

Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held by **Zoom** on **Monday 6th July 2020** that commenced at 7.30 pm.

Present

Cllrs Derek Partington (DP(Chair)), Ken Blackwood (KB (Vice-Chair)), Richard Hauserman (RH), Richard Johnson (RJ), Michelle Thompson (MT), Neil Slade (NS), Jackie McReddie (JR), Steve Watson (SW (HDC)), David Hugill (DH (NYCC)), Sue McDonnell (SM (Clerk)) and 2 members of the public, BP and SD.

1.	Public Comment – BP and SD reiterated what they had already said to the PC through correspondence.	
2.	Apologies & Declarations of interest for any agenda item No Apologies. No Declarations of Interest.	Action none
3.	Minutes of the June 2020 meeting Minutes of the June 2020 meeting agreed and DP to sign in next face to face meeting.	SM/DP
4.	Financial Matters	
a)	Resolved that Annual Internal Audit Report for 2019/20 included at page 4 of the Annual Governance and Accountability Return (AGAR) 2019/20 be noted.	DP/SM/KB
b)	Resolved that Appleton Wiske Parish Council (AWPC) approve Section 1 Annual Governance Statement 2019/20 for AWPC on page 5 of the AGAR 2019/20.	DP/SM/KB
c)	Resolved to appoint Howard Dawson (HD) as Internal Auditor for 2020/21 financial year. The PC request that, in addition to auditing financial transactions, he looks at procedures and systems the PC operate, including completion of the Internal Audit checklist. It was resolved that an Independent audit of 2019/20 accounts is not necessary as public scrutiny is sufficient.	SM
d)	Resolved to pay the following invoices, all electronically:- Clerk's salary for April – June 2020 £377.04 HMRC for Clerk's tax £94.20 YLCA £15.00 for webinar attended by RH on 10 th June 2020 Whitegates Nursery £565.28 for plants and compost, including Village Hall (VH) Alverton Press £150.00 for printing Summer Newsletter PT Landscapes £468.00 for 1 grass cut May and 3 June Paul Robson £168.00 for grass cutting field Designart £70.00 for hosting PC e-mails Appleton Electrical Services £73.10 for work re VH Cinema Screen McAfee £89.99 for PC laptop protection Also resolved that the £565.28 paid to Whitegates Nursery and the £200 received last month from VH be paid/paid into the Appleton in Bloom Fund. Resolved to pay invoices that are budgeted for or contracted between meetings if necessary and report at next meeting.	SM
e)	Received since the last meeting:- £140.00 donation from Appleton Recreation Association (ARA) for grass cutting field £1,250.00 grant from Hambleton DC (HDC) for VH Cinema Screen £1,648.26 VAT refund re 2019/20 £10 x 2 for newsletter adverts from RH and JM	None
f)	To discuss/adopt the YLCA draft Internal Audit policy, checklist etc. (3 documents) – MT has volunteered to work on policies and procedures over	MT/RH

