

Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held in Appleton Wiske Village Hall on **Tuesday 7th June 2021** that commenced at 7.30 pm.

Present

Cllrs Richard Hauserman (RH Chair), Michelle Thompson (MT Vice Chair), Ken Blackwood (KB), Richard Johnson (RJ), Jackie McReddie (JR), Steve Watson (SW HDC), David Hugill (DH NYCC), Sue McDonnell (SM Clerk) and 2 members of the public.

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| 1. | <u>Public Comment –</u> TH spoke about the Lime tree in front of Staindale House, stating that the best estimate obtained for pollarding it was £300 from Treescape from Welbury. SD was interested in the Neighbourhood Plan. She was a PC Member when the draft was done and said it was very time consuming. The group had met twice a month for 4 years plus consultation in between. She didn't think the plan was worth resurrecting. DP had sent a note to this effect too. | |
| 2. | <u>Apologies & Declarations of interest for any agenda item</u> Derek Partington (DP) sent his apologies due to illness. RH and KB declared an interest in 10 b). | <u>Action</u> none |
| 3. | <u>Minutes of the May 2021 meeting and AGM</u> Resolved that the minutes were approved with a small amendment proposed by KB. RH amended and initialled the minutes and signed both sets of minutes. | SM |
| 4. | <u>Police Report</u> JM reported that 2 cars parked on the opposite side of the road from the shop had been hit by vehicles turning in one day this week which had driven off without stopping. There had been witnesses who had taken registration numbers and JM had informed the Police. The PC felt it was time action was taken. Resolved that KB invites Phil Allott the new Police and Crime Commissioner to the next meeting. | KB |
| 5. | <u>Matters Arising</u> | |
| a) | Resignation of Neil Slade resulting in Cllr Vacancy. RH acknowledged the resignation and recorded the PC's thanks for his service over the last 2 years. Resolved that MT records it in the newsletter. SM reported she had forwarded NS's resignation to HDC. They e-mailed a notice to advertise the Casual Vacancy which was to be displayed from 7 th to 25 th June. If 10 or more residents contact them asking for an election before 25 th then PC would have to hold one but if not SM contacts them after 25 th and the PC would be able to Co-opt a new member at the next meeting. | SM/MT |
| b) | Neighbourhood Plan – revive or not – RH said the contentious area seems to be planning and development. KB and DP did not support it and they had been involved in the past. DH reported that 2 PC's in his area were doing it and seems to be more effort than gain. His advice is to wait to see if Unitary Authority voted for or East/West NYCC split. SW said decision by Parliament, with only 6 weeks left to summer recess, likely to be earliest September then new Authority when formed has to shadow for a year. His advice would be to defer decision. Resolved not to resurrect Neighbourhood Plan at this time. | None |
| c) | Improvements to area in centre of village – JM had been obtaining estimates. She had one estimate so far but, despite chasing, still awaiting estimate from Hewitsons. Henry had indicated it may be substantially more than the first one. PT Landscapes are estimating later this month. Resolved that she obtains more estimates and discuss next month. | JM |

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| d) | Works on village green by contractors – SM described the process she goes through when receiving a request. Resolved that SM circulates the Village Green policy, members review and send comments back to her in time for discussion at next meeting. | SM/AII |
| e) | Village Trees – KB had found a company that do surveys of trees for housing estates etc. who will look at the relationship of the village trees to their surroundings. Resolved that he obtains and circulates a quote from them. Also resolved that, providing the quote is reasonable, the PC will ask the Co to do the survey. | KB/AII |
| f) | 20's Plenty – formation of working party. RH stated NC, the school Head, is behind the PC on this and wants the school to be involved. A group of committed people in the village are needed to work with him and the school on this aiming to achieve 20 mph in the village. KB said that Romanby have 20 mph limit and humps outside their school. DH said Richmond Area Constituency Committee meet this week and again in August. Resolved that RH asks NC if would be willing to speak at the August meeting and that he puts an article in the newsletter inviting volunteers. Also resolved that RH orders 50 bin stickers at a cost of £50 and looks into the price of a Children Crossing sign. DH stated Ingleby Arncliffe may share the cost of VAS signs. | RH/MT |
| g) | Village tidy up – MT said that 19 th September is village clean-up day across the world. Resolved to have ours 2 weeks earlier than that and promote it in the newsletter. If called Appleton Wombles we could join up with other groups of wombles to promote the day/weekend. Could involve children and families, school, cubs and guides. | MT/AII |
| h) | Allocation of Responsibilities list – resolved to defer pending appointment of new PC Councillor. | None |
| i) | Bus stop library – SG informed the PC at the AGM that the temporary shelving needs to be improved and made permanent, to which the PC agreed. Resolved that JM speaks to SG about what is needed and also contacts Broadacres to look into 2 drop down seats or a bench at one end. | JM |
| j) | Use of PC's Zoom account by groups outside the village. Agreed to keep subscription at the moment as things with Covid still uncertain. KB requested use of it for Northallerton Rotary who have offered to pay half the remaining cost until renewal in February. Resolved that it can be used by groups outside the village provided that they make a contribution to the cost. SM to share PC's login with KB so that he can host meetings. | SM/KB |
| 6. | <u>Correspondence</u> | |
| a) | Complaint by resident of 4 The Paddock – RG had resolved this with the resident. | None |
| b) | Village tubs – e-mail from HJ and proposal to purchase 3 replacement tubs. HJ had renewed compost, ordered plants and planted them for over 18 years. The PC wish to note their appreciation of his contribution over these many years and discussed going back to the adopt a tub scheme in future. In the meantime RH had offered to renew the compost and SM had ordered the plants. She and JH had volunteered to plant up the tubs. Resolved to advertise the adopt a tub scheme in the newsletter and RH to purchase the 3 tubs needed at a cost of around £100. | RH/SM /JH |
| c) | Letter from NYCC Highways re change of contact details – noted. | None |
| d) | Widening of access/repairs to village grassed areas – 1 and 2 The Paddock. Residents of 2 The Paddock replied to the e-mail and they are going to use an NYCC approved contractor for the work. No 1 The Paddock has put some bits of paving stone on the grassed area to alleviate car damage. No permission has been sought and the work has not been done to match existing pavement. KB suggested not to pursue it at present. | None |

