

Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held in Appleton Wiske Village Hall on **Monday 5th July 2021** that commenced at 7.30 pm.

Present

Cllrs Richard Hauserman (RH Chair), Michelle Thompson (MT Vice Chair), Derek Partington (DP), Ken Blackwood (KB), Richard Johnson (RJ), Jackie McReddie (JR), Steve Watson (SW HDC), Sue McDonnell (SM Clerk) and 1 member of the public.

1.	Public Comment – SD went through the 3 points on the email previously sent re relocation of village shop and post office. The points are;- any alternative premises need to have parking available. The PC may be able to apply for grants to assist if necessary and change of use for current premises wouldn't be granted unless the shop had alternative premises available to move to.	Action none
2.	Apologies & Declarations of interest for any agenda item David Hugill (DH NYCC), sent his apologies due to isolating before son's wedding. JM declared an interest in 6c).	none
3.	Minutes of the June 2021 meeting Resolved that the minutes were approved. RH signed and dated them.	none
4.	Police Report KL the PCSO was unable to attend the meeting as she had to isolate. KB to invite Phil Allott the new Police and Crime Commissioner to the next meeting.	KB
5.	Matters Arising	
a)	Councillor Vacancy. – update. SM reported that Chris Lancaster (CL) had applied for the vacancy and his application form had been circulated. Members were unanimous in resolving that he should be Co-opted to the Council. CL signed his Declaration of Acceptance of Office, which was countersigned by SM and RH welcomed him to the PC. CL to complete the rest of the paperwork and return it to SM this week.	CL/SM
b)	Improvements to area in centre of village – JM had obtained an estimate from PT landscapes. DP quickly stated she should not reveal the amount of the estimate. Resolved that she circulates it. SM asked if Hewitsons had estimated and JM replied no. Resolved that the improvements be deferred at present.	None
c)	Proposed village trees survey – estimate had been received from Barnes Associates. KB had spoken to the company and they said pollarding was a very extreme procedure which may have adverse effects on the trees. Members felt they needed more clarity on what the company intended to do. Resolved that KB compiles a list of questions to put to the company, circulating it in addition to sending it to Barnes. If the questions are answered to Members satisfaction and the quote is reasonable for the proposed work KB gives the company the go-ahead to proceed as minuted in June.	KB/AII
d)	20's Plenty update – e-mail received from Ingleby Arncliffe PC re sharing a Vehicle Activated Sign (VAS). The cost of the sign would be around £2,500 plus installation but DH had said there may be grants available. Resolved that RH look into it further with Ingleby Arncliffe PC and DH. SW's experience with East Cowton PC and NYCC Highways was that Highways had been unhelpful with installation and the VAS was sold before being fitted. Resolved that members look for 20 mph signs and/or VAS signs in	RH/DP/DH

	other villages and feed info back to RH. KB stated that all of Romanby has a 20 mph limit. Resolved that DP writes to Deborah Flowers, Head of Highways for our area, and ask what criteria is used to make the 20 mph speed limit decision. RH said bin stickers ordered and will cost £50.00.	
e)	Village tidy up and flower tubs– RH/SM and JH had renewed compost, changed old tubs for new ones, ordered plants and planted the tubs with summer bedding. SM had arranged with residents with a tub outside their property that they would water them in the short term until the adopt a tub is implemented after newsletter distributed. Resolved that in future residents adopting a tub would renew compost, plant and maintain their tubs with the PC providing plants, compost etc. SM has details of what HJ used to do. Resolved that she prepares it for distribution when needed. Village tidy up to be discussed under Newsletter, 10c) below. Village signs were discussed and RH asked if everyone had tidied up the ones agreed last year. DP reported that the grass is too long at the Picton junction and it is dangerous as obstructs vision. Resolved that he reports it to Highways.	SM/DP/MT
f)	Allocation of Responsibilities list – resolved that JM takes over Anti-social behaviour and petty crime and CL and RJ take over street lighting. CL to also do IT and look into cloud storage. Resolved that CL looks through the list and informs SM if anything else of interest to him then SM updates and circulates the list.	CL/SM
g)	Bus stop library – has been a big success so need to make it more permanent. Broadacres told JM they own the land but unclear who owns the bus stop. KB said it had been recently re-roofed. Resolved that JM contacts SG to check who gave permission to put shelves in last year. Resolved that, subject to Broadacres agreement, the PC obtain quotes for permanent shelving there. JM to action. SM reminded the PC they had decided to look into 2 drop down seats or a bench at one end for schoolchildren and cyclists to use. KB had said that he sunny end of the bus stop was the right end, better for seating, so shelving to be fitted on back and left end.	JM
6.	Correspondence	
a)	YLCA Getting it Right scheme – Appleton Wiske PC have been accepted to take part in the pilot scheme. The first stage is a 2.5 hour online training course to take place remotely in the evening. Resolved that members who haven't already done so e-mail SM with their evening availability from 19 th July to end of month and SM replies to YLCA with best fit of dates.	AII/SM
b)	HDC report of how Construction Industry Levy (CIL) monies have been spent – SM had received an e-mail from HDC asking if we had spent CIL monies received so far through them which also stated that the money must be spent within 5 years of receipt on improvements to the village. SM had replied with the current position and had asked how the PC claims the £4,500 approx. Section 106 monies due to them now that there is a plan to spend it on improvements to the centre of the village, to include the community library and possible VAS signs. Resolved that SM reply to HDC asking about format and content of the report then completes it and circulates to Members before replying to HDC. DP asked if info from Highways re width of driveways he circulated had been passed on to residents of 2 The Paddock. SM said she thinks so but will check. Resolved that DP re-circulates it and SM ensures it was passed on.	DP/SM
c)	Relocation of shop and Post Office – E-mail from SD detailed in 1. Above. RH stated the PC don't want to lose the shop and post office and would support the relocation but can't favour any village business over others. JM agreed with the PC's position.	None

