

## **Appleton Wiske Parish Council – Minutes for Dec 22**

Minutes of the Ordinary meeting held in the Village Hall on Monday 5 December 2022, commencing 7.30 pm.

Present: Michelle Thompson (Chair), JM McReddie, S Duffield, K Blackwood, R Johnson.

### **1. Public Participation.**

No members of the public attended.

### **2. Apologies and approval for absence.**

D Partington and R Hauserman were absent, their reasons were approved. Cllr Annabel Wilkinson (NYCC) and Cllr Steve Watson (HDC) also apologised for absence.

### **3. Dispensations and Declarations of Interest.**

There were no declarations of interest.

### **4. Approval of Minutes of the November 2022 Meeting.**

A correction to the minutes was required, amending item 5.vii to read 'Suggest to Broadacres that Appleton Wiske Parish Council shares the cost of re-roofing a garage, in return for use of it.'

### **5. Matters Arising and Action Log.**

#### **5.ii Hedge on Cheesecake**

#### **5.iii Crime prevention**

KB attended zoom meeting with PCC Zoe Metcalfe. He had pre-presented a question, asking how the police's crime statistics can better help Parish Councils to prevent crime. He felt that the answer, citing GDPR, was unsatisfactory. The Assistant Chief Constable said that the matter must be pursued outside the meeting. KB is awaiting a response.

#### **5.iv Road safety, 20mph hour limits. Deferred.**

#### **5.v Trees – safety survey. In progress, awaiting response from NYCC.**

#### **5.vi Trees – replace dead rowans. MT to enquire with Woodland Trust.**

#### **5.vii Storage. Awaiting response from Broadacres to offer to share cost of re-roofing a garage.**

#### **5.viii Bank account, open dual authorisation a/c. In progress, awaiting bank.**

#### **5.ix Newsletter: expected to be delivered before Christmas.**

#### **5.x ARA management agreement. Completed.**

#### **5.xi Waste bins by bus shelter. Awaiting delivery.**

#### **5.xii Replacement web host/email provider: Resolved that KB commissions 121, a known provider, to host PC email, provided cost does not exceed £100.**

#### **5.xiii Replacement Internal Auditor. In progress, seeking volunteer.**

#### **5. xiv Action Log items:**

- Budget meeting – completed.
- Councillor's expenses: in progress with Task and Complete group.
- Plant Tubs: two replacement tubs have been bought, others are under repair.

- New PC laptop, complete, new machine purchased and running.
- Council for British Archaeology: deferred.
- Road safety, Rounton/Picton road junction. NYCC additional signage, no funding for more action, task completed.
- Black Poplars on ARA field, no further action required.
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#### **6. Northern Powergrid – greens ownership.**

The green in Hunters Ride is Registered open space. Matter closed.

#### **7. Police Report.**

There was no crime recorded for Appleton Wiske in November.

#### **8. Task and complete group – Financial standing orders – progress report.**

KB has amended NALC Financial Regulations to be suitable for AWPC, and sent for review by AWPC members. If no amendments are received, they are assumed agreed. Financial Standing orders will be reviewed next, then Councillors' expenses.

#### **9. Budget 23-24 draft.**

Resolved that the precept be used to pay for services and admin, and Construction Industry Levy monies used for projects such as picnic tables and storage.

Village planting will be funded by monies granted at the closure of Appleton In Bloom, and ring-fenced for that purpose.

Resolved to raise the precept by 15%, to £8475.5, an increase of £5.19 per year to a band D household.

#### **10. Grass cutting contract tender.**

Current financial regulations stipulate that spending over £2,500, as is currently spent on grass cutting, must be tendered.

RJ provided a map of areas to be cut: Village Green, greens in Hunters Ride/Paddock, and verges on the corners of Prospect View.

Clerk to obtain quotes from the existing contractor, and two others.

#### **11. Financial Matters:**

##### **11.i Monthly financial report.**

##### **11.i.a. Cash balances**

Current Account balance =	£ 2,947.06
Savings Account balance =	<u>£16,160.50</u>
<b>Total cash in bank =</b>	<b>£19,107.56</b>

Of this cash, £2,173.24 belongs to Appleton in Bloom, and £7,246.99 is CIL money  
**Therefore, Appleton Wiske Parish Council has £9,687.33 available cash**

##### **11.i.a. Pending payments**

The budgeted expenditure for the remains of the year is £6,106.61, leaving a reserve of £3,580.72.

