

## Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held in Appleton Wiske Village Hall on **Monday 7th March 2022** that commenced at 7.30 pm.

### Present

Cllrs Richard Hauserman (RH Chair), Michelle Thompson (MT Vice Chair), Ken Blackwood (KB), Derek Partington (DP), Jackie McReddie (JR), Steve Watson (SW HDC), David Hugill (DH NYCC) and Sue McDonnell (SM Clerk).

<b>1.</b>	<b><u>Public Comment</u></b>	<b><u>Action</u></b>
	6 members of the public present. One resident spoke on objections to the Village Farm planning application for 5 more houses. In addition to the points raised on 4 <sup>th</sup> October 2021. Main reasons were more disruption for residents of Hunters Ride, increased traffic on Front St and no Highways improvements to damaged road surfaces. A formal agreement re objections was requested between all parties including the PC. The resident is to e-mail full objections to the Clerk and residents present requested a public meeting. The planning application, and another for 4 dwellings E of Shorthorn site, were received 2 days before the meeting so will be discussed at meeting on 4 April. Resolved that SW ask HDC for an extension to reply date beyond that meeting.	<b>SW</b>
<b>2.</b>	<b><u>Apologies &amp; Declarations of interest for any agenda item</u></b> Resolved to note apologies for absence for Richard Johnson (RJ) and Chris Lancaster (CL). RH informed the meeting that sadly CL has resigned with immediate effect. Resolved that RH circulates CL's e-mail and SM to inform HDC of vacancy. No declarations of interest.	<b>RH/SM</b>
<b>3.</b>	<b><u>Minutes of the February 2022 meeting</u></b> Resolved that the minutes were approved. RH signed and dated them.	none
<b>4.</b>	<b><u>Police Report</u></b> There were no incidents in the parish in February. Members received the report. KD stated that an online meeting with the Police and Crime Commissioner has been arranged for 26 <sup>th</sup> May for Parish Councils, attendance limited to 2 members. KD suggested using the big screen in the VH so that more PC members and public could join in. Discuss next meeting.	none
<b>5.</b>	<b><u>Matters Arising</u></b>	
<b>a)</b>	Action log – MT updated members on the current position. Resolved that she updates and circulates the log. Also resolved that RH take up suggested improvements to Picton Road junction and RJ looks into the current situation with drive widening across Village Green. KB hasn't repaired notice board yet.	<b>MT/RH/ RJ/KB</b>
<b>b)</b>	Cloud storage – update. Deferred to next meeting due to CL's resignation.	none
<b>c)</b>	Update on replacement of PC Clerk – There has been one applicant. Resolved that an interview date is agreed and that the interview panel will be DP, MT and RH. Panel to get together to prepare for interview. New Clerk will be given appropriate training and resolved that SM will assist with handover and initial training and will be paid at the normal hourly rate.	<b>RH/MT/ DP/SM</b>
<b>d)</b>	Queen's Jubilee activities – MT reported on the activities planned. VH agreed to no charge for hall hire throughout the weekend except for cleaning costs. Resolved that SM write to thank VH Committee. Permission granted to display memorabilia from early 1950's in Methodist Chapel throughout weekend – KD to co-ordinate it. Beacon lighting will be 9.35 pm on Thursday 2 <sup>nd</sup> June in ARA	<b>MT/SM/ KD</b>

	field with Deputy Lieutenant present. Pre-school planning a BBQ fundraiser. Other activities include a street party and Jubilee Ceremony to be relayed on big screen in VH. SM updated the meeting on progress with the community choir who will perform, possibly at the afternoon teas on the Sunday afternoon. Resolved that MT e-mails full proposed programme, which will also be displayed in shop asking for volunteers to help. Also resolved that KD apply for road closure. The PC has offered £250 in funding.	
e)	Temporary Storage form – Resolved that form is approved with the addition of a disclaimer. DP to amend and recirculate final version.	<b>DP</b>
f)	Wildlife map – discussed under newsletter at 9b) below.	none
g)	SW spoke on the unitary authority to be named North Yorkshire County (NYC). There will still be 8 Districts working as part of NYC with reduced staff members. There will be 90 NYC ward members to cover 89 wards. SW will be moving to another ward. Councillors are to work a crossover year from 1 <sup>st</sup> April then a 4 year term in new post. Changes should save £30 million. RH said the PC welcomed input from SW and DH over the years. Resolved that SW and DH write an article explaining the changes for the newsletter and e-mail to MT.	<b>MT</b>
<b>6.</b>	<b><u>Correspondence</u></b>	
a)	Village Hall – a tree is obstructing the street lamp outside Heathwaite making it dark for residents entering and leaving the car park. Village Hall Committee requests trimming of tree but removing it was also discussed. Resolved to action in next tree survey, same action re low branches on tree outside Mowbray House. SM to reply.	<b>SM</b>
b)	Confirmation of PC election timetable and change of date of May meetings – SM had attended a short online course. Resolved she mails slides etc. to members when received from HDC. She gave out members nomination packs which are to be hand delivered to HDC by 5 <sup>th</sup> April. Notice of poll to be posted by 26 April, election on 5 <sup>th</sup> May and results to be declared w/c 9 <sup>th</sup> May. May annual meeting and parish meeting date amended from 9 <sup>th</sup> to 16 <sup>th</sup> May as needs to be 14 days after election.	
<b>7.</b>	<b><u>Planning Matters</u></b>	
a)	Proposed extension to existing shed at Emmerson House – ref no 22/00201/FUL. Resolved that Members had no observations.	<b>SM</b>
b)	Application for a certificate of existing lawful use relating to the construction and continuous occupation of 'the Chalet' Prospect House Farm – ref no 22/00289/CLE. Resolved that Members had no observations.	<b>SM</b>
c)	Update on HDC planning response re construction of 2 stone built four bedroom detached dwellings to the west of Smithy Green, Hornby Road – ref nos 20/02642/FUL and 20/02643/FUL. RH stated that HDC's response re the conditions imposed not being adhered to was unacceptable. Head of Planning and also to Peter Jones.	<b>RH</b>
d)	Revised application for previously approved application 21/00319/FUL. Revision of internal alterations for a larger kitchen extension. Replace approved flat roof system with pitched roof has been granted – noted.	none
<b>8.</b>	<b><u>Financial Matters</u></b>	
a)	Annual Governance & Accountability Return (AGAR) – declaration of exemption from sending AGAR to External Auditor and appointment of HD as auditor for 2022/23 financial year. SM explained what the exemption meant and that being exempt brought a saving of £200. Resolved that SM completes the declaration of exemption re AGAR in due course and that HD continues as	<b>SM</b>

