

Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held by **Zoom** on **Monday 6th April 2020** that commenced at 7.30 pm.

Present

Cllrs Derek Partington (DP(Chair)), Ken Blackwood (KB (Vice-Chair)), Richard Hauserman (RH), Richard Johnson (RJ), Jackie McReddie (JR), Michelle Thompson (MT), Neil Slade (NS), David Hugill (DH (NYCC), Sue McDonnell (SM (Clerk))).

1.	Public Comment – none.	
2.	Apologies & Declarations of interest for any agenda item Apologies - Steve Watson (SW (HDC)). No Declarations of Interest.	Action none
3.	Minutes of the April 2020 meeting Minutes of the March 2020 meeting agreed and will be signed at the next face to face meeting.	SM
4.	Temporary delegation of powers to the Chair, Vice Chair and Clerk– Resolved that this isn't necessary as the Chair already has delegated authority.	none
5.	Financial Matters	
a)	Audit 2019/20 – Howard Dawson (HD) has completed the audit of 2018/19 accounts and has volunteered to audit 2019/20 accounts with no fee. KB has completed an internal check of 2019/20 records. No issues in either case. Resolved that PC's 2019/20 audit be done by HD.	SM
b)	Agreed to pay Appleton Wiske Village Hall £12.00 for use of Annex for March meeting – BACS payment.	SM
c)	Agreed to pay Clerk's salary for January to March 2020 £471.24 – BACS payment plus reimbursement for printer ink (all colours) £31.50 and printer paper £4.00, total £506.24 – BACS payment	SM
d)	Agreed to pay HMRC £117.80 for Clerk's PAYE – On-line payment.	SM
e)	Agreed to pay T P Jones & Co £78.00 for payroll services 2019/20 – BACS payment.	SM
f)	Members were concerned that the tree surgeon had not trimmed enough off the trees. Resolved that KB contact HA the arboriculturalist to ask best way to check that the works listed in the tree survey had been carried out. Agreed to pay Stephen Johnson Tree Surgeons £540.00 - BACS payment.	KB/SM
g)	Agreed to pay Broadacres £20.79 for Allotment Rent 2020/21 – BACS payment.	SM
h)	Agreed to pay YLCA £207.00 for subscription 2020/21 – BACS payment.	SM
i)	RJ queried the total cost of having PC e-mail addresses. £70 paid last month plus licence £20 is £90 year. Agreed to pay DesignArt £20 for ICANN licence 2020 when invoice received – BACS payment.	SM
j)	RJ raised insurance for 2020/21, due 1 st June. ARA are in the process of obtaining quotes for their own insurance. Resolved that SM ask BHIB for a quote for PC insurance only and contact LS to request that ARA obtain their own insurance and inform the PC when they have done so. Received £643.75 from ARA - £137.00 playpark inspection, £280.00 grass cutting of field and £226.75 insurance for 2019/20.	SM
6.	Planning Matters	
a)	None	None
7.	Matters Arising	
a)	Grass Cutting – P T Landscapes not continuing to cut village grass until after	

	Coronavirus outbreak. DP joined the meeting. Resolved that KB prepare a list of who has volunteered to cut which areas and to distribute a letter to residents to inform them, asking them to cut their own if possible whilst observing social distancing. HJ has offered to cut the large area near the Lord Nelson pub, the triangle and the 2 corners at Prospect View for the cost of the petrol. Resolved that SM thanks him and inform him of the PC's agreement.	KB/SM
b)	Public Comment to be allowed at beginning of meetings only – DP. Issue discussed and resolved to restrict public comment at start of meeting to 15 minutes, make clear to members of public that they can raise their hand to speak during meeting, and restrict comment to 5 minutes at end of meeting.	DP/KB
c)	Newsletter – Spring Issue feedback – MT PC had received fantastic favourable feedback but advertising needed to fund it or 12 pages not sustainable. Resolved MT try to obtain funding and take leftover newsletters to shop. JM to put newsletter on notice board. Cost £250 less discount from NYCC, next deadline mid June. MT and KB thanked for delivering them.	MT/JM
d)	Possible lowering of the speed limit within the village to 20 mph – RH had circulated updates and been speaking to Anna at 20's Plenty about process. Resolved RH prepares article for next newsletter then leave until next face to face meeting.	RH
e)	Cyclists request for 2 small benches in bus shelter – JM. Request so that they could eat therein bad weather. DP informed meeting that bus shelter belongs to Broadacres. Years ago Broadacres were concerned youths might gather there. JM to contact Broadacres and ask cyclists if they belong to a club.	JM
8.	<u>Reports from Representatives</u>	
a)	MT asked about PC Facebook site, who owns it and what is appropriate to go on it. LS is administrator of village Facebook site with PC and 2 others as users. NS suggestion that MT embrace site, adapt it for PC and be consistent was agreed.	MT
b)	KB had received a complaint about dog bins not being emptied sufficiently and had actioned it. HDC are behind with it currently due to coronavirus outbreak.	None
c)	Police Report – had been received and circulated. No incidents had been reported this month.	
d)	JM reported that play area is closed due to coronavirus outbreak but she is concerned about cyclists and others sitting at benches and tables owned by PC. KB has some striped tape and will tape them all up asap as others are doing in towns, all agreed.	KB
e)	KB stated Central Government guidelines just out and state that PC's should defer Parish Meeting and AGM until May 2021. All agreed	KB
f)	DP reported to DH that a Ringway contractor had been cleaning gulleys opposite Stoneway bungalow and that the paving slab sticking up near the kissing gate had been reported to Area 2. DH asked if work had been done on Hornby Rd where there were yellow markings. DP would check.	DH/DP
g)	DP thanked MT for organising the meeting and KB for chairing it.	None
9.	<u>Items for information or next month's agenda</u>	
a)	Insurance renewal.	SM
b)	Village Hall Screen.	KB
11.	<u>Public Comment</u> – None.	None

Meeting closed at 8.50 pm. Next Zoom meeting Monday 4th May 2020 at 7.30 p.m.

Sue McDonnell, Clerk, Appleton Wiske Parish Council