	the summer and will look at these 3 in particular during August. RH offered his help. Resolved that this item be deferred to September meeting.	
5.	Planning Matters	
a)	Construction of detached domestic garage with store over at Rose Acre - ref 20/01028/FUL. – Resolved no observations.	SM
b)	Change of use from agricultural buildings to “B” category for engineering workshops, Cleveland View – ref 20/01103/FUL – Resolved no observations.	SM
c)	Application for the approval of reserved matters for construction of 12 dwellings with access, appearance, landscaping, layout and scale to be considered relating to planning application 16/00398/OUT residential development at Shorthorn Inn was Refused. – Noted.	None
d)	Application for the creation of a new field access associated to Ingram Grange Farm – ref 20/1021/FUL – The PC had received a copy of an e-mail sent by a resident to HDC Planning pointing out a breach of regulations in that a hedgerow had been removed without consent. The PC were concerned that the siting of the proposed field access was too close to the entrance of the recreation field opposite. The field car park is used by people using field, playpark etc. and also by people dropping off and collecting children from the school. Resolved that AWPC object to the application on those grounds and also point out that part of the hedgerow already removed prior to planning permission being granted.	DP/SM
e)	<p>E-mails had been received from 6 village residents re Village Farm Development – DP reiterated the PC’s position, as stated in a letter from the Chair to HDC Planning on 13 February 2017, that there should be no further housing development approved for the village as the housing needs identified in a Housing Needs Analysis carried out for the Neighbourhood Plan had already been met. At that time outline planning permission had been granted for 12 houses at the Shorthorn, 5 houses at Village Farm and 3 at Little Hornby Farm bringing the total then to 20 new dwellings. The PC requested that HDC exclude further development in Appleton Wiske from their emerging Local Plan.</p> <p>Since then outline approval has been given for 2 more dwellings at Little Hornby Farm, 2 on land west of Smithy Green and 2 at Ingram Grange, total 26, an increase of about 13% on the village housing stock. It was noted that the full application for 12 houses on the Shorthorn site has recently been refused and will no doubt be re-submitted with slightly fewer dwellings.</p> <p>A number of residents have expressed their concern over what appears to be by HDC ignoring residents’ views over applications in the last 4 years. SW explained that each application is judged on its merits against planning guidelines. The new Local Plan will be a 20 year plan with 15 years left. Asked whether the PC would approve houses on farm land, e.g. for an agricultural worker, DP replied probably would support it.</p> <p>There was concern that more houses were proposed for the Village Farm site after the 5 houses had been built. DP had checked with HDC Planning and no more are proposed.</p> <p>KB spoke on access over the village green at Village Farm explaining it can’t be done easily. It is a legal process where the land transfers ownership at market value. Access there is unacceptably narrow.</p> <p>SD (public) stated the Neighbourhood Plan would have proposed access here to a car parking area and additional green spaces and a path through to Hunters Ride. BP (public) suggested that the PC need to make point about safety in village in their letter re parking and environmental factors.</p> <p>Resolved that DP write to HDC objecting to any future development in the village and reinforcing what was said in 2017. Letter to be copied to the 6 residents who contacted the PC.</p>	DP/ALL/SM

6.	Police Report - Lists 1 incident of Anti-Social Behaviour and 1 of Violence Against the Person, but no details about either. It is thought that the anti-social behaviour was referring to the small gas canisters found near the skatepark and reported to the Police earlier this month. MT picked up 4 and JM found a needle in the gutter. Resolved that NS follow this up.	NS
7.	Correspondence	
a)	Letter received from resident KW requesting support from the PC for the village Xmas tree. Resolved that the PC will grant up to £200 plus VAT for the Xmas tree. SM to reply to KW.	SM
8.	Matters Arising	
a)	Public Sessions Guidelines – Update. MT stated that she is dealing with this along with other policies and will e-mail them to PC members to consider during August. Resolved to defer item to next meeting.	MT/RH
9.	Reports from Representatives	
a)	Newsletter Summer Issue – JM was thanked for her sponsorship of the newsletter. Brilliant feedback from villagers and through Facebook. PC congratulated MT and she recognised help from others. JM had given newsletter to customers outside village who were pleased to receive it. Autumn issue will need advertising and sponsorship.	MT
10.	Items for information or next month's agenda	
a)	Re-opening of Playpark – is an ARA decision not PC's. RJ spoke and said onus is very much on users but it needs warning notices. ARA currently discussing issue and reading guidance. Resolved that RJ speak to ARA who intend to undertake a risk assessment and erect suitable signage.	RJ
b)	RH would like to do 2 YLCA training webinars on Village Greens and Planning at a cost of £15 each plus VAT. KB also would like to refresh his knowledge on Village Greens. Resolved that RH/KB organise training and PC will pay.	RH/KB
c)	SM requested that the paving slabs are laid under the notice board over the summer as a matter of health and safety for her and others. KB was thanked for renovating the school table which has been loaned it to the Lord Nelson. Resolved that KB and RH will lay the paving stones under the notice board, RH will repair the table outside the pub. Village benches will be renovated once Covid regulations permit - DP to organise.	KB/RH/ DP
d).	KB spoke about road works, closing of Picton Road from Shorthorn to 1 st junction. Notification was that it was to be done on 17 th June and it was actually done on 10 th June which is unreasonable and causes disruption. Holes filled in but surface dressing still not completed. SM noticed since the meeting that both the Picton and Deighton roads from village to be closed on same day – 17 th July. Resolved that DP write a note to NYCC Highways about the problems and copy to DH.	DP
11.	Public Comment – none.	

Meeting closed at 9.15 pm. Next Zoom meeting Monday 7th September 2020 at 7.30 p.m.

Sue McDonnell, Clerk, Appleton Wiske Parish Council