

Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held in Appleton Wiske Village Hall on **Monday 4th April 2022** that commenced at 7.30 pm.

Present

Cllrs Michelle Thompson (MT Chair), Ken Blackwood (KB), Derek Partington (DP), Jackie McReddie (JR), Richard Johnson (RJ), Steve Watson (SW HDC), David Hugill (DH NYCC) and Sue McDonnell (SM Clerk).

| 1. | <u>Public Comment</u> | <u>Action</u> |
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| | 6 members of the public present. Three residents spoke on objections to the Village Farm planning application for 5 more houses. In addition to the points raised previously the main reasons for objecting were that there would be one access for more than 50 houses, more disruption for residents of Hunters Ride and no Highways improvements made to damaged road surfaces. Residents to request if approved, no piling, road swept regularly, no weekend working and request Front Street access to Village Farm is used. | none |
| 2. | <u>Apologies & Declarations of interest for any agenda item</u> | |
| | Resolved to note apologies for absence for Richard Hauserman (RH). No Declarations of Interest. | none |
| 3. | <u>Minutes of the March 2022 meeting</u> | |
| | Resolved that the minutes were approved. MT signed and dated them. | none |
| 4. | <u>Police Report</u> | |
| | None received this month. Resolved that SM chase it up and circulate when received. | SM |
| 5. | <u>Matters Arising</u> | |
| a) | Casual vacancy due to CL's resignation. Resolved that the PC wait until the election on 5 th May to fill the vacancy. | SM |
| b) | Action log – MT updated members on the current position. Resolved that she updates and circulates the log and that SM takes photos of the potholes on the road at Willow End and mails them to DH. | MT/SM |
| c) | Cloud storage – update. Deferred to a future meeting. | none |
| d) | Queen's Jubilee activities – MT reported briefly on the activities planned as they are all in the Spring newsletter. Beacon lighting will be 9.45 pm on Thursday 2 nd June in ARA field with Deputy Lieutenant present. School doesn't want sports day on their premises as it will be closed that weekend. Templates for making crowns can be obtained by e-mail or from the shop. SM updated the meeting on the community choir who will perform at the afternoon teas on the Sunday afternoon between 3 and 4 pm. Road closure has not yet been agreed, signs need to be obtained. | MT/KB |
| e) | Wildlife map – details are in the newsletter but involves making a map of wildlife in the area. MT has a toolkit which she is putting together. | MT |
| f) | Notice board repairs – KB has inserted a rail below it to catch the rain and planed the wood so that the panels open more easily. | none |
| 6. | <u>Correspondence</u> | |
| a) | E-mail received from ARA requesting funding towards annual RoSPA safety assessment of playpark and strimming of grass around playpark and tennis courts. RJ stated that all the mats at the playpark are worn and need replacing. The first mat is most urgent and cost estimated at £2,500. ARA | SM/RJ |

