

Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held by **Zoom** on **Monday 4th May 2020** that commenced at 7.30 pm.

Present

Cllrs Derek Partington (DP(Chair)), Ken Blackwood (KB (Vice-Chair)), Richard Hauserman (RH), Richard Johnson (RJ), Jackie McReddie (JR), Michelle Thompson (MT), Neil Slade (NS), David Hugill (DH (NYCC), Sue McDonnell (SM (Clerk)).

1.	<u>Public Comment</u> – none.	
2.	<u>Apologies & Declarations of interest for any agenda item</u> Apologies - Steve Watson (SW (HDC)). No Declarations of Interest.	<u>Action</u> none
3.	<u>Minutes of the April 2020 meeting</u> Minutes of the April 2020 meeting agreed and will be signed at the next face to face meeting.	SM
4.	<u>Financial Matters</u>	
a)	Accounts 2019/20 – Several questions were asked and answered. KB raised that the PC needs a statement to accompany its accounts to explain how it achieves effectiveness, achieves its aims and ambitions and manages risk. This is a new requirement. Resolved that PC's 2019/20 accounts are approved and MT to look at risk management statement, KB to look at the other two requirements. Also resolved that SM prepares the Annual Governance and Accountability Report (AGAR) for 2019/20 to the next meeting and that it will be signed off by DP .	MT/KB /SM
b)	SM explained that it is the organisation managing the asset that needs to insure it, not the owner, and that ARA have arranged a policy with BHIB to start on 1 st June. The PC's policy will not reduce in cost because it is a Council policy based on village population. Agreed to pay BHIB Insurance £458.28 – BACS payment.	SM
c)	Agreed to pay NYCC £243.00 for printing newsletter - BACS payment.	SM
d)	Agreed to pay P T Landscapes £461.76 for 2 cuts in March (including cuttings disposal) and £312.00 for 2 cuts in April - BACS payment.	SM
e)	Agreed to pay Paul Robson £168.00 for grass cutting field (2 cuts autumn 2019 and 2 April 2020) – BACS payment.	SM
f)	Received £15.60 from allotment tenants.	None
g)	Village Hall Film Screen – KB explained that it would cost around £2000 and is to be fitted on May 5 th . It will be funded £750 from Northallerton Rotary and KB to claim balance from an HDC grant. Resolved that the PC pay the invoice and receive the grant income on Village Hall's behalf.	KB/SM
h)	Letter received from Santander stating the interest on the Treasurer's Savings Account will reduce on 7 th July from 0.60% to 0.10%. KB said Appleton Education Committee are receiving 1.4% from Shawbrook Bank. After discussion it was resolved to take no action due to the small amount of interest, increased admin and risk factors involved.	None
5.	<u>Planning Matters</u>	
a)	Application to determine if prior approval is required for a proposed Change of use of agricultural buildings to a flexible use – Building to be used for light industrial use B1 - Cleveland View – ref 20/00597/MPN. – No observations.	SM
6.	<u>Police Report</u> none received.	
7.	<u>Correspondence</u>	
a)	Countryside Voice and Fieldwork Magazines received from CPRE – SM to give them to JM who will pass them to KB .	SM KB/SM

b)	E-mail from village resident BR re the School Entrance sign by the kissing gate being loose in the ground and 3 instances of missing footpath signs. Resolved that KB report the issues to NYCC Highways and Footpaths sections.	KB
c)	E-mail received from resident PS re Great Smeaton electronic newsletter, prepared by DL, suggesting that AWPC do something similar. DP and JM receive it. JM thought it was a good idea, others agreed but they stated that it involved a lot of work, PC Members had limited time and it's not something the PC should take on. MT agreed to put relevant items on PC Facebook site. Resolved that JM speak to PS stating the PC thought it was a great idea but not for them to take on and a volunteer would be needed to do it.	JM/MT
d)	E-mail received from resident CT stating social distancing not being maintained in the village by some residents, which is not a PC issue. Resolved that SM reply thanking her for her comments which have been noted.	SM
e)	Meeting dates for 2020/21 had been circulated by SM . Resoled dates are agreed.	None
8.	<u>Matters Arising</u>	
a)	Grass cutting – P T Landscapes are now continuing to cut the greens etc. HJ has been informed.	None
b)	Newsletter Summer Issue – MT informed Members that deadline is 7 June and she is looking into funding from Community Fund Trusts and Awards for All. DP stated that this year's budget for this item was almost gone. DH could fund 1 issue if necessary. Resolved that MT continue to look into funding, the newsletter should be a maximum of 4 sides of A4 without funding and MT/RH/SM to discuss draft using Zoom.	MT/RH/SM
c)	RH suggested the PC set up a small working party to look at communication. KB volunteered and discussion ensued about the many types of communication possible and that there was a variety of communication methods used by village residents. Resolved not to do it at the moment.	None
d)	DP mentioned that village signs were getting dirty and that villagers used to volunteer to clean them. Resolved that PC Members would clean them and trim overhanging plants. DP the one on Hornby Road, RH the one by the Shorthorn, RJ one by playing field and DH one on Picton Rd.	DP/RH/RJ/DH
e)	MT stated that the website needed a Privacy Statement. After discussion it was Resolved that she compiles one and passes it to KB to check and upload to website.	MT/KB
f)	RJ mentioned that an e-mail had been received from HDC stating that the Local Plan had been published and comments needed by September. DP replied that they only wanted comments on how the plan had been prepared and that PC members could respond individually if they wished. It was noted that the plan included the areas of Open Green Space as requested by DP .	None
g)	DP thanked MT for organising the meeting.	
9.	<u>Items for information or next month's agenda</u>	
a)	None.	
10.	<u>Public Comment</u> – none.	

Meeting closed at 8.50 pm. Next Zoom meeting Monday 1st June 2020 at 7.30 p.m.

Sue McDonnell, Clerk, Appleton Wiske Parish Council