal experience who worked at HDC and will cast an eye over the legal documents for the PC. Resolved that **KB** contact him to discuss and contact Laura Venn at HDC to ask for the documents again that she sent to **KBa**. Meeting with ARA needed to agree who takes what responsibility following the land transfer – all council members expressed an interest in being

- present. Resolved that **DP** organise it before next PC meeting. Also need to determine whose responsibility it is to check the play equipment – weekly?
- g) Improvements to area outside village shop – **KB** has taken a large colour photograph of the area - resolved that he draw a draft plan. Cllrs were concerned that resident of Lime Tree House had stated that it said in her deeds that she could access her house by car across the village green at all times. This had not been agreed by the PC who had not been consulted.
  - h) Notice board – needs teak oiling and sealing again – Resolved that **KB** action and lower it. **DP** and **SM** stated that they had both slipped on the wet grass in front of the notice board and almost fallen. Land in front of notice board needs to be flat – grass dug out and maybe a couple of paving stones put in.
  - i) Maintenance of village benches and tables outside Lord Nelson pub – latter need repair and maintenance. Tables were donated and PC gave permission for their erection. Resolved that **RH** and **KB** action this. Bench outside Willow End would cost £350 to replace. Resolved that **DP** organise maintenance before autumn – any expenditure agreed in principal by PC members.

## 6. Correspondence.

- a. YLCA e-mails – previously circulated.
- b. **SM** reported that letters and forms re grass cutting had been received. 7 residents did not want their grass cutting and a further 21 who had replied did. **DP** read out the list and comments from residents. **JM** had 2 late forms who also wanted their grass cutting. Resolved that **SM** contact the contractor with the list of residents who don't want their grass cutting, explaining where the properties are and write to the 7 residents explaining that it is their responsibility to maintain the grass outside their properties otherwise it will be cut by the PC. In view of the number of complaints, the grass cutting contract will be reviewed at the end of the growing season.
- c. YLCA – Hambleton Parish Liaison meeting on Thursday 18<sup>th</sup> July - **KB** and **RH** to attend.
- d. NALC LO9-18 - Website and Mobile Applications Access (No. 2), new regulations coming in later this year – deferred to next meeting.
- e. Letter from Westbrook House re garages at the rear of property – **DP** reported that Broadacres said they are coming out today to clear up the mess. Resolved that he will check and report back if necessary.

## 7. Circulars.

- a) None received.

## 8. Planning Matters.

- DP** had attended the Planning Committee on 27 June because the PC comments on 19/00834/OUT had not been included in the officer's report.
- a. Officers Report - Little Hornby Farm, Hornby Road Construction of a detached dwelling – 19/00689/FUL. The application was granted subject to an additional condition regarding the overall height of the building.
  - b. Officers Report - Outline application for construction of 2 dwellings - Land to West of Smithy Green Hornby Road. – 19/00834/OUT. A supplementary sheet was made available by the planning officer to the Planning Committee giving the PC comments on this application and a letter of opposition from a resident. The application was granted subject to two additional conditions regarding the overall height of the buildings and that they must be bungalows.
  - c. Construction of steel framed agricultural building for the storage of hay, straw products and agricultural machinery – Old Hall Farm, Hornby Road – 19/00920/FUL – members had no comments.
  - d. 19/01294/FUL. An amended application had been submitted regarding the rear extension to Stockton House. This was a delegated decision. Members

recalled that planning permission had been given previously and work had already started. Resolved that **DP** will compare it to the original and report back on any changes.

## **9. Financial Matters**

- a. Tree survey – **KB** reported that the survey will take place during July this year
- b. Agreed to pay Appleton Wiske Village Hall £12.00 for use of Annex in June meeting – BACS payment.
- c. Agreed to pay Clerk's salary Apr to June £331.40 – BACS payment.
- d. Agreed to pay HMRC £82.80 tax – On-line payment.
- e. Agreed to reimburse Clerk for black printer toner £18.35, printer paper £2.95, envelopes £1.50 and 2<sup>nd</sup> class and large letter postage stamps £10.64 total £33.44 – BACS payment.
- f. Induction Course for new councillors – agreed to pay YLCA £115.00 for **RH** to go on 20<sup>th</sup> July – BACS payment.
- g. Proposed to pay YLCA £33.57 for 8 Good Councillors Guides – **KB** had found that the 'Good Councillors Guide' was available on the YLCA website and could be printed off. **SM** stated that she preferred the book and as it was recommended by YLCA so would buy her own. **KB** offered to print a copy for **JM** and any other councillors who want one.
- h. Agreed to order 11<sup>th</sup> edition of Local Council Administration £110.99 BACS payment.
- i. Agreed to pay C.E & C.M Walker Ltd for grass cutting 21<sup>st</sup> March and April £540.00 and for May £270.00 – Cheque payment.
- j. Agreed to register for GDPR and to pay the £35 fee by BACS.
- k. Income received from Appleton in Bloom £250 re Whitegates invoice.

## **10. Reports from Representatives**

- a) **DP** reported that he had a bank statement from AIB now and the accounts were being audited.
- b) **DP** asked **DH** when the road C2 would be repaired. He didn't know but **KB** had been told between May and August.
- c) **JM** would like signposts on Hornby Road near the Lord Nelson pointing to the Village Shop but didn't know what permissions she needed or how to go about it. This had been discussed with the Village Hall Committee some time ago and had been agreed in principle by the PC. **RH** agreed to a sign being outside his house.
- d) **JM** showed members the minutes from Appleton Players and said that she had showed **SM** and they both liked the format. **JM** said she would like dates for actions to be completed by if possible. **DP** replied that wasn't always possible to provide dates. Resolved that **SM** would circulate it and put it on next month's agenda for discussion.
- e) **KB** was given permission to buy more dog waste bags.

## **11. Items for next month's agenda**

**DP** and **SM** to attend a free half day course on 4<sup>th</sup> July run by HDC for Chairs and Clerks.

**12. Public Comment** – None.

## **13. Date and time of next meeting**

Meeting closed at 9 35 p.m. - Next meeting at 7.30 p.m. on Monday 2nd September 2019.

Sue McDonnell, Clerk, Appleton Wiske Parish Council