


Appleton Wiske Parish Council

Minutes of the Parish Council Meeting held in Appleton Wiske Village Hall on **Monday 16 May 2022** that commenced at 7.30 pm.

Present

Cllrs Michelle Thompson (MT Chair), Ken Blackwood (KB), Derek Partington (DP), Jackie McReddie (JR), Richard Johnson (RJ), Richard Hauserman (RH), Shirley Duffield, (SD) and clerks Sue McDonnell (SM, outgoing Clerk) and Helen Johnson (HJ, incoming clerk)

1.	<u>Public Comment</u> No members of the public present, but two sent messages via JM. One was about parking on the pavement near the allotments. JM and RJ had previously contacted Community PCSO, but not recently as the post had changed. A new community PCSO is now in post, will attempt again to get through. The second message was two issues regarding the footpath from the recreation field to West Rounton. The path is crumbling into the river. KB warned that last time he went to the Footpaths Officer, he was warned that 'the only option was to close the footpath'. The second issue was intimidation from dogs in the field beside the footpath.	<u>Action</u> JM
2/3.	<u>Apologies & Declarations of interest for any agenda item</u> No apologies, everyone present. No Declarations of Interest.	none
4.	<u>Minutes of the April 2022 meeting</u> Resolved that the minutes were approved. MT signed and dated them.	none
5.	<u>Police Report</u> A written police report, covering crime reported from 7 Mar 22 to 8 Apr 22 reported 1 crime, of 'violence against the person.'	
6.	<u>Matters Arising</u>	
a)	A list of meeting dates for 2022/23 (appended) was circulated. Noted that pantomime has scheduled performances Friday and Saturday 25 and 26 November.	
b)	Resolved that MT updates and circulates the action log.	MT
c)	Cloud storage. Deferred to a future meeting.	none
d)	Queen's Jubilee activities – Meeting Weds 18 May at Lord Nelson to confirm final itinerary. An invitation is planned for every household, sponsored by Thompson Health and Safety Ltd. Details to go to KB for village news circular and MT to post on Facebook	MT/KB
e)	Wildlife map. Deferred until after the Jubilee	MT

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f)	Notice board has been repaired, but now report of left door sticking. Will repair again.	KB
7.	Correspondence	
a)	E-mail re problems with heavy shrubs at Willow End that have come away from the fence and their weight is making the fence lean. However, there was uncertainty about whether the shrub border belongs to Willow End, or is Village Green. Awaiting Land Registry document which should make this clear. Deferred to next meeting	
b)	Letter regarding spare plank from bus shelter library. Resolved to donate the plank to the Church.	
c)	YLCA requests 2 councillors to attend local branch meetings. Resolved that KB and RH will attend.	
d)	HDC offering support with Neighbourhood Plan. Resolved to ask HDC representative to come to and explain what support is available.	HJ
7.	Planning Matters	
a)	Alterations and extension to 2 storey home at Swallowfields has been granted. Ref no 22/00103/FUL	
b)	Application for Certificate of Existing Lawful Use relating to the construction and continuous occupation of "The Chalet" as a dwellinghouse has been granted. Prospect House Farm ref no 22/00289/CLE	
8.	Financial Matters	
a)	Resolved to pay BHfB for Insurance renewal from 1 st June £456.88 plus Insurance Premium Tax, total £511.71	
b)	Final 2021/22 book-keeping and budget reports were presented.	
c)	Resolved to pay Yorkshire Local Councils Associations £25.00 for training course for new clerk. on 10 th May	
d)	Resolved to pay Village Hall £12.00 for rent April meeting	
e)	Resolved to pay PT Landscapes £390.00 plus VAT £78.00, total £468 for 3 grass cuts in April.	
f)	Resolved to pay Freeman Johnson £322.00 plus £60.40 VAT, total £382.40 for legal work on transfer of land from ARA to the PC (previously approved).	
g)	Resolved to reimburse DP £5.00 for stain for village street signs.	
h)	Resolved to pay for refreshments for Parish Meeting, costing about £30-£40.	
i)	Resolved to pay Village Hall for the wildflower turf on their behalf and they will donate the net amount. Cost is £278.20 plus £55.64 VAT, total £333.84.	
j)	Income received since last meeting: - £5.39 x 3, total £16.17, for allotment rents. £278.20 from Village Hall for net cost of wildflower turf. £3,685.00 from HDC for 6 months Precept. £200.00 from Village Hall towards cost of Village Hall planting.	




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k)	The Annual Internal Audit Report for 2021/22 included at page 4 of the Annual Governance and Accountability Return (AGAR) 2021/22 was noted.	
l)	The AGAR Accounting Statements for 2021/22 for AWPC were approved.	HJ
m)	The Annual Governance Statement 2021/22 for Appleton Wiske Parish Council (AGAR 2021/22) was approved.	
n)	The publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015, SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 and the Transparency Code for Smaller Authorities was approved	HJ
9.	<u>Reports from Representatives</u>	
	The report from the minibus representative was deferred to the next meeting.	
10.	<u>Items for information or next month's agenda</u>	
a)	Letter from the Internal Auditor.	none
b)	Resolved to invite Ken Blackwood to make a picture presentation at the Annual Parish Assembly.	

Meeting closed at 8.10 p.m. Next meeting Monday 6th June 2022 in the Village Hall Committee room.

Helenn Johnson, Clerk to Appleton Wiske Parish Council


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