

Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held in the **Village Hall Annexe** on **Monday 4th January 2020** that commenced at 7.30 pm.

Present

Cllrs Derek Partington (DP(Chair)), Ken Blackwood (KB (Vice-Chair)), Richard Hauserman (RH), Richard Johnson (RJ), Jackie McReddie (JR), Michelle Thompson (MT), Sue McDonnell (SM (Clerk)), Steve Watson (SW (HDC)), PC Bilby and G Newsome (PCSO's), 3 members of the public.

1.	<u>Public Comment</u> – none.	
2.	<u>Apologies & Declarations of interest for any agenda item</u> Apologies - David Hugill (DH (NYCC)). Declaration of Interest. From JM re item 5f). Declaration of interest from KB re item 6b and he stated that he may need to leave the meeting.	<u>Action</u> none
3.	<u>Minutes of the December 2019 meeting</u> Minutes of the December 2019 Meeting were agreed with minor amendments and signed off.	none
4.	<u>Police Report</u> – had been received and circulated. No incidents had been reported for December. PC Bilby advised Members never to leave car keys near the door, or in a bag close to the door, as a precaution and reported that there had been a lot of vehicle thefts recently in the Northallerton area. Permission was given to put Police Reports on the village website, KB to action. KB raised issue of people parking on the zigzags near the school and residents parking on pavements, particularly in Hunters Ride. PC Bilby said they are offences but difficult to take action unless PC sees it happening. Resolved that parking on the pavement in village to discussed next meeting.	KB/SM
5.	<u>Matters Arising</u>	
a)	GDPR - YLCA checklist update and Public Privacy Policy - SM reported that she has e-mailed SC to ask how far he has got with the YLCA checklist, with a view to passing it to MT for completion. MT is updating the Public Privacy Policy and will circulate it prior to the next meeting.	SM/MT
b)	CCTV camera – update on donation of the camera to Brompton PC. SM reported that the landlord of the Lord Nelson had said that there had been a noise issue with the CCTV camera and it was currently switched off, plus the image quality wasn't great, information which she had passed on to Brompton PC. Brompton PC are obtaining quotes to take it down and relocate it. Resolved that RJ takes the camera down and leave it at KB's house to await collection.	RJ/KB/SM
c)	Grass Cutting Contract 2020 – Two tenders had been received and the Chair excluded the public while the tenders and the tree survey quotes were opened and discussed. Resolved that, as the lowest priced tenderer, PT Landscapes of Northallerton is chosen for village grass cutting. Their quote exceeded the 2020 budget slightly but it is hoped that there would be an improvement in the quality of cuts. SM to inform the successful tenderer and obtain a copy of their insurance policy plus details about the equipment to be used. SM to inform the unsuccessful tenderer. AG was present representing St. Mary's Church and took the Churchyard tender for consideration.	SM
d)	Recreation field transfer from HDC – update. KB had spoken to the chosen solicitors and instructed them to act on the PC's behalf but that there would be little progress made due to the Xmas break.	KB

