

Appleton Wiske Parish Council

Minutes of the Annual General Meeting of the Parish Council held using Zoom on Tuesday 04 May 2021 that commenced at 7.15 p.m.

Present

Cllrs Richard Hauserman (RH Chair), Michelle Thompson ((MT Vice Chair), Derek Partington (DP), Ken Blackwood (KB), Jackie McReddie (JM), Richard Johnson (RJ), Neil Slade (NS), Sue McDonnell (SM Clerk), and 3 members of the public.

1. Election of Chairman, & Vice Chairman

DP asked for nominations for Chair and said that he would not be standing this year. RH stated he was prepared to stand as Chair. Resolved that RH is elected as Chair.

DP asked for nominations for Vice Chair and MT stated she was prepared to stand. Resolved that MT is elected as Vice Chair.

RH chaired the rest of the meeting.

2. Declaration of Acceptance

Due to Covid 19 it was not possible to sign Declarations of Acceptance of Office at the meeting. The forms had been e-mailed to Members and SM asked that they are signed and returned to her as soon as possible, within a week at the latest.

3. Declaration of interest and apologies

No declarations of interest or apologies were received. SM reported that she had not been able to find the Declaration of Interests form but would e-mail it to Members the next day and asked that they are signed and returned to her as soon as possible, within a week at the latest.

4. Appointment of Representatives

SM had circulated the Allocation of Responsibilities list dated February 2020. Resolved that Members review it and it is deferred to the June meeting.

6. Date & Times for Meetings 2021/22

It was agreed that these should be held on the first Monday of each month (except where this is a Bank Holiday when they should be on the following Tuesday) at 7.30pm, and that no meeting should be held in August. SM had circulated the proposed list of dates and reported she had checked when Bank Holidays fell. Resolved that the list is agreed and in May 2022 the AGM will be held at 7.15 p.m. on Tuesday 3rd May 2022 followed by the meeting and Parish Meeting. The January meeting will be held on Monday 10th but is subject to change due to pantomime rehearsals. Resolved that the dates agreed.

7. Adoption of Standing Orders, Financial Standing Orders, and Responsibilities

Standing Orders approved March 2021 and Financial Standing Orders 2013 had been circulated and still stand, but the revised Financial Standing Orders are on the agenda of the main meeting for approval.