

Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held by **Zoom** on **Tuesday 7th May 2021** that commenced at 7.30 pm.

Present

Cllrs Richard Hauserman (RH Chair), Michelle Thompson (MT Vice Chair), Derek Partington (DP), Ken Blackwood (KB), Richard Johnson (RJ), Jackie McReddie (JR), Neil Slade (NS), David Hugill (DH (NYCC), Sue McDonnell (SM (Clerk)) and 3 members of the public.

1.	<u>Public Comment</u> – none.	
2.	<u>Apologies & Declarations of interest for any agenda item</u> David Hugill (DH) apologised that he was late due to another meeting. RH declared an interest in 8 b).	<u>Action</u> none
3.	<u>Minutes of the April 2021 meeting</u> Resolved that the minutes were approved with a small amendment to 9 f) proposed by JM. DP to sign. RH, on behalf of the PC, thanked DP and KB for their many years of work as Chair and Vice Chair of the PC, and especially during the last very difficult year due to Covid.	SM/DP
4.	<u>Financial Matters</u>	
a)	Resolved to pay the following electronically:- BHIB for insurance £463.20. YLCA £40.00 for RJ's attendance at AGM and £30 for KB's Internal Control training £30.00. DP for stain for village benches £16.00 PT Landscapes for 2 cuts in April £312.00.	SM
b)	Received allotment rent from KS £5.25.	None
c)	Audit Policies –SM, MT and KB formed a policies sub group with DP as reserve and had reviewed the expenses policy and 3 audit policies. Resolved that all 4 are approved and adopted.	None
d)	Final Receipts and Payments reports and Budget Report and Bank Reconciliation for 2020/21 had been circulated. Annual Governance and Accountability Return (AGAR) – Signed Declaration of Exemption to be sent to External Auditor and Accounting Statements and draft Asset list at 31 st March 2021 had been circulated. Resolved that they are all approved with a few amendments to the asset list. SM to amend and re-circulate it. RH to sign Accounting Statements, HD is completing the Audit page and DP the Annual Governance Statement, to be brought to June meeting for approval.	SM/DP/ RH/HD
e)	Letter received from Santander adding JM as a signatory to the PC's bank accounts and removing KBa.	None
5.	<u>Planning Matters</u>	
a)	Stable extension – Willow Tree House ref 21/00341/FUL was granted.	None
b)	Application for erection of Horse Riding Arena for private use at Whinfell, Hornby Rd ref no 21/00359/FUL was granted.	None
6.	<u>Correspondence</u>	
a)	<u>Police Report</u> – for April received listing 1 incident of Anti-Social behaviour, and 1 of Other Crimes including Drugs in Appleton Wiske. incidents than they Resolved that NS contacts the new Police and Crime Commissioner with the PC's complaints re lack of information about incidents after the election on May 6 th .	NS
b)	DH joined the meeting at 8.05 pm. E-mail from resident at 2 the Paddock requesting permission to widen the access to avoid damage to the grassed	SM/KB

	area. In April the PC approved widening of the drive up to 18 inches, 45 cm at one side using tarmac and trimming of the tree there. The resident requested to widen it up to 2 ft, 60 cm, instead to avoid further damage to the rest of the green there. Resolved that resident can widen the drive across the green at one side up to 2 ft, 60 cm but must not cut down the tree. DP stated the standard width for a parking space is now 2.4 metres. KB agreed to look into standard widths for splayed drives. Resolved SM informs the resident of the decision.	
c)	Further e-mail received from TH of Staindale House requesting that the Lime tree outside the house is pollarded and he offered to meet the cost. He had obtained estimates and KB had contacted HA the arboriculturalist for her advice. HA's advice had been received during the meeting, too late for the PC to fully consider, but she said the Lime tree had been topped not pollarded. Her recommendation is that nothing needs to be done but RH pointed out that is a purist point of view and does not consider the proximity of the tree to the house, whereas PC need to consider both. Next tree survey due Spring 2022. TH stated that one tree surgeon had said there were 2 holes in the tree and it should be taken down, but he doesn't think that is necessary. Resolved that PC consider the options and report back to June meeting. Also resolved KB to seek advice on <u>topping/pollarding</u> at this time of year.	KB/All
d)	E-mail from resident SM requesting permission to trim the lower branches of the established tree outside Rowan House as they are too low for people, including the grass cutter, to walk beneath them. Resolved that permission is given. KB reported standard height was 2 m from ground. SM mentioned that the flower bed round the old notice board needs more topsoil or compost. JM to speak to OY about it. SM offered to do it if OY would rather not. Purchase to be made from Whitegates on PC account.	SM/JM
e)	Advertising booklet from Glasdon's re benches, tables, dog bins and signs received. Resolved that SM files it for future reference.	SM
7.	<u>Matters Arising</u>	
a)	20's plenty and 95Alive update – RH reported that he not received an answer from 95Alive and he was disappointed. DH said he thinks he can fund a matrix sign from the NYCC budget, which may have to be shared with another village. Resolved that DH looks into it. Consideration for cost and placement of 20's plenty signs by RH	DH/RH
b)	Improvements to the centre of the village –JM had asked for a quote for the work but not received it yet. The PC had held a meeting there on 20 th April and resolved to block pave the drive-in area 2 car widths from the shop to, but not including, the garage at Lime Tree House and 1 car width the other side of that, to be at the same height as current. Grassed areas to be lowered to that height. Resolved that JM ask Hewitsons for separate estimates for the work either side of Lime Tree House and that KB looks into the possibility of a grant towards the cost.	JM/KB
c)	Transfer of ownership of part of recreation field from HDC to the PC. KB and RJ had been to the solicitor's office to sign the papers for the transfer. The documents had been given to HDC's solicitor 3 weeks ago. Resolved that KB chase it up.	KB
8.	<u>Reports from Representatives</u>	
a)	Summer Newsletter – MT. Requested all members to work on getting articles for it by early June. She hopes to have it printed around 21 st June.	None
b)	Spring tidy up of the village – already discussed last month. All PC members to submit proposals for improvements to Village post lockdown to MT and NS by next meeting.	ALL/ MT/NS
9.	<u>Items for information or next month's agenda</u>	

a)	JM raised the allotments – the fence to the pavement is leaning badly. RH had looked at it and considers that for now it does not pose a safety issue. Resolved to leave it at present. DO has decided not to halve his allotment but requests moving the fence by about a metre to make his allotment a bit smaller. This has been agreed with the neighbouring allotment holder. Resolved that the PC agree to moving the fence. JM to inform him of the PC's decision.	JM/SM
b)	KB reported that the Local Government Association (LGA) have challenged the Government's decision that Councils must meet face to face after 6 th May and lost. They are appealing against the decision. Resolved that SM liaise with SB about using the Village Hall for the next meeting and look into whether PC's can meet in places of worship as KB reported the Pre-School are concerned about safe use of the room re Covid. DH reported that NYCC are still going to meet electronically with the Chief Executive making the decisions after the meeting.	SM

Meeting closed at 9.37 p.m. Next meetings Monday 7th June 2021, venue to be confirmed, possibly in the Village Hall.

Sue McDonnell, Clerk, Appleton Wiske Parish Council