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| | have applied to the Windfarm for a grant of £1,000. DP stated the PC would be able to assist with cost of that using CIL monies. Resolved that RJ sends an estimate for mat replacement to the PC to consider and SM replies to ARA. RJ requested that the PC's asset register is considered at the June meeting. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| b) | E-mail from SM re problems with heavy shrubs at Willow End that have come away from the fence and their weight is making the fence lean. There was a difference of opinion on whether the border at the side of Willow End belongs to the house or the PC, although the fence definitely belongs to Willow End. Resolved that SM checks ownership of the border on the house deeds and brings the issue back to the PC if necessary. | SM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. | Planning Matters | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| a) | Demolition of 4 no barns and the construction of 5 no houses with associated parking and landscaping – Village Farm ref 22/00349/FUL. Public comments summarised above and in previous minutes and e-mails. DP stated the PC is opposed to more houses and that HDC's Local Plan was approved in February with no allocations for Appleton Wiske. DP had prepared a response on the PC's behalf, previously circulated, which he read out. SW replied that because of the new Local Plan development in the village is outside its recommendations and plans are more likely to be refused. Resurrecting Neighbourhood Plan will be the way forward for parishes in future. Resolved that SM sends the PC's response before noon on 5 th April. | SM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| b) | Application for Outline Planning Permission with some matters reserved (considering access) for the construction of 4 no dwellings – land East of former Shorthorn Inn ref no 22/00331/OUT - DP prepared a response on the PC's behalf, previously circulated. Resolved that SM sends the PC's response before noon on 5 th April. | SM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. | Financial Matters | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| a) | Report of independent auditor on review of records 2021/22. SM explained that the auditor had reviewed a quarter's records and found everything in order. However he reminded the PC of his recommendation that the Chair signs the bank statements when the quarterly report is presented. MT as Chair signed the 2 bank statements. | SM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| b) | Quarter 4 2021/22 book-keeping and budget reports. SM explained that the reports were draft and not final year end figures as nothing had been balanced yet. Resolved that the 2 reports were accepted. | SM | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| c) | Resolved to pay the following electronically: <table><tr><td></td><td>NET £</td><td>VAT £</td><td>TOTAL £</td></tr><tr><td>YLCA for 1 year's subscription</td><td>214.00</td><td>0</td><td>214.00</td></tr><tr><td>Village hall rent for March meeting</td><td>12.00</td><td>0</td><td>12.00</td></tr><tr><td>Broadacres for allotment rent 22/23</td><td>21.54</td><td>0</td><td>21.54</td></tr><tr><td>Clerk's salary Jan – Mar inc backpay</td><td>414.26</td><td>0</td><td>414.26</td></tr><tr><td>HMRC for Clerk's tax</td><td>103.60</td><td>0</td><td>103.60</td></tr><tr><td>TP Jones & Co payroll prep 21/22</td><td>65.00</td><td>13.00</td><td>78.00</td></tr><tr><td>P T Landscapes for 2 cuts March</td><td>384.80</td><td>76.96</td><td>461.76</td></tr><tr><td>Alverton Press – printing newsletter</td><td>220.00</td><td>0</td><td>220.00</td></tr><tr><td>For info – VH electrical work (paid)</td><td>5,300.00</td><td>1,060.00</td><td>6,360.00</td></tr></table> | | NET £ | VAT £ | TOTAL £ | YLCA for 1 year's subscription | 214.00 | 0 | 214.00 | Village hall rent for March meeting | 12.00 | 0 | 12.00 | Broadacres for allotment rent 22/23 | 21.54 | 0 | 21.54 | Clerk's salary Jan – Mar inc backpay | 414.26 | 0 | 414.26 | HMRC for Clerk's tax | 103.60 | 0 | 103.60 | TP Jones & Co payroll prep 21/22 | 65.00 | 13.00 | 78.00 | P T Landscapes for 2 cuts March | 384.80 | 76.96 | 461.76 | Alverton Press – printing newsletter | 220.00 | 0 | 220.00 | For info – VH electrical work (paid) | 5,300.00 | 1,060.00 | 6,360.00 | SM |
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| d) | Road closure signs for Jubilee – hoping to borrow them but would cost around £20. Resolved that PC approve their purchase if necessary. | KD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| 9. | Reports from Representatives | |
| a) | YLCA's suggestions for improvements to minutes – the Chair read out the suggestions. Resolved that the minute pages should be renumbered from May meeting starting from 001-2022. | SM/HJ |
| b) | Spring newsletter – MT stated that it has been printed and is being delivered currently. | MT |
| c) | Date for next tree survey – last one was Sept/Oct 2019. Resolved that the next tree survey is done in Summer 2023. | none |
| 10. | Items for information or next month's agenda | |
| a) | RJ reported that the work on the tree outside Staindale House had been completed. JM stated the Chestnut tree next to it should also be cut back. | none |
| b) | Several items were put forward for the next agenda:- Queen's Jubilee, wildlife map. Asset register to be discussed at June meeting. | SM |
| c) | Resolved to send a letter of congratulation to Sarah Portsmouth for winning the boat race as part of the Cambridge team. | |
| d) | SM to display a poster about the Parish Meeting. | |
| 11. | It was resolved to exclude members of the press and public by virtue of Public (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in 11a and 11b) | |
| a) | Update on replacement of PC Clerk - one applicant who has been interviewed. Resolved that the applicant Helen Johnson (HJ) is appointed with a start date of 16 th May. New Clerk will be given appropriate training and resolved that SM will assist with handover and initial training and both will be paid at their normal hourly rates. | SM |
| b) | Change of signatories on bank accounts due to new/outgoing Clerk. Resolved that Helen Johnson should be added to the signatories list and Susan McDonnell removed between now and 16 th May 2022. | SM/HJ |

Meeting closed at 9.15 p.m. Next meetings Monday 16th May 2022. Annual Meeting at 7.15 pm, Parish Council at 7.30 pm, and Parish Meeting at 8 pm in the Village Hall.

Sue McDonnell, Clerk to Appleton Wiske Parish Council

MF. 16/05/2022