## **Invoices proposed to pay in December total £130.22.**

**11.ii** Proposed to pay the following invoices:

**15.ii.a** Village Hall, invoice 85, hall hire 3 Oct, £12.00 (Note price rise for next year, will be £16 per meeting.)

**15.ii.b** H Johnson, stationery for Parish Council use, £10.15

**15.ii.c** Sam Turners, Tubs as authorised at Oct meeting, £64.47

**15.ii.d** Whitegates invoice 1134, Pansies for tubs, £42.00

**15.iii** Note payment made, £674, including carriage, for new laptop, as resolved at October meeting.

## **12. Planning Matters.**

**12.i** Proposed Rear Extension and interior alterations, Garth House.

Garth House Front Street Appleton Wiske Northallerton North Yorkshire DL6 2AD, Ref. No: 22/01555/LBC

Resolved that no objection be raised on grounds of appearance, but to object to conversion of the garage, because of the easement for access to the garage. The easement is for access, therefore, if the garage is no longer a garage, then a car on the drive is illegally parked. Resolved to write to both HDC and the householder about the easement.

**12.ii** PROPOSAL Certificate of Lawful Use (Existing) Relating to Use of Existing Building for B1(c) Light Industrial Use Class (now Class E Use Class) Purposes, Buttons Alterations Prospect House Farm Appleton Wiske  
Noted that planning permission was granted.

## **13 Correspondence.**

**13.i** NYCC invitation to parish councils to tender for managing services:

Resolved this is not of interest to AWPC.

**13.ii** Email advertising internal audit services, Carrie Pillow. Resolved to hold, in case a volunteer auditor cannot be found.

**13.iii** Email A Simpson re Village Shop. Resolved clerk to reply, noting that the Village Shop is a private business, and hence AWPC has no powers over it.

**13.iv** Police and Crime Commissioner, consultation on community remedy.  
Noted.

**13.v** Notification of road closure, Welbury Crossing to Low Moor, 18-19 Feb 2023. Noted.

**13.vi** Hambleton and Richmondshire Rural Transport and Access Partnership.  
KB attended.

**13.vii** NYCC invitation to briefing on transition to Unitary Council. Noted.

**13.viii** NYCC Devolution Explained. Noted.

**13.ix** YLCA/NALC Civility and Respect Newsletter. Noted.

**13.x** Invitation to trial Devolution. Noted.

**13.xi** NYCC invitation to Richmondshire Area Committee. Noted.

**13.xii** Rescheduled zoom meeting, Police and Crime Commissioner and Chief Constable. KB attended, see item

## **14 Clerk's report. 5.iii**

Note national pay award, backdated to 1 Apr 22. This means some back pay is due to the previous clerk, as well as the current clerk. Clerk noted that six months probationary period is complete. Working hours persistently exceed budgeted 14 hours a month.

Resolved Employment sub committee meet clerk and review.

#### **15. Coronation of King Charles III/Bank holiday 8 May**

Resolved to commence planning events in January.

#### **16. Footpaths**

**16.i** Signage, accessibility. Resolved to report issues next year earlier in the season, before paths become overgrown.

**16.ii** Rounton river bank erosion. NYCC requested photo, resolved footpath group will provide it.

**16.iii** Invitation to NYCC Path Keeper Scheme. Resolved to join the scheme (there is no cost) for a trial year.

**16.iv** Concrete footpath between Lime Tree House and Cherry Tree Cottage, is broken and not level. The concrete is Village Green land, the Parish Council is responsible. Resolved to arrange repair.

#### **17. Reports from Representatives.**

There were no reports

#### **18. Items for information or next month's agenda.**

**18.i** Village Shop. A planning application for a new shop has been submitted.

**18.ii** Repainting of village signs – to be deferred for better weather.

**18.iii** Resilience. It was observed that some residents would be vulnerable to problems such as power cuts. An example was given of a person trapped upstairs when the stairlift couldn't be used. It was resolved to consider making a resilience plan, and recruiting volunteers to run it.

Date and time of next meeting Monday 9 January 2023 at 7.30 p.m.

Helen Johnson, Clerk, Appleton Wiske Parish Council