

Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held in the **Village Hall Meeting Room** on **Monday 2nd December 2019** that commenced at 7.30 pm.

Present

Cllrs Derek Partington (DP(Chair)), Ken Blackwood (KB (Vice-Chair)), Richard Hauserman (RH), Richard Johnson (RJ), Michelle Thompson (MT), Sue McDonnell (SM (Clerk)), Steve Watson (SW (HDC)), 2 members of the public.

1.	<u>Apologies & Declaration of interest for any agenda item</u>	<u>Action</u>
	Apologies - Jackie McReddie (JR), David Hugill (DH), Ethan McQue (PCSO). Declaration of Interest. From DP re item 9g).	none
2.	<u>Minutes of the October 2019 meeting</u>	
	Minutes of the October 2019 Meeting were agreed and signed off.	none
3.	<u>Police Report</u> – had been received and circulated. One incident of auto crime had been reported for November.	none
4.	<u>Matters Arising</u>	
a)	GDPR - YLCA checklist update and Public Privacy Policy. DP reported that Simon Cooper has tendered his resignation from the PC. MT offered to be our new GDPR representative and she will work on updating the Public Privacy Policy. SM to contact Simon Cooper to obtain copy of YLCA checklist progress so far and pass on to MT. DP to pass to MT copies of the policies developed by Kenton Bazeley in 2018 plus any other relevant GDPR documents.	SM/MT/DP
b)	CCTV camera – update on donation of the camera to Brompton PC. SM reported that Brompton PC would like the camera and are currently looking for quotes to take it down and relocate it. RJ reported that the landlord of the Lord Nelson Inn had reported a noise problem with the camera. SM to find out more about it and pass it on to Brompton PC.	SM
c)	Grass Cutting Contract 2020 – SM gave the one tender received to the Chair. DP asked her to chase up the other tenderers to ascertain if they hadn't had enough time to tender and extend the deadline. If not interested she could include more contractors from the On Your Doorstep magazine. Decision deferred to next meeting.	SM
d)	Recreation field transfer from HDC and ARA – selection of a solicitor. SM had checked with HDC and there will be no costs passed on to the PC from them. Resolved that Freeman Johnson be engaged to act for the PC in the land transfer from HDC. KB to action. RJ to register the narrow strip of land omitted from the Land Register currently, called Possessor Retitle. Transfer of ARA land to be deferred until later, then planned to transfer both pieces to the PC.	KB/RJ
e)	Tree Survey – Only one quote received so far. Resolved that SM get in touch with the other potential contractors to hopefully obtain more estimates. Item deferred to next meeting. Invoice not received yet for the survey, KB to chase up.	SM/KB
f)	Improvements to area outside shop - KB showed Members the 2 responses received from the 5 property owners that live close to the centre of the village on what they would like to see. Parking is main issue in the area but PC would need to apply to the Secretary of State to change the surface from grass. All PC members to comment to KB with their ideas for the area.	All
g)	PC use of Microsoft Outlook – update. SM reported that KB had managed to get Outlook working on the laptop and change the logon to Parish Council.	SM

