

Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held in Appleton Wiske Village Hall on **Monday 1st November 2021** that commenced at 7.30 pm.

Present

Cllrs Richard Hauserman (RH Chair), Michelle Thompson (MT Vice Chair), Derek Partington (DP), Ken Blackwood (KB), Richard Johnson (RJ), David Hugill (DH NYCC), and Sue McDonnell (SM Clerk).

1.	Public Comment – 6 members of public present. One presented a paper on dog fouling, asking the PC to report back if any new ideas. Another member of public spoke on item 6c) and 4 new residents on Hunters Ride asked questions on Village Farm development. DP summarised the position and that no planning application had been received to date. Organisation of a public meeting may be arranged when details are available.	Action none
2.	Apologies & Declarations of interest for any agenda item Resolved to note and approve apologies for absence Jackie McReddie (JR), Chris Lancaster (CL), Steve Watson (SW HDC). KB declared an interest in 7a.	none
3.	Minutes of the October 2021 meeting Resolved that the minutes, including amendment, were approved. RH signed and dated them.	none
4.	Police Report There were no incidents in the parish in October.	none
5.	Matters Arising	
a)	Village trees risk survey – update. KB reported no progress. Unsure if survey has been completed. Resolved the KB chase up.	KB
b)	20's Plenty – RH reported working group had met and decided to join NY group of 20's Plenty which also gives them membership of the national group. RH urged members to attend a zoom meeting on 11 Dec held by Police and Crime Commissioner, details already circulated. DH stated he is pushing issue with NYCC on PC's behalf.	RH/CL
c)	Bus stop library – SG had drawn a shelving plan, using scaffolding board, he would build it with help from others if PC paid for boards. DP-offered to assist, cost will be around £200. Resolved that SG and DP erect the shelving in the bus stop, agreed no seat.	DP
d)	Baker St resurfacing – DP reported potholes marked up by Highways. He had reported to Highways JM as second person to fall and repairs urgent. After a 3 rd e-mail temporary repairs done. DH stated order has been raised to do work. Resolved that DH raises it at Highways meeting on 4 th Nov and reports back to DP.	DH/DP
e)	Improvements to centre of village – RJ wanted to lower grass and pave rest. After discussion resolved to defer until know more about shop relocation.	none
f)	Cloud storage – deferred to next meeting as CL not present.	none
g)	Proposed formation of staffing committee – need 3 to 4 members, resolved to form one by 3 votes for to 2 against. RH to recirculate YLCA guidelines and MT to look at pulling together terms of reference.	RH/MT
h)	YLCA Getting it Right scheme report – KB has amended website and SM agenda. Resolved that SM looks at suggestions re minutes and RH to look	SM/RH

	into zoom follow-up session in New Year.	
i)	Draft Standing Orders – RH said there are several omissions, including limiting meeting time to 1.5 hours with vote then whether to continue. Resolved to limit meeting time voted on 3 for 2 against and review with other policies.	RH
j)	Policies and procedures including Transparency Code – Resolved that MT and KB review Standing Orders, staffing committee and transparency code and bring back to next meeting.	MT/KB
k)	Action log – resolved that MT pulls one together before next meeting so that actions aren't missed.	MT
6.	<u>Correspondence</u>	
a)	Request for financial support for village minibus – KB discussed the fixed costs of the minibus paid during covid with no income, e.g. insurance £1200, tax £300 etc. Resolved that he prepares a paper for next meeting.	KB
b)	3 E-mails received from residents expressing concerns re possible Village Farm development – RH explained again that the PC can't act until the planning application is received then a public meeting will be organised where residents' concerns can be raised. Resolved that SM replies to the residents to that effect. DP noted that HDC are now using their Interim Planning Guidance (IPG) until their new local plan is adopted. He will look at the residents' concerns against IPG.	M/DP
c)	Letter from NYCC offering Respect and Protect covid signage for lamp-posts – resolved not needed.	none
d)	KB had received an e-mail from David Youll re vehicles parking on Hornby Rd rather than the "2 bungalows" site as specified in the planning decision notice. Resolved that he forwards it to DP to pass on to HDC Planning.	KB/DP
7.	<u>Planning Matters</u>	
a)	Construction of an equestrian building at Whinfall, Hornby Road – ref 21/02173/FUL – resolved no observations.	SM
b)	Change of use of agricultural land to extend existing domestic gardens, Plot 1 and 2 Hornby Road – ref 21/01825/FUL was Granted – noted.	none
8.	<u>Financial Matters</u>	
a)	Resolved to pay the following electronically:- P T Landscapes £156.00 for October final grass cut. Village Hall £12.00 for October meeting. YLCA £22.50 for online course attended by MT .	SM
b)	Received £3,615.00 from HDC for Precept. Received £1,181.71 from HMRC for VAT refund 2020/21 Donations received from ARA:- £137.00 re ROSPA, £140 re P Robson field cutting and £100 re PT Landscapes field strimming.	None
c)	Quarter 2 book-keeping and budget reports were received.	SM
d)	Draft budget for 2022/23 had been circulated by SM. It was discussed with no amendments proposed. Resolved that members advise SM of any proposed changes before next meeting. SM requested they consider whether to carry forward village land maintenance budget to 2022/23 and whether a budget is needed for solicitors' fees. Budget must be approved next meeting to meet HDC's timetable. DP clarified that Community Infrastructure Levy (CIL) receipts can be used for infrastructure projects or improvements, e.g. centre of village development. He suspects we have lost the Section 106 monies from Baker Street works as it was in 2007 and both should be spent within 5 years.	ALL

9.	<u>Reports from Representatives</u>	
a)	Autumn newsletter and autumn planting of tubs – MT reported that the newsletter is ready to go, but awaiting confirmation from a sponsor. Autumn planting to be done soon, awaiting volunteers to help via newsletter.	MT
b)	2 potential additional allotments – KB reported the resident doesn't need the land next to 2 Prospect View and it could be used for allotments. Resolved that KB enquires with Broadacres on the PC's behalf.	KB
c)	Feedback on village activities – MT reported she is pulling together a group to look at the 2022 Jubilee.	MT
10.	<u>Items for information or next month's agenda</u>	
a)	DH reported he is attending a zoom meeting on the new Unitary authority and will feed back.	DH
d)	Several items were put forward for the next agenda:- Membership of staffing committee Village survey from summer newsletter Review of several policies Cloud storage Village green registration	SM

Meeting closed at 9.25 p.m. Next meeting Monday 6th December 2021 at 7.30 p.m. in the Village Hall.

Sue McDonnell, Clerk to Appleton Wiske Parish Council