

## Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held by **Zoom** on **Monday 1st March 2021** that commenced at 7.30 pm.

### **Present**

Cllrs Derek Partington (DP (Chair)), Ken Blackwood (KB (Vice-Chair)), Richard Hauserman (RH), Richard Johnson (RJ), Michelle Thompson (MT), Jackie McReddie (JR), David Hugill (DH (NYCC) and Sue McDonnell (SM (Clerk)).

<b>1.</b>	<b>Public Comment – none.</b>	
<b>2.</b>	<b><u>Apologies &amp; Declarations of interest for any agenda item</u></b> Apologies were received from Neil Slade (NS) and Steve Watson (SW (HDC)) No declarations of interest were received.	<b>Action none</b>
<b>3.</b>	<b><u>Minutes of the February 2020 meeting</u></b> Resolved that the minutes were approved. DP to sign. DP updated Members on flooding in the village. He had written to the Environment Agency re the significant increase in flooding this winter, including photos from 2020 and previous flooding in 2012, showing the extent of flooding in fields south of Village Hall and west of Baker Street. He received an acknowledgement that this had been passed on to the Leeds office for action.	<b>SM/DP</b>
<b>4.</b>	<b><u>Financial Matters</u></b>	
<b>a)</b>	Resolved to pay the following electronically:- The Clerk £7.75 for black toner cartridge.	<b>SM</b>
<b>b)</b>	Quotes had been obtained from 2 wholesale nurseries for 3 Rowan trees. Resolved that they are ordered from Wilkinsons Nursery at a price of £154.41 including stakes, rubber ties, rabbit protectors and delivery. To be delivered to RJ's address and RJ and RH to plant them. SM to check minutes that 2 trees to be planted on the Paddock/Hunters Ride green and one between Ivy Cottage and Rowan House.	<b>SM/RH/ RJ</b>
<b>c)</b>	For information – Zoom subscription purchased at a cost of £143.88.	<b>none</b>
<b>d)</b>	Financial Policies – Ground rules and review by Members of Financial Standing orders and Financial Risk Assessment – The group of 5 members agreed several ground rules :- Resolved that a Finance Sub-Committee was not necessary That although dual authorisation was not possible for payments from the Santander bank account there were sufficient controls in place. KB voted against this. No float to be held and DP to pay the remainder of the Appleton in Bloom float into the bank. Resolved that the 2 policies were approved with one small amendment to Financial Standing Orders. SM to re-circulate approved policies. Audit and Internal Control policies to be reviewed next. Resolved the MT circulates them and Expenses Policy.	<b>SM/MT</b>
<b>5.</b>	<b><u>Planning Matters</u></b>	
<b>a)</b>	Demolition of existing single storey rear extension and construction of larger single storey wrap round extension – Prospect Lodge ref 21/00319/FUL - The PC had no observations.	<b>SM</b>
<b>b)</b>	Change of use of land for a horse riding arena – Whinfell, Hornby Road ref 21/00359/FUL – the PC to request a condition be applied that no lights to be installed, otherwise had no observations.	<b>SM</b>
<b>6.</b>	<b><u>Correspondence</u></b>	
<b>a)</b>	<b>Police Report</b> – for February received listing 1 incident of Anti-Social	

