

Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held by **Zoom** on **Monday 12th April 2021** that commenced at 7.30 pm.

Present

Cllrs Derek Partington (DP (Chair)), Ken Blackwood (KB (Vice-Chair)), Richard Hauserman (RH), Richard Johnson (RJ), Michelle Thompson (MT), Jackie McReddie (JR), Neil Slade (NS), Steve Watson (SW (HDC)), David Hugill (DH (NYCC)), Sue McDonnell (SM (Clerk)) and 2 members of the public.

1.	<u>Public Comment – none.</u>	
2.	<u>Apologies & Declarations of interest for any agenda item</u> David Hugill (DH) apologised that he would be late due to another meeting and Steve Watson (SW) needs to leave at 8.30 pm. No declarations of interest were received.	<u>Action</u> none
3.	<u>Minutes of the March 2021 meeting</u> Resolved that the minutes were approved. DP to sign. KB raised that the date of the meeting had been changed from the previously approved date. He had contacted YLCA who said it was unlawful to cancel the original meeting without PC approval. MT apologised for printing the wrong date in the newsletter and for the mistake with rubbish collection dates. Resolved that more time is allowed for checking the newsletter before printing. KB also raised the 2 options for NYCC/District Councils reorganisation. SW stated that HDC would have gone for no change but that wasn't an option under discussion. He warned that if there is an East/West split of NYCC, Harrogate may become the main administration centre taking jobs away from Northallerton. Resolved that Councillors respond on an individual basis.	SM/DP/ All
4.	<u>Financial Matters</u>	
a)	Resolved to pay the following electronically:- The Clerk salary for Jan – March £387.26 plus £5.25 for black toner. HMRC for Clerk's tax £97.00. Broadacres for allotment rent 21/22 £20.89. YLCA subscription 21/22 £210.00. YLCA invoice for KB to attend AGM £40.00. Paul Robson for cutting field Nov 20 £42.00. (To be reimbursed by ARA). PT Landscapes for 2 cuts in March £461.76. Alverton Press for Spring newsletter printing £195.00. T P Jones for payroll preparation 20/21 £78.00. Agreed to pay Ravenscave £2,052.00 on behalf of ARA for cleaning and white lining tennis courts. ARA to pay £1,710.00, the net amount, to the PC. Resolved that SM e-mail LS re the decision. MT said she had possible sponsors for the Summer and Autumn newsletters. For info Wilkinson's Plant Centre paid £154.41 for 3 Rowan trees including delivery.	SM
b)	Received final balance of £98.33 from Appleton in Bloom (AIB). DP confirmed that AIB account balance was now zero.	None
c)	Quarter 4 receipts and payments and budgetary control report. RJ asked about reimbursement of field cutting expenditure from ARA. SM confirmed she normally requested that once invoice approved and paid. He also asked why the income and expenditure in the general and AIB funds were different from totals above. SM explained that the total receipts and payments were split between the 2 funds and that the fund income and expenditure together	none