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| e) | YLCA Getting it Right Scheme – The PC has been chosen to participate in the pilot scheme – resolved that KB pursues the next steps. | KB |
| f) | YLCA Hambleton Branch meeting is to be held by Zoom on 16 th June. KB to represent the PC at the meeting. | KB |
| 7. | <u>Circulars</u> | |
| a) | None | None |
| 8. | <u>Planning Matters</u> | |
| a) | Variation of Planning Consent 18/00181/REM - approval of Reserved Matters attached 16/01700/OUT – Outline application for 5 dwellings with access from Hunters Ride, with all other matters reserved as amended by plans received by HDC on 21 May 2018 – ref 21/00999/MRC. The PC had no observations. | SM |
| b) | Permitted Development application for a manure store at Ingram Grange Farm – Resolved that DP draft a letter on behalf of RH for SM to send stipulating that no human sewage is stored there. | DP/SM |
| c) | Change of use from agricultural buildings to B2 category for engineering workshops – Cleveland View – construction of building resembling a dwelling house. RH had seen a building being erected which looked like a house but the owner, MD owns 2 farms and it was being erected on the other farm which had permission. | None |
| d) | Application for construction of a stone built 4 bedroom dwelling with a double garage – plots 1 and 2 land to west of Smithy Green ref 20/02642/FUL and 20/02643/FUL – The roof height of the 2 buildings has not been lowered since the previous application and the dwellings are clearly not bungalows as stipulated in the original application. The heights are still higher than the Smithy Green bungalows. Resolved that DP writes on behalf of RH to HDC again to this effect with the PC's objections. | DP/SM |
| 9. | <u>Financial Matters</u> | |
| a) | Resolved to pay the following electronically:- YLCA £30.00 for SM's attendance at Year End course. PT Landscapes for 2 cuts in April £312.00 and 3 cuts in May £468.00. | SM |
| b) | Received allotment rent from KB £5.23 Received £3,615.00 from HDC for Precept. Received £5,241.62 from HDC for Construction Industry Levy re Hunters Ride new dwellings. | None |
| c) | Request for approval for RH to attend YLCA Chairmanship Skills course on 16 th and 17 th June at a cost of £60.00 | RH |
| d) | To note the Annual Internal Audit Report for 2020/21 included at page 4 of the Annual Governance and Accountability Return (AGAR) 2020/21. Resolved that the Annual Internal Audit Report is noted. | SM |
| e) | To approve Section 1 – Annual Governance Statement 2020/21 for Appleton Wiske Parish Council on page 5 of the AGAR 2020/21. Resolved that the Annual Governance Report for 2020/21 is approved. | SM |
| f) | To approve Section 2 – Accounting Statements 2020/21 for Appleton Wiske Parish Council on page 6 of the AGAR 2020/21 (amended for change in Asset list). Resolved that the amended Accounting Statements for 2020/21 are approved. | SM |
| g) | To approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities. | SM |
| h) | Internal Control and Internal Audit 2020/21 comments – deferred to July agenda on KB's request. | SM/KB |
| 10. | <u>Reports from Representatives</u> | |
| a) | Village Survey – Top 3 things residents want PC to do – RH preparing an | |

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| | article for the newsletter with a form that residents can cut out, complete and return to the village shop. Resolved that RH and MT do this. | RH/MT |
| b) | Allotments update – JM. Reported that DO and PS have agreed to share DO's allotment so they will be renumbered 1, 2, 2a, 3 and 4. SM asked what should happen about the rent – this year it should be £5.23 per allotment. Resolved that both parties pay £5.23. JM asked SM if PS has signed the agreement yet. SM replied that it hadn't been returned to her. Resolved that SM chase up payment from both and agreement from PS. | SM |
| c) | Plant a tree for Queens Jubilee in 2022 – RH. After discussion the PC resolved not to plant a tree but to hold a street party. KB had found the beacon used at previous street parties, resolved that RJ prepares it for use. | RJ |
| d)) | Summer Newsletter – MT. requested all members working on getting articles to get them to her by 17 th June. She wants to resurrect the village diary section. Resolved that members inform her of regular things that take place in the village – e.g. pilates on Tuesday evenings in the village hall. She hopes to have it printed before the end of June. SM asked MT if she had remembered that she wanted to put in a page of finance information. MT said she had. | MT/SM/ ALL |
| 11. | <u>Items for information or next month's agenda</u> | |
| a) | Public comment – SD commented further on the possible revival of the Neighbourhood Plan. | None |

Meeting closed at 9.12 p.m. Next meeting Monday 5th July 2021 at 7.30 p.m. in the Village Hall.

Sue McDonnell, Clerk, Appleton Wiske Parish Council