



# Appleton Wiske Parish Council

**MINUTES** of the Ordinary Meeting held in the Village Hall on Tuesday 2<sup>nd</sup> May 2023 commencing at 7.30 pm.

**PRESENT:** Councillors – Ken Blackwood (acting Clerk), Shirley Duffield, Richard Johnson, Jackie McReddie, Derek Partington and Michelle Thompson (Chair).

|    |  | <u>Action</u> |
|----|--|---------------|
| 1  | <b>Public Participation - None</b>   |               |
| 2  | <b>Apologies and approval for absence, Cllr. Richard Hauserman.</b>  |               |
| 3  | <b>Dispensations and Declarations of Interest, None.</b>   |               |
| 4  | <b>Approval of Minutes of the meeting on 3 April 2023. Approved</b>  |               |
| 5  | <b>To receive information on the following issues, and decide further action where necessary:</b>  |               |
| a. | Queens Canopy Trees. 12 tubs have been sponsored by Sam Turners with many thanks from the Parish Council. Planting to be arranged.   | MT            |
| b. | Storage. DP reported on his contact with Broadacres and is arranging to meet their surveyor on site. Broadacres have said the roof costs would be £2700 + VAT per garage and £400 for any residual asbestos. We could use our own contractor supervised by Broadacres and we await a new proposal. The CIL funds could be used for this expenditure.   | DP            |
| c. | Repair on village green (pavement) at Cherry Tree house. The estimate is £150 + VAT  |               |
| d. | Resilience Plan. This will be mentioned at the Parish Assembly on 9 May 2023.  | JM/KB         |
| e. | Retention of Minutes. Deferred   | KB            |
| f. | New notice board. Some quotes have been received and examples could be available for the next meeting.   | JMcR          |
| 6. | <b>Business Matters:</b>   |               |
| a. | King's Coronation. The Chair was complimented on the programme for the village events and an update on the arrangements was provided. If the weather is due to be poor on the Monday for the street party, extra communication will be provided regarding the use of the village hall.   | Cllrs.        |
| b. | 20 mph scheme. Cllr RH to contact NYC Cllr A. Wilkinson about speed signs.   | RH            |
| c. | Appleton Wombles. Feedback given, this had been a successful day with many volunteers  |               |
| d. | Village Green tubs. It was decided to use greenery planting for all tubs to provide a more longer lasting effect.  | JMcR          |
| e. | Registration of 13 Hunters Ride address to include "Acorn House". Completed  |               |
| f. | NYC Climate Strategy, proposals by 2038 re on shore wind, solar and water. DP reported on the Future Energy Scenario 2022 and how it will affect North Yorkshire. He has written a factual report and hopes to meet with Greg White at NYC to discuss what could be a gross imbalance between the north and south and suggesting any new proposals should be shown to be needed for local demands and have full local support. | DP            |

Minutes Approved on.....

Chair's Signature.....

*5<sup>th</sup> June '23*  
*[Signature]*

|    |  |        |
|----|--|--------|
| 7  | <b>Governance:</b>   |        |
| a. | Arrangements for the Annual Parish Assembly on Tuesday 9 <sup>th</sup> May 2023 at 7.30 in the village hall. These were discussed.   | Cllrs. |
| b. | Replacement Clerk. Ongoing.  |        |
| c. | Business Continuity Plan. Deferred.  |        |
| d. | Financial regulations. Deferred.   | KB/RJ  |
| 8  | <b>Correspondence:</b>   |        |
| a. | Application to widen access drive surface received from Rachel Chambers and John Hogg. The Parish Council will seek legal advice.  | KB     |
| 9  | <b>Planning:</b>   |        |
| a. | Garth House Approval of internal changes. Noted. KB has seen the residents re the easement over the village green and the PC awaits a response from them on the easement.  |        |
| 9  | <b>Financial Matters:</b>  |        |
| a. | Grass cutting contract. The contract would be checked relating to the grass cuttings to be picked up and if we have paid for this.   | RJ     |
| b. | New procedure for contracts for services to the Parish Council. A formal procedure is in the Financial Standing Orders.  |        |
| c. | Internal Control. This is undertaken by RJ.  |        |
| d. | HMRC Account access. Completed. VAT still required.  | RJ     |
| e. | Removal of past signatories to Santander Bank account. Ongoing.  | KB     |
| f. | Confirmation that Payroll, HMRC, grass cutting and village hall invoices are pre-authorized. This was confirmed and will be included in the handover notes to the new Clerk including YLCA.  |        |
| g. | Invoices.<br>Pre-authorized payments:<br>i. PT Landscapes (grass cutting) £539.28 – paid<br>ii. Appleton Wiske village hall £16. – paid<br>Invoices Received:<br>iii. Broadacres (allotment rent) £23.72 – approved<br>iv. General Register Office (Death certificates) £22. – approved<br>v. Dash UK (Coronation Mugs) £687.36 – approved<br>vi. Insurance Renewal £547.22 – approved<br>vii. Payroll payments – HJ £116.23 & £363.21 – approved<br>viii. TP Jones £85.92 – next agenda |        |
| 10 | <b>Reports:</b>  |        |
| a. | Police Report – received and no crime was noted in Appleton Wiske.   |        |
| b. | AWPC Acting Clerk Report. Discussions taking place re the introduction of the Doctors surgery at Appleton Wiske.   |        |
| b. | NYCC Councillor Report. - none   |        |
| c. | AWPC Councillors' Reports. – none.   |        |
| 11 | <b>Date and time of next ordinary meeting, Monday 5 June 2023 at 7.30 pm at Appleton Wiske Village Hall. It was noted that the Parish Assembly would be held on Tuesday 9<sup>th</sup> May 2023 at 7.30 pm in Appleton Wiske Main Village Hall.</b>  |        |
|    | The meeting closed at 10.00 pm   |        |
|    | Minutes prepared by SD for KB Clerk  |        |

Minutes Approved on 5 June 23

Chair's Signature [Signature]