

Appleton Wiske Parish Council – Minutes

Minutes of the Parish Council held in the Village Hall on Monday 6 June 2022 commencing 7.30 pm.

Present: Michelle Thompson, Chair (MT), Jackie McReddie (JM), Richard Hauserman (RH), Ken Blackwood (KB), Derek Partington (DP), Shirley Duffield (SD), Helen Johnson (clerk), (HJ)

Cllr Annabel Wilkinson, member of North Yorkshire County Council (NYCC) for Morton-on-Swale and Appleton Wiske, and two members of the public attended.

1. Public Participation.

A member of the public complained about parking on Hornby Road, by the building site west of Smithy Green. It will obstruct vehicles going up the farm lane opposite, to cut hay. Planning conditions stated that vehicles associated with the site should park off-road, on site.

There was a further complaint of burning rubbish on the same building site. Complaints about both parking and the fires have been made by a resident to Hambleton District Council (HDC).

2. Apologies and approval for absence.

Richard Johnson (RJ) sent apologies. His reason for absence was approved.

3. Dispensations and Declarations of Interest.

There were no declarations of interest.

4. Approval of Minutes of the May 2022 Meetings.

The minutes were approved, but typing errors found. These are to be corrected and the minutes re-submitted for signing.

5. Matters Arising:

5 a) Meeting dates for 2022/2023.

The meeting dates for Parish Council meetings were approved.

It was resolved to hold the Parish Assembly on a different day, date to be confirmed.

5 b) Action log:

5 b i) Noted that following contact with new PCSO (Police Community Support Officer), parking on pavement by allotments gone.

5 b ii) Riverside footpath to Rounton crumbling. Resolved to raise with Footpaths Officer at NYCC.

5 b iii) Intimidation of dogs in field beside Rounton riverside path. Resolved to write to dog owner, and raise with PCSO.

5 b iv) Notice board repairs now completed.

5 b v) Shrubs at Willow End, leaning fence. Resolved that the householder be offered the choice: to maintain the shrub/flower bed at their own expense, or the Parish Council to remove all planting and revert the village green to mown grass.

5 b vi) Resolved to invite James Campbell of HDC to speak about Neighbourhood plans at next meeting, 4 July 22.



5 b vii) Next newsletter will include articles about Defibrillator, Education Trust, list of useful contacts for matters such as street lighting, dog fouling, bonfires, etc.

5 b viii) Minibus funding. In progress, was agreed in the budget.

5 b ix) Driveways across greens. Two driveways are narrower than NYCC's recommendations. Resolved to contact the affected householders, offering the option to widen the drives, at their own expense.

A tree on the green in the Paddock has low branches that impede access for grass cutting. Resolved to allow volunteer resident to trim the tree.

5 b x) Stench pipe outside Mowbray House. Deferred to next meeting.

6. Parish Assembly, issues raised by the public.

6 a) Antisocial parking. Resolved to work with PCSO.

6 b) Electric car charging for homes without private drives. Resolved to await NYCC strategy.

6 c) Heat pumps/night noise/request for ambient night noise survey. Resolved to investigate costs, protocols, etc, for a noise survey.

6 d) Request for speaker on change of NYCC and HDC to Unitary Authority. Resolved to invite a speaker to explain effects on residents at a public meeting in March 2023, when the new Unitary Authority is about to launch.

6 e) Litter in road verges. Resolved to contact HDC about costs/availability of anti-littering signage. Resolved to organise volunteer litter-pickers to maintain each road.

6 f) Dog fouling. Resolved to talk to the Church about fouling in the churchyard. Resolved to consider CCTV.

6 g) Bonfires/complaints of obnoxious fires. Resolved to contact HDC, per public comment.

6 h) Village Shop Relocation. Work is expected to begin this, dismantling old garage. Planning application not yet submitted.

6 i) Road Safety, Picton/Rountons junction. Resolved to write to NYCC Highways, asking for update.

6 j) New development/affordable housing. Resolved to incorporate into the new Neighbourhood Plan.

7. Police Report, dated 22 April to 28 May 22. One crime, theft. Email from Dougie Beveridge offering to visit if we wish. Resolved to enquire which PCSO is assigned to Appleton Wiske, and request regular attendance at PC meetings, for continuity.

8. Training for new Councillors. Resolved that SD will carry out refresher training with YLCA.

9 Consider Tree Preservation Orders, Black Poplars, ARA field. Resolved to discuss with ARA trustees.

10. Waste & Dog Bins – centre of village. Resolved to request replacement waste bins.

11. Yorkshire water Sewer Pipe investigations. Deferred.



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12. AWPC Assets. Resolved to consider assets, and discuss at next meeting.

13. Staffing committee vacancy. Resolved that R Hauserman, D Partington and S Duffield will serve on staffing committee.

14. Cloud Storage. Noted that documents are now stored on secure part of Appleton Wiske website.

15. Clerk's report.

15 a) HJ has completed general induction training, but would appreciate further training on bookkeeping and financial governance.

15 b) Noted that the financial standing orders need to be considered/updated, as payments are now made online by BACS, rather than by cheque.

15 c) Resolved that members who wish to receive YLCA newsletter emails will sign up individually, and the clerk will not forward the many emails received.

