

Appleton Wiske Parish Council – Agenda

Members are summoned to a meeting of the Parish Council which will be held on-line using the **Zoom Website** on **Monday 6 April 2020 commencing 7.30 pm.**

1. Apologies & Declarations of Interest for any agenda item.
2. Minutes of the February 2020 Meeting.
3. Temporary delegation of powers to the Chair, Vice-Chair and Clerk.
4. Financial Matters
 - a) Audit 2019/20 – Howard Dawson (HD) has completed the audit of 2018/19 accounts and has volunteered to audit 2019/20 accounts with no fee. KB has completed an internal check of 2019/20 records. No issues in either case. PC also has a contract with PKF Littlejohn to audit the annual accounts until 2021/22. – Should the PC's 2019/20 audit be done by both parties? (HD's audit is more comprehensive)
 - b) Proposed to pay Appleton Wiske Village Hall £12.00 for use of Annex for March meeting – BACS payment.
 - c) Proposed to pay Clerk's salary for January to March 2020 £471.24 – BACS payment plus reimbursement for printer ink (all colours) £31.50 and printer paper £4.00, total £506.24 – BACS payment
 - d) Proposed to pay HMRC £117.80 for Clerk's PAYE – On-line payment.
 - e) Proposed to pay T P Jones & Co £78.00 for payroll services 2019/20 – BACS payment.
 - f) Proposed to pay Stephen Johnson Tree Surgeons £540.00 - BACS payment.
 - g) Proposed to pay Broadacres £20.79 for Allotment Rent 2020/21 – BACS payment.
 - h) Proposed to pay YLCA £207.00 for subscription 2020/21 – BACS payment.
 - i) Agreement to pay DesignArt £20 for ICANN licence 2020 when invoice received – BACS payment.
 - j) Received £643.75 from ARA - £137.00 playpark inspection, £280.00 grass cutting of field and £226.75 insurance for 2019/20.
5. Grass cutting – P T Landscapes not continuing until after Coronavirus outbreak.
6. Planning Matters.
 - a) None.
7. Matters Arising.
 - a) Public Comment to be allowed at beginning of meetings only DP.
 - b) Newsletter – Spring issue feedback for MT.
 - c) 20's Plenty – update RJ.
 - d) Cyclists' request for a small bench at each end of the bus shelter to enable them to eat food in wet weather – JM.

Date and time of next meeting Monday 4th May 2020 at 7.30 p.m.

Sue McDonnell, Clerk, Appleton Wiske Parish Council