

Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held by **Zoom** on **Monday 7th September 2020** that commenced at 7.30 pm.

Present

Cllrs Derek Partington (DP(Chair)), Ken Blackwood (KB (Vice-Chair)), Richard Hauserman (RH), Richard Johnson (RJ), Michelle Thompson (MT), Neil Slade (NS), Jackie McReddie (JR), Steve Watson (SW (HDC), David Hugill (DH (NYCC), Sue McDonnell (SM (Clerk)) and 2 members of the public, HJ and SD.

1.	<u>Public Comment –</u> SD requested the PC write again to HDC re further development at Village Farm because an increase in traffic in the village is unsustainable. Also the parking spaces behind the Broadacres properties at Front Street/Baker Street were not being used by Broadacres residents. Parking in the centre of the village needs to be looked at and residents' views on this could be sought in next Newsletter. Block paving the area would be a good idea. SD also said that the grass cuttings on the village greens look messy and could Conservation status for areas of the village be considered as was discussed previously. SD would like to know who to complain to about the minutes as they did not provide sufficient detail on the discussions held. The Clerk and Chair stated that they had been to a training session where it was made clear that the minutes were to record resolutions, not discussions HJ raised grants for rural broadband which had been looked into but it seems that individuals need to request that their provider apply for them. EE have refused and BT seem to be the only company supplying fibre to the door.	
2.	<u>Apologies & Declarations of interest for any agenda item</u> No Apologies or Declarations of Interest were received.	<u>Action</u> none
3.	<u>Minutes of the July 2020 meeting</u> Minutes of the July 2020 meeting agreed and SM to deliver all unsigned minutes to DP/KB for signature. KD requested that it be noted here that in 4a) he didn't agree to have his name on the AGAR or for his signature to be pp'd on it.	SM/DP/KB
4.	<u>Financial Matters</u>	
a)	Resolved to pay the following invoices, all electronically:- HJ £20.48 for petrol for grass cutting during lockdown. YLCA £52.50 for 3 webinars attended by RH and KB. P T Landscapes £936.00 for 3 grass cuts in both July and August.	SM
b)	Resolved to increase the hourly rate of the clerk's pay in line with NALC 2020/21 salary award. DP to notify payroll.	DP
c)	Received since the last meeting:- £130.00 sponsorship from J McReddie for Summer newsletter. DP thanked her on behalf of the PC. £4.60 wayleave from Northern Powergrid.	None
d)	Resolved to appoint MT as GDPR representative. SM reminded her that there is a form to complete and she asked SM to re-send it. Resolved to pay £35.00 GDPR annual fee on 29 th September by direct debit	SM/MT
e)	The first quarter's book-keeping and budgetary control reports were received. DP had checked all entries against the minutes and everything was in order. KB will do an internal control check during the financial year.	KB
f)	Discussion of the YLCA draft internal audit policy and checklist – DP and KB to circulate their comments. Resolved to have one or two meetings to discuss all draft policies MT has worked on.	DP/KB
5.	<u>Planning Matters</u>	

a)	Proposed residential development of 2 dwellings and retrospective temporary siting of caravan during construction phase (amended), Ingram Grange Farm – 20/01298/FUL. DP stated that the only objections were from the PC and one resident, all other statutory consultees had no objections.	None
b)	Application for the creation of a new field access associated to Ingram Grange Farm, 20/0128/FUL was granted.	None
c)	Construction of detached domestic garage with store over at Rose Acre, ref 20/01028/FUL, was granted.	None
d)	Change of use from agricultural buildings to “B” category for engineering workshops, Cleveland View, ref 20/01103/FUL, was granted.	None
e)	Variation of conditions attached to application ref 18/00096/FUL – change of use of agricultural land to domestic use and the construction of 2 bungalows and garages at Old Hall Farm was granted.	None
f)	Certificate of Registration for new property addresses relating to 20,22 and 37 to 41 (odds) Hunters Ride was received from HDC and noted.	None
g)	E-mails had been received from 2 village residents BP and SD who are against further development in the village. DP confirmed that contrary to BP’s email there are no outline plans for 9 more houses on Village Farm. Discussions ensued over whether another letter to HDC as requested would be worthwhile. Resolved that DP write to both residents stating that the PC would raise their objections if specific planning applications are received. He stated that the new Local Plan, not yet approved, showed no further development in the village. SW stated that all statutory consultations are carried out at the planning stage and any site problems should be raised with the planning department, e.g. the complaints re pile driving in the village, and residents should be encouraged to use this avenue of communication. He also stated that once the Local Plan is in place it won’t be easy for developers to put new schemes forward as the call for sites was oversubscribed. He said John Berry the new Head of Planning is very good and suggested public could contact him to support the PC’s position on no further development for the village. In answer to SD’s comments, JM stated that it is difficult to park in the spaces behind the Broadacres properties as there is little room for manoeuvre. Re parking in the centre of the village and in general, resolved that RH write some notes and share them with PC members. Grass cutting – there have been a few less cuts this year due to budget constraints and the grass has grown more due to wet weather which has made cuttings on greens look worse. It is too expensive to pick up cuttings on every cut, only done for first 2 cuts in year. Conservation area – resolved that DP distribute the draft Neighbourhood Plan which was shelved in 2016.	DP
6.	Police Reports - for July and August received. List 1 incident each of Anti-Social Behaviour, Criminal damage, Burglary and Other crimes including drugs. KD remarked that more information about where would be useful.	None
7.	Correspondence	
a)	Letter received from resident RC of 4 the Paddock who wants to trim/remove the bush on the green close to his property at his own expense. Resolved that the bush can be removed and some trees will be planted there in 2021.	SM
b)	Flu vaccinations in the village – KB offered to request that Mowbray Surgery hold vaccination session(s) in the Village Hall for residents. Resolved that he does so.	KB
c)	E-mail received from HJ2 informing residents of a government subsidy to improve slow broadband in rural areas which suppliers can apply for – answered in 1 above - worthwhile for BT customers to apply. DH stated worthwhile to contact NYNET as they employ BT for fibre connections.	None
d)	Letter received from HDC re Unitary Government proposals – noted that PC	