15 d) AGAR – Sue McDonnell, outgoing clerk, says she has the documents, and will complete this task.

15 e) The Parish owns a book 'Arnold Baker on Local Council Administration', edition 11. Edition 13 has now been issued, at £132.16. Resolved a new copy not needed.

16. To consider financial governance. Resolved to consider policies and terms of reference with a view to creating a Finance Subcommittee, to oversee Financial Governance, Standing Orders, and budgets.

17. Correspondence.

17 a) Letter from the Internal Auditor, advance notice he intends to resign. Resolved to begin seeking a new internal auditor.

17 b) Email L Breckon re open gardens 16/17 July. Resolved that the Parish Council is not involved in the open gardens event.

17 c) A Thank you card from S McDonnell was received.

17 d) Community First Survey was completed.

17 e) Council for British Archaeology, invitation to join. Resolved to make enquiries about potential value to Appleton Wiske, and reconsider at next meeting.

17 f) Police and Fire Commissioner Risk Resource Consultation. SD volunteered to join the focus group.

17 g) Local flood risk strategy consultation. Resolved to respond, to record evidence of local flooding.


18 Planning Matters.

18 a) Noted Emmerson House, 22/00201/FUL, Proposed shed, Granted.

18 b) 2 Ryegrass House, Hornby Road DL6 2AF, ref 22/00563/DCN, and Land

to West of Smithy Green, Hornby Road, ref 22/00564/DCN. Planning

conditions here are not being met (parking, bonfires). Resolved to contactHDC.


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18 c) Land and buildings at Village Farm Front St, ref 22/00349/FUL. Resolved that a representative from AWPC will attend this planning meeting.

18 d) Land East of former Shorthorn Inn, ref 22/00331/OUT. Resolved that a representative from AWPC will attend the relevant planning meeting.

18 e) Noted Certificate of registration for the Change of Name, Plough View, Old Hall Farm, Hornby Road, DL6 2AF.

19. Financial Matters

Resolved to pay the following invoices:

19 a i) Whitegates Invoice No 1107, plants for AIB/Jubilee, £191.59

19 a ii) YLCA Invoice No 139-2223, Training Clerks Induction, £50.00

19 a iii) Clerk's expenses, and training hours, Helen Johnson claim dated 26 May 2022, £142.32.

19 a iv) Alverton Press Invoice No 22471, Jubilee printing, £114.00.

19 a v) Stephen Johnson Tree Surgeon invoice no 9818, £300.00.

19 a vi) Clerk's extra hours, Sue McDonell, 7 hours email dated 30 May 22.

19 a vii) PT Landscapes, invoice no PTL 4160, grass cutting, £468.00.

20. Finance Report

20 a) Total payments to date (Q1, since 1Apr) £4,008.96. Budget expectation for year is £13,890, so spending is above the average predicted. This is possibly due to grass cutting in the summer, but not in winter.

Resolved that when a finance committee is founded, it will review the budget.

21. Allocation of Responsibilities.

Footpaths: KB and SD

Crime – Neighbourhood Watch: KB

Crime – Anti-social behaviour and petty crime: JM

Crime – Dog fouling and fly tipping: JM and RJ

Traffic – Car parking: KB

Traffic – Speeding and 20s Plenty campaign: RH

Highways – Conditions of roads in and around Appleton Wiske Parish: DP

Highways – footpath repairs: DP

Village green – Easements, vehicular access over village green: JM

Village green – Grass-cutting/Village land maintenance: JM and HJ

Village green – Tree inspections: KB and SD

Village green – Street furniture: KB, DP and RH

Recreation Field – relationship between ARA and AWPC: RJ and KB

Recreation Field – Byelaws. Resolved to review bye-laws, now that AWPC owns the field.

GDPR (Data protection): MT, KB, and HJ

Internal Audit: the to-be-formed finance committee.

Street Lighting: RJ

Allotments: JM

Communication – Village website: KB


Communication – Newsletter: MT

Communication – Facebook page: MT

Planning: DP and RH

Assets and Insurance: HJ

Neighbourhood Plan: DP, SD and RH


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Representative – Minibus: KB
Representative - Education Trust: KB
Representative – Village Hall: RJ
Representative – YLCA Hambleton Branch: KB and RH
Representative – Parish Liaison Meeting: KB
Representative- Northallerton ad Villages Community Forum: KB

22. Reports from Representatives.

22 a) Minibus Representative Report. Insurance of £1000.41 has been paid, a significant depletion of cash reserves. The school uses the minibus less frequently than it did before the pandemic, although it still makes some trips. Passengers on the regular Wednesday trips to Northallerton have increased. People without their own transport rely on it.
22 b) Wildlife Map. Ongoing through summer.
22 c) Jubilee. The many events ran smoothly and were well received. The finances will be reviewed for a final, and pictures are sought for a souvenir newsletter.
It was resolved to make a formal vote of thanks to MT and the Jubilee team.

23. Items for information or next month's agenda.

Temporary storage on the village green – new form.
Review of village green rules.
It was noted that the agenda for the next meeting must be published at least three working days before the meeting, and after this, no new items can be added to it.

24. Date and time of next meeting Monday 4 July 2022 at 7.30 p.m.

Meeting closed at 10 pm.

Helen Johnson, Clerk, Appleton Wiske Parish Council

MS.

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