	add up to the totals received and spent. SM reported that there was an underspend of ££2,617 but that these were draft figures.	
d)	Annual Governance and Accountability Return (AGAR) – declaration of exemption from sending AGAR to External Auditor. AGAR forms had been received and SM had circulated the blank document. KB proposed the PC do this as it will result in a saving of £200. Resolved that SM completes the necessary form with DP to sign and sends it to PKF Littlejohn the External Auditors appointed by YLCA.	SM/DP
e)	Audit Policies – date for PC or sub group to review Audit policies. RH stated that he preferred the sub group approach rather than everyone reviewing the policies together. DP asked for volunteers. SM, MT and KB to form the sub group with DP as reserve. Resolved that SM organise the zoom discussion meeting then policies to be brought back to the PC for approval.	SM/KB/ MT
5.	Planning Matters	
a)	Stable extension – Willow Tree House ref 21/00341/FUL. RH reported that this application was listed as Granted on the website. SM replied that she was sure she had asked for a date extension. Resolved that the PC had no observations.	SM
b)	Application for construction of a stone built four bedroom detached dwelling with a double garage (plots 1 and 2) – land to west of Smithy Green, Hornby Road ref no 20/02642/FUL and 20/02643/FUL. RH reported that there were 10 objections on the HDC website including the PC's, mostly complaining that the buildings were approved originally as single storey. DP noted that revised drawings had been submitted recently and not only are they still 2 storeys but they are larger than previously submitted. Resolved that DP e-mail again with the PC's objections.	DP
c)	Demolition of single storey rear extension and construction of single storey rear extension – Holmeview Baker Street ref 21/00121/FUL was granted.	none
d)	Demolition of existing single storey rear extension and construction of larger single storey wrap round extension – Prospect Lodge ref 21/00319/FUL was granted.	none
e)	Application for variation or removal of condition 3 (hedge and fence) for previously approved application 14/01240/FUL – Construction of a stable block & change of use of agricultural land to private equestrian and agricultural as by amended plan received by HDC 8 th August Whinfall Hornby Road, ref 20/02851/MRC was granted.	none
6.	Correspondence	
a)	Police Report – for March received listing 1 incident of Anti-Social behaviour, 2 of Criminal Damage and 1 of Other crimes including drugs in Appleton Wiske. KB said we should give up discussing it as there is more information on NYP's Facebook site on incidents than they are providing to the PC. Resolved to take this up again once lockdown is fully lifted.	none
b)	DH joined the meeting at 8.05 pm. E-mail from resident at 2 the Paddock requesting permission to widen the access and damage to the grassed area. KB reported that he had asked for information on the adoption of grassed area in Hunters Ride/the Paddock on whether there had been an agreement between NYCC and Bovis. SM had circulated information on the land transfer from Bovis to the PC. Resolved that the PC allow the resident to widen the access over the grass by 18 inches at one side and allow minor trimming of the tree there. Widening should be done using tarmac to match with existing access and suggestion is using L and D from Brompton who are on NYCC's list of approved contractors. Advice from NYCC Highways local engineer would be useful. DH said he was new in post but that he would ask him.	SM/DH

c)	E-mail re 2 Prospect View and the proposal, on behalf of the owner, AP, to widen the drive, drop the kerb and alter the path to 3 and 4 Prospect View sloping it down to allow wheelchair access. KB pointed out that the PC can only give advice on land that they own. In this case it is a very narrow strip of village green in front of the house. Rest of the area next to the village green is tarmac. Resolved that AP can tarmac over the small strip of village green between the gate and the footpath. The PC cannot comment on the path that affects numbers 3 and 4 Prospect View but are pleased that the needs of wheelchair users are being taken into account.	SM
d)	E-mail from resident of 4 the Paddock re water ingress from the grassed area through the wall into the garden – RJ reported that the level of grassed area is higher than the house. RJ knows the previous owner and no problems have been reported in the past. Resolved that the PC inform the owner that maybe a land drain would help with the problem. The PC also to request that the owner fills in the hole where the tree was removed and re-turfs the surface.	SM
e)	E-mail received from TH of Staindale House requesting that the Lime tree outside the house is pollarded and he will pay 50% of the cost. He offered to obtain estimates and tree surgeon's advice. Resolved that KB contacts the arboriculturalist to check her views and SM contacts the owner once her report is received.	KB/SM
7.	Matters Arising	
a)	20's plenty and 95Alive update – RH reported that he still had not received an answer from 95Alive and he wants to organise the speed survey. DH mentioned the shared speed survey equipment needs to keep moving around. RH said the villagers want the 20 mph limit. DH said NYCC usually listen when there is a school in the village. DH is attending a meeting on 16 th April with 95Alive and will raise the issue. KB said to mention issue to the new Prospective Police and Crime Commissioner (PCC) and it was resolved that DH invite him/her to the PC's next meeting. DP also mentioned that Baker Street has no pavement for most of its length and is used by elderly residents to walk to and from the shop. This may be another area which would benefit from a 20 mph speed limit due to the mix of pedestrian and vehicular traffic. The condition of the road is also very poor. DH advised to keep on raising it with NYCC Highways.	DH/RH
b)	Restoration of village green – list of properties where work is needed. SM had made a list which had been circulated. Resolved that DP contacts the owner re repairing damage at the sides of path to Village Farm. JH at Eden Lodge has recently put soil and grass seed down. Venscott was mentioned as it had similar damage to Eden Lodge. DP stated that the green opposite Walcote House had been pushed upwards by passing traffic.	DP
c)	Wiske Bridge repainting and repairs to grass triangle at Deighton junction – DP said the grass triangle is called a Godcake. DP reported that the Wiske Bridge had last been painted in 2004 by AIB volunteers and NYCC had supplied the paint. MT suggested organising a village improvement day or weekend in the summer. DP said SG used to organise one each year in the past for AIB. Resolved that MT contacts him and organises a village improvement event in the summer. Resolved that DH raises a request for paint for the bridge and then he left the meeting.	DH/MT
d)	The AGM and Parish Assembly date was confirmed as 4 th May 2021 using Zoom. Resolved that SM check times from previous meetings and circulate.	SM
e)	Improvements to the centre of the village – JM reported that the 3 diagrams had been displayed in the shop and villagers' favourite option was diagram A but with a block paving path, single vehicle width at the Beech House End and double width in front of area from Lime Tree's garage to the shop. Block	All

