

Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held in the **Village Hall Annexe** on **Monday 3rd February 2020** that commenced at 7.30 pm.

Present

Cllrs Derek Partington (DP(Chair)), Richard Hauserman (RH), Richard Johnson (RJ), Jackie McReddie (JR), Michelle Thompson (MT), Sue McDonnell (SM (Clerk)), David Hugill (DH (NYCC) PC Bilby and G Newsome (PCSO's) for part of the meeting, 1 member of the public.

1.	Public Comment – none.	
2.	Apologies & Declarations of interest for any agenda item Apologies - Ken Blackwood (KB (Vice-Chair)), Steve Watson (SW (HDC)). Declaration of Interest. From JM re item 5c).	Action none
3.	Minutes of the January 2020 meeting Minutes of the January 2020 Meeting were agreed with minor amendments and signed off.	none
4.	Police Report – had been received and circulated. No incidents had been reported for January. The Chair told the PCSO's that, as there were very few incidents in Appleton Wiske, they need not attend meetings unless requested, which was agreed. The PC will continue to receive monthly reports.	none
5.	Matters Arising	
a)	Co-option of new Councillor - An application has been received from NS. He has completed an application form and has all the forms to become a Councillor but couldn't make the meeting. As he has not signed and returned his Declaration of Acceptance he can't be Co-opted until next meeting.	SM
b)	GDPR - MT reported she hasn't quite finished updating the Public Privacy Policy and will circulate it prior to the next meeting.	SM/MT
c)	Improvements to area in centre of the village - The sub-committee met to look at all responses received and feel that they need to check what they are allowed to do on village green land before making any decisions on how to improve the area or consult residents. SM discovered so far that the white stones are allowed by consulting Local Government Administration book. Resolved that stones which had been moved to be returned to previous positions by DP and RH . SM to write to the residents in the immediate vicinity and inform them that this would be done. Comments from a resident of Hunters Ride were noted.	DP/RH
d)	PC e-mail address provider – update. PC Members and the Clerk to contact local parishes to ask about their e-mail provider. SM had asked Brompton who don't have separate PC e-mail addresses and is awaiting a response from Welbury. The current provider DesignArt has sent an invoice stating that we have not paid the 2018 invoice and is requesting that we pay VAT he omitted to charge for the last 3 years' invoices. SM has checked and we do owe 2018 invoice but paid the VAT in 2019 so will get back to them.	SM/AII
e)	Newsletter – Articles for Spring Issue – MT wants people to let her know the list of activities planned by local groups in the village and surrounding area. She is looking at sources of funding and has a booklet with 28 sources in although not all are relevant. She is also looking at topics to include in the newsletter. JM said she would like to advertise the shop/post office.	MT/AII
f)	Possible lowering of the speed limit within the village to 20 mph – RH has looked into 20's Plenty and there doesn't seem to be a reason why some villages have it and some don't, although it has been proved that there are	RH

	less casualties in 20 mph areas. DH agreed and said that we should attend the Richmond Area Committee and will inform the PC when the next meeting is. Suggested we speak to Darren Griffiths at NYCC about having a speed survey done.	
g)	NALC outline policies for Grievance and Disciplinary – both SM and MT had looked at these and both said that it looked as though we just need to change the name at the top of them. Discussion ensued over whether we need them or not but it was Resolved that SM adapt the policies and circulate them with a view to approval at the next meeting.	SM
h)	Allocation of Responsibility List – update – MT asked how to get passwords to update our Facebook site. SM replied that LS has them. Some updates were made but Resolved to bring the list back to next meeting when hopefully the vacancy will have been filled.	SM
6.	<u>Correspondence.</u>	
a)	YLCA e-mails – previously circulated.	None
b)	Registration of new property address – Stable View and Plow View on Hornby Road.	None
7.	<u>Circulars</u>	
a)	Magazine received from broxap on litter and recycling bins – SM to pass on to KB if interested.	SM/KB
8.	<u>Planning Matters</u>	
a)	Willow Tree House – Retrospective application for the construction of 2 12' x 12' wooden stables located on a concrete base and a 20' x 8' storage container/tack room adjacent to the stables, sited on 2 wooden railway sleepers. – 19/02073/FUL was Granted.	None
9.	<u>Financial Matters</u>	
a)	Agreed to pay Appleton Wiske Village Hall £17.00 for use of Annex and Doctors Surgery for January meetings – BACS payment.	SM
b)	Agreed to pay £40 for SLCC membership for the Clerk – online payment.	SM
c)	Received £91.10 from HDC for cutting of grass verges 2019	None
10.	<u>Reports from Representatives</u>	
a)	Vehicle parked on the grass verge in Prospect View – A resident had reported that a white van had been parked on the grass verge on the corner nearest to Front Street. NYCC own the verge. SM had visited and taken photographs of the damage then had seen the van parked on the verge so photographed that and sent them all to NYCC Highways and Police. She had received a reply from PCSO Kim Laws suggesting that the PC write to all residents of Prospect View requesting them not to park on the grass. Resolved that DH and Tom Raw the Highways Inspector visit the owner explaining the position.	DH
10.	<u>Items for information or next month's agenda</u>	
c)	SM stated that DO has signed his allotment agreement and paid the rent. She has forwarded the forms to KB and asked him to print and sign the last page, returning it to her, then show DO which allotment is his. SM and JM would like to be present. Resolved that KB actions this and that SM sends a blank allotment agreement to JM as she is the new Allotment Representative.	KB/SM/JM
d)	RJ raised that the edge of the Picton Road was getting worn down again by tractors passing vehicles and therefore the potholes at the sides are returning. DH to visit and have a look.	DH
11.	<u>Public Comment</u> –none.	None

Meeting closed at 8.50 pm. Next meeting Monday 2nd March 2020 at 7.30 p.m.

Sue McDonnell, Clerk, Appleton Wiske Parish Council