

Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held in the **Village Hall Meeting Room** on **Monday 02 September 2019** that commenced at 7.30 pm.

Present

Cllrs Derek Partington (DP(Chair)), Ken Blackwood (KB (Vice-Chair)), Jackie McReddie (JR), Steve Watson (SW), David Hugill (DH), Dougie Beveridge (PCSO), Sue McDonnell (SM (Clerk)).

1. Public Comment Police Report – Dougie Beveridge circulated copies of his report which showed no incidents this month.

2. Apologies & Declaration of interest for any agenda item

Apologies - Richard Hauserman (RH), Claire Gill (CG).

No Declarations of Interest.

3. Minutes of the July and August 2019 meetings

Minutes of the July and August 2019 Meetings were agreed and signed off.

4. Co-option of new Parish Councillors

Richard Johnson (RJ) and Simon Cooper (SC) were present at the meeting and were co-opted as Members of the PC. They signed Declarations, which were also signed by the Clerk. Both took their Declaration of Interests forms away to complete and **SC** is to forward a more detailed letter to **SM**.

4. Matters Arising:

- a) Appointment of Representatives – Draft list had been circulated, **SM** reported that **CG** agreed to take on the Facebook page and the empty slots were filled. **SM** to update and re-circulate the final list.
- b) Changes in Data Protection Regulations (GDPR) – **DP** had circulated the original documents prepared by **KBa** and not received any feedback. He has amended the original reports and it was resolved that he will circulate them for comments with a view to approval at the next meeting. **SM** has registered the PC for GDPR with the ICO and had just received the Direct Debit form to complete and send off.
- c) CCTV camera – Resolved that the CCTV camera be taken down and offered to the school as it is little used. **DH** stated that the grant to buy it originally came from NYCC and that they should be asked if they want it, The recording wipes when full. **RJ** knows how to erase the data.
- d) Recreation field transfer of land from HDC – Resolved that the PC will take over the piece of land currently owned by Hambleton DC then lease it to the ARA for 99 years at a peppercorn rent. The PC needs a solicitor to take this forward, **DP** suggested Hunt and Wrigley. Resolved that he contacts them to check their expertise in this area and obtain an estimate. **RJ** said that Coles had estimated £500 to £700 for the land transfer. Resolved that he asks them if they have previously dealt with PC work. **SW** to ask Denise Pearce at HDC who they have dealt with in the past. Informal meeting with ARA took place on 20th August. Notes from the meeting previously circulated by **SM** to PC Members and LS for ARA. **RJ** asked for a copy, **SM** to e-mail it.
Telephone mast – need to check with HDC that it is legally allowed on recreational land. **RJ** to check. Insurance was discussed and the fact that the PC's insurance company BHIB stated that if there was an issue in the skate park or tennis courts the ARA would not be covered as they need their own insurance. BHIB stated that it does not matter who owns the asset but it should be insured by the body responsible for day to day running and maintenance. Recharge to ARA to remain until their own insurance is in

- place. **SM** has checked the query re the pavilion and it is on the PC's asset list, valued at £1. **SM** to pass the info on to LS of the ARA.
- e) Improvements to area outside village shop – **KB** has drawn a plan of the area and will contact people who live close to the shop and ask them to draw on it what they would like to see before the November meeting. Lime Tree House – PC concerned they have not been asked for an easement but the occupant states that it is in her deeds that she has permission to cross the green and park there.
 - f) Notice board – **KB** and **JM** took the left section down a few days ago and **KB** has given it 3 coats of teak oil and lowered it. Other 2 sections still to do in the next 2 weeks then the land in front of notice board needs to be dug out and paving stones put in its place.
 - g) Benches outside Lord Nelson pub – **KB** and **RH** to start repairing and oiling them now that the Hog Roast is over. **SM** mentioned that the block paving closest to the pub and the cut through to Baker Street need spraying with weedkiller. **DP** thinks P Robson may have a spraying licence. Resolved that **SM** contact him to check.
 - h) C2 road to Picton – **DP** reported that several small holes have been filled in but majority of potholes still to do and needs resurfacing. Now half way through financial year – resolved that **DP** write to NYCC re both roads and **DH** to ask them too.

