

Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held in the **Village Hall Meeting Room** on **Monday 07 October 2019** that commenced at 7.30 pm.

Present

Cllrs Derek Partington (DP(Chair)), Ken Blackwood (KB (Vice-Chair)), Jackie McReddie (JR), Richard Hauserman (RH), Richard Johnson (RJ), Simon Cooper (SC), Steve Watson (SW (HDC)), Kim Laws (PCSO) and Gemma Newsome (PCSO), Sue McDonnell (SM (Clerk)), 1 member of the public.

1.	<u>Apologies & Declaration of interest for any agenda item</u>	<u>Action</u>
	Apologies - David Hugill (DH), Richard Hauserman (RH), Claire Gill (CG). No Declarations of Interest. DP informed Cllrs that CG had tendered her resignation. Resolved that SM deal with the vacancy.	SM
2.	<u>Minutes of the September 2019 meeting</u>	none
3.	<u>Police Report</u> – Kim Laws and Gemma Newsome (PCSO’s) circulated and discussed copies of the report which showed no incidents this month.	none
4.	<u>Matters Arising</u>	
a)	Appointment of Representatives – SM had circulated updated list but CG will no longer be responsible for Facebook Page. JM uses Facebook and will assist whoever is going to take on the role. Resolved to defer Facebook item until vacancy filled.	SM
b)	GDPR training for SM and SC. KB has already had GDPR training. Resolved that SM confirm the course on 10 th October for both at a total cost of £40 plus VAT.	SM/SC
c)	CCTV camera – School have been asked if they want the camera. DH had asked that if not wanted could it be donated to Brompton PC. Resolved that if school have first choice, then Brompton PC but costs of removal to be paid by recipient.	KB/DH/ SM
d)	Recreation field transfer from HDC and ARA – selection of a solicitor. DP and RJ had obtained quotes, cost going to be about £1,500. HDC had previous dealings with one of the solicitors, Hunt & Wrigley. Unclear whether PC had agreed to pay ARA solicitors costs. Resolved to find out if ARA had appointed a solicitor yet to avoid conflict of interest and KB to look into the cost with a conveyancing company. SW did not think HDC would deal with a conveyancing company. Need to check if HDC are passing on any solicitors’ costs. KB queried whether the Parish Council should be spending a large portion of the precept on the land transfer. Resolved that leaving the status quo be considered at a future meeting.	RJ/KB/ SW
e)	Tree Survey – done but report not received yet. Briarmede residents have requested that the tree outside their house is trimmed. Resolved that DP request that TPO’s are put on two Black Poplar trees planted on recreation field in 2004 and that KB chase up the arboriculturalist’s report.	SM/DP /KB
f)	Notice Board – KB was thanked for teak oiling and lowering notice board. He has the paving stones and is waiting for some dry weather. RH and SC offered to help. Several sources were suggested for a wooden board above the notice board with ‘Appleton Wiske’ on it. Resolved that KB check prices with them all.	KB/RH/ SC

g)	Improvements to area outside shop - KB is waiting for responses from the 5 property owners that live close to the shop on what they would like to see. 2 responses received so far. DP and KB want to see proof of easement across the village green from 1 resident.	KB
h)	Maintenance of benches and tables in village – RH is currently working on one bench from outside Lord Nelson pub. Resolved that he can purchase preservative and teak oil.	RH
i)	Weedkilling on block paving outside Lord Nelson Inn and footpath to Baker Street. JM had obtained an estimate. SM having difficulty in finding someone with knapsack spraying licence - John Johnson had been suggested. Resolved that JM contact him and proceed with cheapest estimate, when appropriate time of year.	JM
5.	Correspondence.	
	a) YLCA e-mails – previously circulated. b) 20/21 grass cutting contract – SM brought previous tenders from 2019/20 which were discussed and 2 more potential tenderers agreed. Resolved that SM to contact all except current contractor re 2020 grass cutting only. c) Bonfire night event – letter from Pre-school requesting permission to hold it on 9 th November and donation from PC – Resolved that Pre-school can hold event but donation not requested in letter. d) Briarmede Front Street – change of name to ‘The Reading Rooms – noted. e) The Pensions Regulator – Re-enrolment and re-declaration – Resolved that SC will complete this 2 stage process. f) HDC Parish Liaison Meeting Minutes – 18 th July 2019 – passed to KB who attended. g) Citizens Advice Mid-North Yorkshire – request for donation – Resolved to take no action. h) Herriot Hospice Homecare Make a Will Month – Resolved to place on notice board.	SM SM SC None None SM
6.	Circulars a) Letter from Warm & Well in North Yorkshire – Resolved to place on Notice Board	SM
7.	Planning Matters a) Former Little Hornby Farm, Hornby Road Construction of a detached dwelling with parking and detached double garage – 19/01919/FUL. – Resolved DP will reply to Planning re roofline height. b) Emmerson House, proposed replacement of existing dilapidated shed – 19/01756/FUL – No observations.	DP SM
8.	Financial Matters a) Parish Precept 2020/2021 – letter from HDC and budget priorities – SM to prepare draft budget for next meeting with a view to final approval by December meeting. SM to circulate current budget to new Cllrs. b) Agreed to pay Appleton Wiske Village Hall £12.00 for use of Annex for September meeting – BACS payment. c) Agreed to pay Clerk’s salary for July to September – BACS payment d) Agreed to pay HMRC for Clerk’s PAYE – On-line payment. e) Agreed to pay C.E & C.M Walker Ltd for grass cutting 13 and 22 August. £180.00 – Cheque payment. f) Agreed to pay Restarting Hearts for defibrillator pads £40.00 – BACS payment. g) Agreed to pay ROSPA for playground inspection £164.40 (net £137.00 to be reimbursed by ARA) – BACS payment.	SM

	<p>h) Agreed to purchase 8 Councillors Guides from YLCA at a cost of £33.57 – BACS payment. KB stated that he did not need one.</p> <p>i) Income received precept from HDC £3,275.00.</p> <p>j) Income received from Northern Powergrid £5.75.</p>	<p>None</p> <p>None</p>
9.	<p><u>Reports from Representatives</u></p> <p>a) Feedback from New Councillors Induction Course – RH stated he had enjoyed the course and would recommend it for new Cllrs. DP presented him with attendance certificate.</p>	<p>None</p>
10.	<p><u>Items for information or next month's agenda</u></p> <p>a) Allotment - JM reported that Stephen Cole will keep allotment until end of calendar year then give it up.</p> <p>b) DP asked SM to keep a page number free before Oct minutes for recording the private meeting re Clerk's salary and number of hours – SM to provide DP with payroll contact details</p>	<p>DP/SM</p>
11.	<p><u>Public Comment</u> – Michelle Thompson (MT) has returned to the village after 34 years and has many skills which she would like to use to help the village. Resolved that MT sends her information to the Clerk for circulation.</p>	

Meeting closed at 9.30 pm. Next meeting Monday 4th November 2019 at 7.30 p.m.

Sue McDonnell, Clerk, Appleton Wiske Parish Council