	not been contacted by NYCC yet. DH stated that area could have an elected mayor but only if Districts and County merge and this should save money. Members think the area would be too big and unwieldy to operate effectively. DH said one proposal was 2 Councils with an East/West split but he is attending a course tomorrow and will report back. He will also look into the possible effect on PC's.	DH
e)	Letter received from HDC advising that the next Parish Liaison meeting will be held on 16 th September, 7-8.30 pm at Northallerton LC – Resolved that KB attend as PC representative.	KB
f)	E-mail received from Openreach requesting permission to repair/replace ducting under a section of village green. Agreed but resolved that Openreach must repair the village green surface using turf and SM send them a copy of Village Green Regulations, asking if fibre is to be made available to residents.	SM
g)	E-mail received from Northern Powergrid requesting permission to change a transformer and install new underground cable under a section of village green. Some Members not happy with this request as there is insufficient information as to why proposed works are necessary. Resolved that SM ask this question, provide them with Village Green Regulations, and agree on their reply asking for full reinstatement of village green land, using turf.	SM
h)	E-mail received from HJ stating that the shrubs at the side of Willow End and the hedge in front of the allotments need cutting back. Also 4 or 5 of the flower tubs in village need replacing. Resolved that KB look at shrubs at Willow End and HJ authorised to purchase replacement tubs (monies to come from the AiB fund). JM to check allotment agreement re hedge cutting and report back before next meeting. E-mail received from HJ re a double glazing pane which had been damaged by the grass cutter. The contractor has agreed to pay for the damage. HJ also raised whether volunteers are covered by the PC's insurance. Resolved that SM checks cover with BHIB.	KB/JM/SM
8.	<u>Matters Arising</u>	
a)	Renovation of tables and benches – RH offered to start soon on repair of the other table outside the Lord Nelson and DP to look at benches.	RH/DP
9.	<u>Reports from Representatives</u>	
a)	Feedback from YLCA village green training session attended by KB and RH. KB said the course was very good and that the protection of village greens was an important duty of parish councils. Temporary storage on the greens was raised. Resolved that SM e-mail members when a Temporary Storage form is received.	SM
b)	Newsletter Autumn Issue – DH has agreed to sponsor the newsletter through NYCC grant. 12 pages will cost around £200 but minimum grant applications is £300 so resolved to pay £100 to Pre-school towards fireworks or event. PC members to think about their article for the newsletter. NS suggested a 'News and Views from around the village' article which was agreed. DH to write on Unitary Authority proposal. Proposed delivery date 21 st September.	MT/AII
c)	Public Sessions Guidelines update – Resolved to look at these after the financial policies. MT to prioritise list.	MT
10.	<u>Items for information or next month's agenda</u>	
a)	KB thanked NS and partner for sorting out small notice board and reported on the village Educational Trust. The Trust have agreed to fund an additional Teaching Assistant for the school and to part fund breakfast and after school clubs. He had chased up the transfer of the playing field and it had been passed to a different person within HDC who was currently on holiday.	RJ
11.	<u>Public Comment</u> – none.	

Meeting closed at 9.50 pm. Next meeting Monday 5th October 2020 at 7.30 p.m.
Sue McDonnell, Clerk, Appleton Wiske Parish Council