5. Correspondence.

- a. YLCA e-mails – previously circulated.
- b. Questions were asked about the forms for temporary storage of items on the village green and that some residents did not know about them and hadn't completed one. Resolved that **SM** circulate blank form so that Members know what it looks like and to circulate completed forms.
- c. Several letters of complaint had been received re grass cutting. Resolved that the current contract is terminated at the end of the grass cutting season and that **SM** brings previous quotes to the next meeting
- d. YLCA – Hambleton Parish Liaison meeting – **KB** reported that the Local Plan consultation only allowed people to comment on the methodology of compiling it – soundness and legality. **DP** has a copy if needed. Friarage Hospital – problem is lack of anaesthetists. Was a shortage, no backups available from James Cook, and one long serving one decided to leave. No-one currently well enough qualified to take over. **RJ** suggested contacting Catterick as may be former anaesthetists working there.
- e. NALC LO9-18 Website and Mobile Applications Access (No. 2), - new regulations coming in October this year – **KB** reported that the PC is largely compliant just need to ensure on website that all pictures are labelled with details of what they are and not just numbered.
- f. NALC Elections survey – **SM** to respond.
- g. Future website and e-mail hosting – Current e-mail host provider is retiring in a year's time – put on agenda in 3 months' time.
- h. Appleton in Bloom – **DP** reported that the Accounts had been audited and resolved that he will pay the balance over to the PC before next month's meeting.

6. **Circulars.**

- a) CPRE magazines received – **KB** taken them to read.

7. **Planning Matters.**

- a. Reserved matters application for the replacement dwelling as approved at Outline Stage at Little Hornby Farm, Hornby Road, 16/02735/OUT
- b. Officers Report – Application for a detached dwelling, former Little Hornby Farm, 19/00689/FUL – Granted subject to restriction on roof height.

- c. Officers Report - Outline application for construction of 2 dwellings - Land to West of Smithy Green Hornby Road, 19/00834/OUT – Granted subject to restriction on roof height and that they remain as bungalows.
- d. Stockton House, Front Street - Single storey flat roof extension as amended 28 July 2019 19/01294/FUL – Granted. **DP** reported that although the amendment was for a larger extension, it had a flat roof instead of sloping which may impact less on neighbours living at rear.
- e. Construction of steel framed agricultural building for the storage of hay, straw products and agricultural machinery, Old Hall Farm, Hornby Road, 19/00920/FUL - Granted.

8. Financial Matters

- a. Clerk's salary and hours of work – report to be discussed at a separate meeting to take place shortly and the Clerk to be informed of the outcome before next meeting.
- b. Tree survey – **KB** reported that the survey will take place this month.
- c. Agreed to pay Appleton Wiske Village Hall £24.00 for use of Annex for July and August meetings – BACS payment.
- d. Agreed to pay Clerk for McAfee protection for the pc £89.99 – BACS payment.
- e. Agreed to pay C.E & C.M Walker Ltd for grass cutting June and July plus August 2nd £180.00 and £270.00 – Cheque payment.
- f. Agreed to pay CPRE subscription £36.00 – BACS payment.
- g. Agreed to pay Paul Robson £168.00 for cutting playing field 4 times in August – BACS payment.
- h. Proposed to pay Hambleton DC for election £100.00 – BACS payment.
- i. Income received from HMRC VAT 2018/19 £621.91.
- j. Income received from Northern Powergrid £4.60.
- k. Agreed to pay Blades Decorators for redecoration of Village Hall £5,470 plus VAT £1,094.00, total £6,564.
- l. Acknowledged receipt of cheque from Village Hall Committee £5,470.
- m. Acknowledged Quarter 1 Income and Expenditure reports

9. Reports from Representatives

- a) **JM**'s suggestion of a new format for the minutes was accepted on a trial basis.
- b) Feedback from new Councillor's induction course – resolved deferred to next month.
- c) **KB** reported that a defibrillator battery will cost £180 plus VAT and £10 for delivery. Resolved that he order one from St Johns Ambulance. New monitor needed for defibrillator – when green light goes red still 9 uses left in the battery but needs changing soon. **JM** agreed to do that. **KB** reported that pads were changed in November last year and need changing every 2 years at a cost of £25.
- d) **JM** reported that a new football team had been formed in the village but the goalposts need to be moved as now the MUGA pitch is in the way. Resolved that **RJ** contact the ARA to request that they are moved.

10. Items for next month's agenda

KB reported his concern about the lack of legal information in the village hall filing cabinet, e.g. deeds from playing field purchase. He suggested making a list of what is in there to ascertain what is missing. **SM** to file last year's papers in there soon and throw out papers over 7 years old if not important. Resolved that she contacts **KB** afterwards and they compile the list together.

11. Public Comment – None.

12. Date and time of next meeting

Meeting closed at 9 50 p.m. - Next meeting at 7.30 p.m. on Monday 7th October 2019.