	independent auditor for 2022/23 financial year.													
b)	Quotes for trimming of Lime Tree discussed in private session – see 11 below.													
c)	Resolved to pay the following electronically: <table border="1" data-bbox="225 304 1342 456"> <thead> <tr> <th></th> <th>NET £</th> <th>VAT £</th> <th>TOTAL £</th> </tr> </thead> <tbody> <tr> <td>YLCA for Clerk/RFO advertisement</td> <td>15.00</td> <td>0</td> <td>15.00</td> </tr> <tr> <td>Village hall rent for Feb meeting</td> <td>12.00</td> <td>0</td> <td>12.00</td> </tr> </tbody> </table>		NET £	VAT £	TOTAL £	YLCA for Clerk/RFO advertisement	15.00	0	15.00	Village hall rent for Feb meeting	12.00	0	12.00	SM
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d)	Received from NYCC Highways £75.92 for grass cutting 21/22 season.	none												
9.	<b>Reports from Representatives</b>													
a)	Baker Street bad road surface – no action taken yet so issue needs escalating. Resolved that DP e-mails DH who will raise it at the weekly meeting and draft a response to Highways to Karl Battersby, copying in Deborah Flowers. SM said the potholes in the road outside Willow End had still not been done. DH said he would look into that too.	DP												
b)	Newsletter and update on rubbish bins on Front Street – MT needs newsletter articles by 15 <sup>th</sup> March. Articles to include Jubilee, spring clean and wildlife map. JM thinks new residents leaving rubbish bins outside properties may not know it is not allowed as land is village green. Resolved that KB e-mails SW with details of properties offending as residents need to know what to do.	MT/KB												
c)	20's Plenty update – NY Police said they had done a speed survey on Front St in July 2021 and found the average speed was 18 – 22 mph. A community speed watch could be done but location would need to be decided. Resolved RH and 20's Plenty group continue to look at best way forward.	RH												
d)	Mowbray House Surgery and restarting it at VH – DP had spoken with a senior doctor at the surgery who said there are no plans currently to restart the surgery and if it was restarted it would be on an appointments system.	none												
e)	RJ had e-mailed re other VH issues – VH is now a Charitable Incorporated Organisation and land now registered to organisation rather than the trustees. Lights in VH are being converted to LED versions and heating modified so that each hall is separate with smart thermostats at a cost of £6,360 including VAT. Grants of £4,000 have been received towards the cost. The Committee has requested that the PC pay the invoice to save £1,060 in VAT. Resolved that this was agreed, RJ to e-mail invoice and pay net amount to PC. ARA update deferred to next meeting in RJ's absence.	SM/RJ												
10.	<b>Items for information or next month's agenda</b>													
a)	Several items were put forward for the next agenda:- Queen's Jubilee, Cloud storage, ARA update and 20's plenty.	SM												
11.	<b>It was resolved to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in 11a)</b>													
a)	Trimming of Lime tree outside Staindale House – 3 quotes for the work had been received. Resolved that the tree's crown be raised to 5m and that the contractor who had worked for the PC before (one of the 2 cheapest quotes) be appointed. RH to action. All agreed except KB.	RH												

Meeting closed at 9.45 p.m. Next meeting Monday 4<sup>th</sup> April 2022 at 7.30 p.m. in the Village Hall.

Sue McDonnell, Clerk to Appleton Wiske Parish Council