

## Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held by **Zoom** on **Monday 2nd November 2020** that commenced at 7.30 pm.

### Present

Cllrs Derek Ken Blackwood (KB (Vice-Chair)) Chair of this meeting, Richard Hauserman (RH), Richard Johnson (RJ), Jackie McReddie (JR), David Hugill (DH (NYCC)), Sue McDonnell (SM (Clerk)) and 1 member of the public, CT.

<b>1.</b>	<b>Public Comment –</b> None.	
<b>2.</b>	<b>Apologies &amp; Declarations of interest for any agenda item</b> Apologies were received from Derek Partington (DP(Chair)), Michelle Thompson (MT), Neil Slade (NS), and Steve Watson (SW (HDC)). RH declared a possible Interest in item 7b.	<b>Action</b> none
<b>3.</b>	<b>Minutes of the October 2020 meeting</b> Minutes of the October 2020 meeting were agreed. DP to sign them.	<b>SM/DP</b>
<b>4.</b>	<b>Financial Matters</b>	
<b>a)</b>	The quarter 2 expenditure and budgetary control reports, to 30 <sup>th</sup> September, were received. Resolved that the Clerk supply KB with the last 3 months' bank statements to enable him to undertake the annual internal control check.	<b>SM/KB</b>
<b>b)</b>	The draft budget for 2021/22 and the 3 year forward plan had been prepared by the Clerk. All budget lines approved with the exception of 2 amendments:- £300 budget for the newsletter to be carried forward in all 3 years of the plan due to its success and appreciation by the residents and a budget should be included for tree maintenance next year. A question was raised about the Section106 and CIL (Construction Industry Levy) monies received and why it had been increased to £5,000 for next year from £4,466. SM replied that she had included the CIL monies received earlier this year. She also reported that a remittance advice had just been received from HDC stating that £1,747.21 CIL monies were to be paid to the PC which also needs to be included in next year's budget.	<b>SM</b>
<b>c)</b>	Resolved to pay the following invoices, all electronically:- YLCA £22.50 for RH to attend a further planning seminar on 20 <sup>th</sup> December. Clerk £9.12 for a black printer cartridge and notebook for taking minutes. P T Landscapes £156.00 for 1 grass cut in October. H Joyce £63.66 for tipping old planter, new planter, wood to go around it and wood stain for bench repair. C Baines £37.99 for planter for Hunters Ride. Alverton Press £195.00 for printing Autumn newsletter. Donation of £100 towards December event to be held by Pre-school in lieu of the fireworks display.	<b>SM</b>
<b>c)</b>	Received since the last meeting:- £20 from KM for advertising in Autumn newsletter. £300 grant towards newsletter from NYCC, supported by DH. £277.00 from ARA for grass cutting field and playground inspection.	<b>SM</b>
<b>5.</b>	<b>Planning Matters</b>	
<b>a)</b>	Change of use of land to allow the stationing of 4 camping pods and formation of a hard-surfaced vehicle parking area, Rose Acre – ref 20/01899/FUL was granted.	None
<b>b)</b>	Proposed residential development of two dwellings and retrospective temporary siting of caravan during construction phase at Ingram Grange Farm – ref 20/01298/FUL was Approved.	None

c)	Application from resident and landlord of Rose Cottage to build a porch on the front of the cottage was refused because the land there is village green and it is illegal to build on it. Resolved that the Clerk informs the resident and landlord of the position and tells them that the porches on their neighbours' houses were erected before the land was registered as village green.	SM
d)	Temporary access request over village green from Front Street for contractors' cars during building work at Hunters Ride – DP had looked into this with the assistance of the Yorkshire Local Councils Association (YLCA). DP found that as there was already an access there with a gate the PC do not need to give permission to Hewitsons, the builders, Hewitsons will only need to ask the landowner RA for permission to park there. Resolved that SM reply to Hewitsons informing them of the position and asking them to request the gate access code from the owner. SM to point out that access there is for contractors' cars only and that other site vehicles should continue to use Hunters Ride to access the site. Also that the village green must be restored to its original condition at the end of the contract, using turf and not grass seed.	SM
e)	Outline planning proposal for the Village Farm Site – Resolved that SM replies to RA stating the PC's position that they are not in favour of any new building in the village for the reasons stated in the minutes last month.	SM
f)	Improvements to the centre of the village and block paving proposal there – Resolved that KB re-circulates the drawing of the area he did previously to PC Members for their views. PC members to circulate their views, and the proposal is placed on the agenda for the next PC meeting.	KB/AII
6.	<b>Correspondence</b>	
a)	<b>Police Report</b> - for October received listing 1 incident of Anti-Social Behaviour in Appleton Wiske but again with no details. SM had contacted our PCSO stating that more details are needed about reported incidents in the village otherwise the report is of little use but no further details have been given to date. Resolved that SM checks with NS to follow up his actions last month.	SM/NS
b)	E-mail received from resident SP asking the PC's advice re dog walkers throwing poo bags into their hedge and garden during hours of darkness – Members discussed their options – contacting HDC's dog warden, siting another dog poo disposal bin in the area, would a notice help and are there several people offending or just one. Resolved that KB speaks to SP about the incident and speak to HDC about siting another dog poo disposal bin in the Smithy Green area.	KB
c)	E-mail had been received from SD, after agenda produced, raising 3 issues:- Access across the village green for contractors' cars – dealt with at 5d above. Offer from Hewitsons to make a hard surface of the village green outside the shop and post office –Resolved at 5f to discuss at the next meeting. Conservation status for appropriate parts of Front Street and Hornby Road – Resolved that KB to look into it and report back.	KB
d)	E-mail from resident RC of The Paddock who wishes to remove a tree stump discovered partly in the garden and partly on the green. The fence between the garden and the green is in the process of being replaced. Resolved that RC may remove the tree stump providing that any damage to the green is restored afterwards, using turf and not grass seed. KB mentioned the replacement trees and that the Woodlands Trust are selling them for £8.25 each. Resolved that replacement trees are discussed at the next meeting.	SM
7.	<b>Matters Arising</b>	
a)	Purchase of 2 new planters by CB and HJ on the PC's behalf for Hunters Ride and Front Street outside Willow End. Request by HJ to purchase a 3 <sup>rd</sup> planter and renovation of tables and benches – HJ has treated the new	SM