7.	Planning Matters	
a)	Site visit re application for construction of 2 stone built 4 bedroom detached dwellings with double garages (plots 1 and 2) -land to W of Smithy Green, Hornby Rd ref nos 20/02642/FUL and 20/02643/FUL. – DP attended site visit with RH. After discussions with HDC Planning representatives on site DP had sent a note to Peter Jones at Planning confirming the PC's position and discussions on site. KB requested that the note is withdrawn as it had not been agreed by all PC members and RJ seconded it. DP explained there was nothing in the note that hadn't been previously agreed by the PC. Resolved that DP draft a letter requesting that the note is withdrawn to HDC via SM.	DP/SM
b)	Change of use of land for the provision of a horse riding arena for private use – Willow Tree House ref 21/01371/FUL. The PC had no observations.	DP/SM
8.	Financial Matters	
a)	Resolved to pay the following electronically:- Clerk £387.46 for salary April – June. HMRC £96.80 for Clerk's PAYE. PT Landscapes for 3 cuts in June £468.00. P Robson £168.00 for 4 cuts of playing field April – June. Whitegates £324.96 for VH planting and £142.63 for village tubs, total £467.59. Whitegates circa £20 for planting of Hunters Ride tubs when invoice received. Sam Turner £87.73 for 3 replacement flower tubs. Design-art £70.00 for hosting appletonwiske.com. Proposed to pay McAfee £89.99 for anti-virus protection for laptop – due 1 st August.	SM
b)	Received allotment rent from DO £5.23 Received £200.00 donation from Village Hall towards planting there. Received £10,00 donation from resident for flower tubs on W side of Front Street.	None
c)	Internal Control and Internal Audit 2020/21 comments – SM read out HD's e-mail re audit comments. He confirmed that he was satisfied with the accuracy of the information included in the part of the Annual Governance & Accountability Report (AGAR) relevant to his audit activities. He stated he was pleased to see that his recommendations of 4 th December 2020 are being actioned. He would like to carry out 3 or 4 mini audits between now and March 31 st 2022. SM stated that she felt that as Ken also did 1 or 2 internal control checks she felt she was being over-audited. Resolved that KB speaks to HD to discuss this. KB said he had carried out internal control checks cross checking between bank statements and minutes for 6 months of the year 2020/21 and was completely satisfied with everything.	KB
9.	Reports from Representatives	
a)	Queens Jubilee 2 nd June 2022 – RH. After The PC are supportive of a village celebration event and will ask residents to form a group to organise something	RJ
b))	Summer Newsletter – MT. proposes to finish the newsletter this week and circulate it for proof reading. MT will then send it for printing. Should be able to distribute it the following weekend.	MT/ ALL
10.	Items for information or next month's agenda	
a)	E-mail just received from resident re footpath starting near tennis courts across Appleton Grange land. It was reported that the grass was so long the path is impassible and the farmer has electrified the top row of the fence	RJ

	with no signs visible to warn walkers. Resolved that RJ reports the issue to NYCC footpath team for action.	
b)	DP asked if KB had any more response re land transfer. Resolved that KB chases it up.	KB
c)	Items for next agenda – village green registration and what to do with very small areas of village green.	none
11.	Public Comment	
	SD reported vehicles had been seen travelling over 30 mph in Hunters Ride. Resolved that MT includes speeding in the village in the newsletter.	MT

Meeting closed at 9.30 p.m. Next meeting Monday 6th September 2021 at 7.30 p.m. in the Village Hall.

Sue McDonnell, Clerk, Appleton Wiske Parish Council