e)	Tree Survey – Two quotes had been received with similar prices and it was Resolved that Stephen Johnson from Yarm is the successful tenderer. SM to inform him and ensure that he has sufficient insurance in place before starting the work. SM to inform the unsuccessful tenderer. Invoice still not received for the tree survey, KB to chase up.	SM/KB
f)	Improvements to area in centre of the village - 2 PC Members had responded to KB with their ideas. Resolved that a sub-committee is set up to look at all responses received and report back with proposals. Sub-committee to be DP, KB, RH and SM. DP to organise meeting. Engagement of village residents may be needed, possibly via the next Newsletter. JM mentioned that over Xmas period some of the white stones in the centre of the village had been moved and piled up, presumably to make vehicular access easier. Stones to be returned to previous positions until decisions made about the area.	DP/KB/RH/ SM
g)	PC e-mail address provider – update. SM had contacted YLCA, (Yorkshire Local Councils Association), who had e-mailed other Parishes to ascertain who they use. No responses had been received yet but as their mail went out just before the Christmas break it was resolved to wait another few weeks for responses. PC Members and the Clerk to contact local parishes to ask about their e-mail provider. The current provider wants to reduce his workload.	AII/SM
h)	PC Councillor Vacancy – update. SM had e-mailed the application form to the 2 applicants but no replies received yet, SM to chase up. HDC Electoral Services had closed for 2 weeks over Xmas and SM had just received the vacancy notice, now displayed, with a closing date for applications of 28 th January. Hopefully an election will not be needed and the PC can co-opt one of the applicants at the next meeting.	SM
6.	<u>Correspondence.</u>	
a)	YLCA e-mails – previously circulated.	None
b)	Letter from resident at Beech House - The letter had been circulated and the resident's concerns were discussed.	DP/KB/RH/ SM
c)	Minutes of Hambleton & Richmondshire Rural Transport & Access Partnership meeting on 3rd December 2019. – KB usually attends the meeting but had given his apologies on this occasion. Members are keen to discuss the rural transport issues raised. Resolved that SM circulate these minutes and rural transport be discussed next meeting.	SM
d)	Letter from Hambleton DC re Parish Precepts – The current population of the village was discussed. Resolved that SM requests a copy of the Electoral Register for the village from HDC.	
7.	<u>Circulars</u>	
a)	Magazine received from PSE (Public Sector Executive). Not relevant to Members' interests.	None
8.	<u>Planning Matters</u>	
a)	Former Little Hornby Farm, Hornby Road – Construction of a second detached dwelling house with associated parking and detached double garage – 19/01919/FUL has been Granted.	None
9.	<u>Financial Matters</u>	
a)	Agreed to pay Appleton Wiske Village Hall £12.00 for use of Annex for December meeting – BACS payment.	SM
b)	Agreed to pay Clerk's salary for October to December 2019 plus back pay for April to September 2019 – BACS payment	SM
c)	Agreed to pay HMRC for Clerk's PAYE – On-line payment	SM
d)	Interest received on Santander Business Savings Account £32.18 (last year £20.52).	SM

10.	<u>Reports from Representatives</u>	
a)	Communication and Newsletter – The Chair congratulated MT and RH for producing the Christmas Newsletter and MT thanked PC Members for distributing it. She stated that she and RH need assistance from PC Members in compiling a list of village businesses which they can contact with respect to advertising in the newsletter so that production costs are covered. She is already liaising with the Lord Nelson Inn and intends to contact others e.g. the school etc. 5 th February is the deadline for submission of articles for the next newsletter and MT is keen to include health and wellbeing topics in addition to local social events and advertising. Potential articles will be discussed next meeting.	MT/RH/ SM
b)	Possible lowering of the speed limit within the village to 20 mph – There is an abundance of cars for a small rural village, owned by residents and visiting the school, post office etc. Several villages locally have reduced the speed limit within their villages to 20 mph to raise awareness of public safety. RH would like to involve the school, pre-school etc. KB said the Council could approach NYCC through the '95 Alive' scheme and that there is a Community Speed watch group at Scorton. RH and KB to look into it and report back.	RH/KB
c)	NALC outline policies for Grievance and Disciplinary – All Members to look at these in more detail for next meeting.	AII/SM
10.	<u>Items for information or next month's agenda</u>	
a)	KB has the new gate for the footpath on Hornby Road. KB and DP to fit it.	KB/DP
b)	RJ reported that the pavements within the village are very muddy. DP said HDC have a machine which cleans footpaths. Resolved that RJ contacts HDC for more details. RJ said another solution is that residents could be encouraged to tidy up their own areas. MT suggested this could be included in the next newsletter.	RJ
c)	SM raised the vacant allotment. Resolved that she sends the forms to the new resident who is interested and that JM contacts AC's son to check that all personal items have been removed. JM volunteered to be allotment representative.	SM/JM
d)	SM raised that the edge of the village green on the triangle had been churned up by NYCC vehicles when repairing the roads. SM to e-mail DP and he will report it.	SM/DP
e)	KB reported that the ditch had been cleared on the lhs of Picton road.	None
11.	<u>Public Comment</u> – The 2 residents from the centre of the village had asked that the PC don't set a precedent by allowing some residents to park in this area and not others. MT suggested that the safety for children aspect of parking could be an item in the Spring newsletter. CT, one of the residents, offered to help deliver the next newsletter. She stated she works in the ambulance service and KB asked if she knew anyone who could deliver defibrillator training for the village. She does and will contact them on the PC's behalf.	MT/KB

Meeting closed at 9.20 pm. Next meeting Monday 3rd February 2020 at 7.30 p.m.

Sue McDonnell, Clerk, Appleton Wiske Parish Council