	behaviour in Appleton Wiske. KB had looked on NYP website and more information there on incidents. He commented that it is unclear why Police can't give us more information.	<b>none</b>
<b>b)</b>	E-mail from KS re fence which has fallen down between their allotment and the adjacent plot – KB reported that it is a post and rail fence with both ends needing attention. JM volunteered to talk to the neighbouring allotment holder.	<b>JM</b>
<b>c)</b>	Telephone call and e-mail received from Northern Powergrid asking for permission to undertake a permanent repair to the cable under the green at Chipchase House. SM sent him the Village Green reinstatement policy and he has agreed that they will reinstate the green as requested. Resolved that permission is given for the works.	<b>SM</b>
<b>d)</b>	KB sent a letter to Eltel about restoration of the 2 grassed areas in Hunters Ride but had not received a reply. Resolved that KB writes another letter to be sent by the PC and that he makes a formal complaint to NYCC re permission to access private property.	<b>KB</b>
<b>e)</b>	E-mail received from SD re general village untidiness and mud etc. on village roads and footpaths, particularly in Hunters Ride. Resolved that DP draft an article for the newsletter asking residents to look after their patch as there would be no organised village clear up this spring. KB to ask SD to contact HDC re road cleaning and JM also to speak to workmen about it.	<b>DP/KB/ JM</b>
<b>7.</b>	<b>Matters Arising</b>	
<b>a)</b>	Improvements to the centre of the village – members' ideas. KB had circulated the 3 plans based on members' suggestions since the last meeting. MT mentioned that Appleton Homes had offered to do some of the work and we need to move quickly or may miss this opportunity. Option 2 was the favoured suggestion, retaining the current concrete path in front of the properties due to the height difference, block paving the area from TM's garage to up to edge of Lime Tree and flattening the green from there to the far side of Beech House. The paved area to be used for the enjoyment of the village with benches, tables etc. placed there. The layby to be removed from the Option 2 drawing. Resolved that JM and KB progress this by displaying the options in the shop with a voting system, counter in a box or something similar and a notice on the board. MT to put it on Facebook and in the newsletter with a closing date of end March.	<b>KB/JM/ MT</b>
<b>b)</b>	Grass cutting 2021 season – DP had contacted CT who used to cut the greens twice and he had not replied so assume he is not interested this year. SM had telephoned grass cutting contractors who had advertised in the On Your Doorstep magazine and had received a few quotes plus last year's contractor had agreed to reduce his estimate by 10% in return for a 2 year contract at the same price. This was the lowest price quoted so resolved that PT Landscapes are given a 2 year contract for grass cutting at the price quoted.	<b>SM</b>
<b>c)</b>	20's plenty and 95Alive update – RH reported that the speed survey would cost £110 plus VAT. It would last for a week and would take 2 to 3 weeks to set up. If it was found that the average speed in the main part of the village was below 24 mph it would be a case for reduction to 20 mph speed limit. If it was over that the PC would be a contender for speed awareness signs. Siting of the survey was discussed and DH said that 95Alive would assist with that and he will check if NYCC has info on status of 20 mph outside all schools in county. Resolved that RH organise the survey after 17 <sup>th</sup> May when traffic is back to normal levels in the village.	<b>RH/DH</b>
<b>d)</b>	The 2021 electronic census takes place on 21 <sup>st</sup> March – SM had contacted the local organisers to ask what the PC could do to help. They agreed that use of the village hall and wi-fi would normally be a good idea but can't be	<b>none</b>

	done at the moment. They said that a letter would be sent to all residents next week with instructions and it will state how to obtain a paper census form if needed. The census is compulsory and non-completion can lead to fines.	
e)	Use of PC Zoom subscription for village organisations. After discussion it was resolved to offer use of the Zoom subscription to the village hall, ARA and YCA and any other village organisation. SM's request to use it for Welbury WI on a monthly basis was refused as they are not an Appleton Wiske organisation.	
f)	Restoration of village green – list of properties where work is needed. SM had made a list. Resolved that she circulates it for discussion next month.	SM
g)	Cutting back of shrubs at Willow End – KB reported that he had cut the hedge back there. SM was not aware that the shrubs were planted by the previous residents of her house. Resolved that she maintains it in future.	SM
<b>8.</b>	<b><u>Reports from Representatives</u></b>	
a)	Update on PC land transfer from HDC. KB had suggested a reduction in the term of the lease from 50 to 25 years but this was refused. Resolved that KB signs the documents.	KB
b)	Draft revised Allotment Agreement – JM reported that she needs to discuss it with DP. Deferred to next meeting.	JM/DP
c)	Spring Newsletter – MT is gathering info for the next newsletter and the deadline for articles is 8th March. RJ and NS to write a few words about being an AWPC councillor. JM to write something and produce another recipe. MT hopes to have newsletter printed and delivered by 21st March.	MT/AII
d)	Update on letter from HDC Youth Development worker – RH had spoken to the lady and will discuss options with her but thinks there may not be enough interest in a small village.	RH
<b>9.</b>	<b><u>Items for information or next month's agenda</u></b>	
a)	KB mentioned that YLCA are offering to undertake a free service review for 5 PC's. Resolved that KB contacts them to apply for it. MT remarked that we need to ensure our policies are up to date.	KB
b)	KB mentioned that YLCA had advised that the PC holds its AGM on zoom before the election takes place on 6 <sup>th</sup> May. There is a meeting in the calendar on 4 <sup>th</sup> May, resolved to hold it then and hope to approve the AGAR at the same meeting. The Parish Meeting was mentioned and resolved to set a date for that at next meeting.	SM
c)	KB had attended a zoom course on internal control and YLCA had suggested 6 points which the PC should observe. Resolved that KB circulates the list.	KB
d)	KB mentioned that YLCA are holding their annual conference over 2 days on 20 <sup>th</sup> and 21 <sup>st</sup> April. KB and RJ would like to attend. Resolved that KB finds out more about it and it is discussed next month.	KB
e)	RJ asked for permission to order a new village green map as the one we have is very small and does not show Hunters Ride. Resolved that he does so.	RJ

Meeting closed at 9.30 p.m. Next meeting Tuesday 6th April 2021 at 7.30 p.m.

Sue McDonnell, Clerk, Appleton Wiske Parish Council