	<p>paving to be at the same height as current and grassed areas to be lowered to that height. Resolved that PC will meet outside the shop at 5 pm on Tuesday 20th April to look at what would be involved with a view to obtaining estimates.</p> <p>Thanks were expressed to Hewitsons who had made a fantastic job of block paving the area in front of the shop and the garage to the right of it. Wheelchairs can now get right up to the shop.</p>	
f)	Siting of Rowan tree on Front Street village green – RJ reported that the line of the drainage was as expected and DP said that advice had been received from Yorkshire Water. Resolved that planting to go ahead.	RJ/RH
8.	<u>Reports from Representatives</u>	
a)	Spring Newsletter – MT. She apologised for getting the meeting dates wrong and for making a mistake with the rubbish collection dates. All at fault for not noticing errors. Resolved to allow more time for proof reading before publication. Newsletter very well received again. MS mobility have agreed to sponsor the next newsletter.	None
b)	Spring tidy up of the village – already discussed under 7c above.	None
9.	<u>Items for information or next month's agenda</u>	
a)	SP, a village resident, was on the winning ladies team in the recent Boat Race. DP had congratulated her on her success on the PC's behalf. KB reported that she is coming home for a few days from 13 th April. Resolved that he try to get a photograph of her for the next newsletter.	KB
b)	KB raised that he has been asked to take another PC member with him to sign the land transfer papers from HDC to the PC. Resolved that RJ accompanies him one morning later this week at 9 am.	KB/RJ
c)	KB reported that the Local Government Association (LGA) are going to challenge the Government's decision that Councils must meet face to face after 6 th May.	None
d)	KB reported that the recent Hornby Road closure for 2 weeks was due to a Yorkshire Water problem. He added that if they had tipped the soil to one side the road could have remained open.	None
e)	RH raised the fly tipping of a mattress and old cupboard at "Snowplough Corner" about half a mile away on the Picton Road. He asked what course of action the PC normally took. Resolved that he phones HDC who normally remove the rubbish promptly.	RH
f)	JM raised the allotments – the fence to the pavement is leaning badly. Agreement states that the tenant is responsible for fence maintenance. JH has recently taken over the allotment on the other side and says it should have been handed over in a reasonable state. PC members to have a look and report back. DO's allotment is large and he would like to just have half of it. There are 2 people on the waiting list so resolved that half can go to the next person on the list. DO had put a pond in his allotment. KB said that allotment legislation does not prevent ponds. KB and DO to look at the fence between their allotments.	KB/All
g)	Village green registration – resolved to discuss again in September.	

Meeting closed at 9.45 p.m. Next meetings Tuesday 4th May 2021 – AGM at 7.15 p.m. followed by Parish Assembly at 7.30 p.m. with meeting afterwards, all on Zoom.

Sue McDonnell, Clerk, Appleton Wiske Parish Council