	She stated that it will save her at least 2 hours per month and thanked him very much. PC need to find an alternative e-mail server provider before May/June time when current provider is ceasing to host our e-mail addresses. Resolved that SM contact YLCA to circulate other Parishes to ascertain who they use.	
5.	<u>Correspondence.</u>	
a)	YLCA e-mails – previously circulated.	
b)	Stephen Basdeo’s offer to come and give a short free talk about Joseph Ritson. The Chair replied that it was not a PC matter but he would pass the offer on to YCA and the Friends of St. Marys.	DP
c)	The Chair informed Members that Simon Cooper had tendered his resignation due to work commitments. He asked if the PC could co-opt immediately. SM replied that she didn’t think so as it is a new vacancy but will check with HDC and report back.	SM
6.	<u>Circulars</u>	
a)	Two items were received from Countryside Voice and information on village signs which were taken by DP and KB respectively.	None
7.	<u>Planning Matters</u>	
a)	Old Hall Farm, Hornby Road – Application for variation of condition 2 approved plans – new drawings AW/222/02D & 07 to replace drawings 02A & 04) to previously approved application ref: 18/00096/FUL for change of use of agricultural land to domestic use and the construction of 2 bungalows and garages and associated external works. - 19/02373/MRC – no observations.	SM
b)	Willow Tree House - Retrospective application for the construction of 2 x 12’ by 12’ wooden stables located on a concrete base and a 20’ x 8’ storage container/tack room adjacent to the stables, sited on 2 wooden railway sleepers – 19/02073/FUL – no observations.	SM
c)	Former Little Hornby Farm, Hornby Road – Construction of a detached dwelling house with associated parking and detached double garage – 19/01919/FUL site visit on 11 th November. DP was to attend but was tied up with other commitments.	
d)	Emmerson House – Proposed replacement of dilapidated shed – 19/01756/FUL was granted.	None
e)	Little Hornby Cottage Hornby Road – replacement dwelling at former Little Hornby Cottage – 19/01611/REM. DP had e-mailed Building Control with the PC’s concerns that the replacement of the demolished dwelling was not going to proceed until Spring leaving the gable end of Little Hornby Farm exposed. Building Control had undertaken a site visit and stated that their conditions had been met, but would keep an eye on the situation.	None
8.	<u>Financial Matters</u>	
a)	Community Infrastructure Levy (CIL) – update. SM reported that CIL was a levy raised by HDC since 2015 on new builds in the area. The £474.38 received last month had arisen from the demolition at Little Hornby Farm.	None
b)	Draft budget 2020/2021 – DP proposed some amendments and the budget was approved with amendments. SM to re-circulate approved version and inform HDC of the PC’s budget requirements.	SM
c)	Agreed to pay Appleton Wiske Village Hall £12.00 for use of Annex for November meeting – BACS payment.	SM
d)	Agreed to pay Cardiac Science £228.00 for defibrillator battery – BACS payment.	SM
e)	Agreed to pay Whitegates Nursery for plants, compost etc. for 2018/19 £264.82 - cheque payment.	
f)	Income received from Appleton in Bloom £3,300. Balance of AIB money is	

	£98.25 which will be retained by DP until the financial year end for possible incidental expenditure.	SM
9.	<u>Reports from Representatives</u>	
a)	The Chair reported that Howard Dawson, who lives in the village, had agreed to audit the PC's 2018/19 accounts with no charge. He has previous experience of auditing PC accounts. SM to contact him and arrange to e-mail the papers to him.	SM
b)	KB mentioned Internal Review of the current year's records and it was resolved that SM would contact him in January to arrange.	SM/KB
c)	KB reported that free trees can be obtained from the Woodland Trust and that the PC should replace the 2 trees previously in Hunters Ride. Replacing trees felled on Front Street outside Rowan House was also discussed.	KB
d)	SM reported that the invoice for the Xmas tree is £228 including £38 VAT. PC to pay the invoice and reclaim the VAT, saving £10 from the original £200 granted.	SM
10.	<u>Items for information or next month's agenda</u>	
a)	RH stated that he was told that the gate on Hornby Road was in a poor state of repair. Resolved that he will look at it and report back.	RH
11.	<u>Public Comment</u> – The resident from Lime Tree House said that the white stones on the green in the centre of the village are illegal and stated that changing the surface for car parking could be a problem as drainage problems had been reported in the houses there. She pointed out that parking is not counted as recreational use which is the purpose of village green areas. She reported that residents in the area keep it as tidy as they possibly can.	

Meeting closed at 9.30 pm. Next meeting Wednesday 8th January 2020 at 7.30 p.m.

Sue McDonnell, Clerk, Appleton Wiske Parish Council