	planter, replaced the wood round both planters and renovated the benches at Willow End and Central Cottage, reporting that both benches should last a few more years. Resolved that HJ purchase a 3 <sup>rd</sup> planter to be used at Willow End in Spring and that he is thanked for his work on the tubs and benches.	
b)	Infringement of allotment agreement and appropriate action – the allotment is not being used and there are currently 3 residents are on the waiting list so action needs to be taken as per allotment agreement. JM suggested that a formal letter should be sent to the resident informing them that the tenancy will be terminated as the allotment has not been worked on for over a year. Resolved that SM draft the letter for review by JM before sending it to AM, giving a date for reply so that the allotment can be allocated to the next person on the waiting list at the next meeting and a date for bringing the allotment up to standard if the tenant wishes to retain it. JM to review the allotment agreement in time for changes to be implemented on 1 <sup>st</sup> April 2021.	SM/JM
<b>8.</b>	<b><u>Reports from Representatives</u></b>	
a)	Flu vaccinations in the village –KB updated the PC that the vaccinations which took place on 20 <sup>th</sup> October at the Village Hall went well. Resolved that KB speaks to Dr D Rodgers to ask whether Covid vaccinations can be done at the village hall when available.	KB
b)	Winter Newsletter – MT is convinced that she can find funding for one more issue this financial year. Deferred to next meeting as MT not present.	MT
c)	Request to register the village greens with the Land Registry - KB stated that YLCA can circulate other Councils and find out if anyone had done this and could pass on the pitfalls/good ideas. Not going to be a quick process. Resolved that KB progress this and contacts YLCA. Little progress had been made in the land transfer from HDC to the PC. John Lawrence at HDC is awaiting a valuation on their part of the field and only works Wednesdays and Thursdays which slows up the process.	KB/SM
d)	KB raised the allotment hedge and stated that he had almost finished trimming it. Regarding cutting back the shrubs at the side of Willow End, he said he would do that shortly.	KB
e)	Update on ARA field transfer from HDC – JL (HDC) has taken over from DP (HDC) in dealing with this and only works 2 days a week, Wednesdays and Thursdays which slows up the process.	KB
f)	JM brought up parking in the village and a particular SUV type vehicle which frequently parks at the side of Willow End, on the Triangle road, often on the white triangle painted on the road at the junction which is illegal. The parking of the vehicle here impedes larger vehicles, including site traffic to Hunters Ride, causing them to drive on the green area which is becoming damaged. SM had contacted Hewitsons about this previously as she had seen site traffic damaging the green several times. Hewitsons have offered to repair any damage to the green at the end of the contract. Resolved that JM speak to the SUV vehicle owner. RH asked whether any feedback had come from the parking article in the recent Newsletter. SM had received one e-mail from resident DJ who would like the green area at the centre of the village to remain, thinks parking for Front Street residents is adequate and pointed out that the small car park in Baker Street, discussed last month, is hardly used.	JM
<b>9.</b>	<b><u>Items for information or next month's agenda</u></b>	
a)	KB had attended a Councillors on-line forum and mentioned that in the event of a complaint being made by a Clerk about a Councillor the Monitoring Officer at HDC should be informed. He also mentioned that the PC should approve reasons for Members absence, although reasons are not minuted.	None
b)	MT had written a 5 page Grievance Policy document which had been circulated. Resolved to review all policies when MT is back.	None
c)	RH raised that the sign near the bridge painted red had been reported to	None

	HDC for action.	
<b>d)</b>	KB reported that the footpath issues raised at the last meeting had been reported to NYCC who had been out to assess them for repairs.	None
<b>e)</b>	KB raised that one of the street lights in Hunters Ride had not been updated like the others and now it was not working. DH responded that the label on each street light would have a reference number and state to contact either HDC or NYCC. Resolved that KB speak to DP about action on this.	<b>KB/DP</b>

Meeting closed at 9.10 pm. Next meeting Monday 7th December 2020 at 7.30 p.m.

Sue McDonnell, Clerk, Appleton Wiske Parish Council