



# Appleton Wiske Parish Council

## MINUTES of the Ordinary Meeting held in the Village Hall on Monday 4<sup>th</sup> September 2023 commencing at 7.30 pm.

**PRESENT:** Councillors – Ken Blackwood (KB) (acting Clerk), Shirley Duffield (SD), Richard Johnson (RJ) (acting RFO), Jackie McReddie (JMc), Derek Partington (DP).

**IN ATTENDANCE:** 1 member of the public.

1	<b>Election of Chair for the meeting.</b> The councillors agreed to elect DP as Chair for this meeting.	<b>Action</b>
2	<b>Election of Vice-Chair.</b> DP was also elected Vice Chair by the cllrs. for future parish council meetings to May 2024.	
3	<b>Public Participation.</b> Resident Richard Errington spoke in relation to item 11 b.	
4	<b>Apologies and approval for absence,</b> apologies were received from Richard Hauserman and were accepted.	
5	<b>Dispensations and Declarations of Interest,</b> Cllr JMc mentioned her interest in item 11 c.	
6	<b>Approval of Minutes of the meeting on 7 August 2023.</b> These were approved.	
7	<b>To receive information on the following issues, and decide further action where necessary:</b>	
a.	Storage update – Baker Street Garage. No progress.	DP/KB
b.	New notice board. A decision was made to choose from Greenbarnes or The Parish Notice Board Company pending applications for additional funding. Enquiries to find someone to erect the new notice board would be made.	DP
c.	River Wiske Bridge. It was noted that the parish portal was still not working but an update on progress would be sought from Highways NYC.	KB
8	<b>Business Matters:</b>	
a.	Parish Wildlife Map – This is no longer a PC matter.	
b.	20 mph scheme. The survey will take place between 15-22 September 2023.	RH
c.	Business Continuity Plan. Deferred to next month's meeting.	RH
d.	Wheelie bin on village green. A response from NYC Cllr A Wilkinson is awaited. It was clarified that the PC has the authority to move the bins as this is an enclosure on the village green and this would impact on NYC.	KB
e.	Defibrillator training. Possible dates in October to be advised by the trainer.	RJ
f.	Flu vaccinations. How to book an appointment will be advertised after Tuesday 5 September for Mowbray House Surgery to conduct these in the village hall at Appleton Wiske on Tuesday 3 <sup>rd</sup> October. Covid vaccinations are not being offered.	
g.	Highways –repairs to pavements at Front Street and Baker Street junction. Photographs of the repairs have been taken and will be circulated to cllrs. The PC is dissatisfied with the quality of the repairs and this will be reported.	DP
h.	Ancient oak tree – (on field behind Smithy Green) This already has a Tree Protection Order.	
i.	Condition of village and Wombles Support day. The Wombles clean up date for the village will be Saturday 16 <sup>th</sup> September. Meeting time 10 a.m. outside the village shop. A notice for volunteers will be circulated.	RH

9	<b>Governance:</b>	
a.	Replacement Clerk. An advertisement with a closing date of 30 <sup>th</sup> September had been posted. A wider circulation will be utilised.	
b.	Replacement Councillor. Due to the resignation of Michelle Thompson an advertisement for a new Councillor had been posted.	
c.	Santander updating signatories and address. Information has been provided and the matter is now resolved. The new signatories are DP and JMc.	
10	<b>Correspondence:</b>	
a.	YLCA Hambleton branch 18 <sup>th</sup> October. This will be a zoom meeting.	KB
b.	Grass strimming – Mrs Carson and PT Landscapes. Advice had been sought from YLCA and the PC is awaiting a response from the insurance company. PT Landscapes will be advised the matter is between them and the resident.	
c.	Request for Financial Report – S McDonnell. Information has been provided.	
11	<b>Planning:</b>	
a.	ZB23/01581/MAN change of use – commercial dwelling – Prospect House Farm. The PC has no observations.	
b.	ZB23/01469/FUL 4 bungalows to west of Smithy Green. RE gave his opinions on this proposed application including and mentioning the increased traffic on a B road. The PC had also received comments from Rev David Bartlett. A letter of objection from the PC will be submitted by the clerk with comments.	DP/KB
c.	22/0274/FUL shop with dwelling above – It was noted the planning committee will consider this matter on 12 October.	
12	<b>Financial Matters:</b>	
a.	Santander Bank accounts status <ul style="list-style-type: none"> <li>i. Current account balance at 30 August 2023 - £2,032.27 – noted.</li> <li>ii. Savings account balance at 30 August 2023 - £15,674.60 – noted.</li> </ul>	
b.	Lloyds bank account status <ul style="list-style-type: none"> <li>i. Current account at 31 July 2023 - £10.00 – noted.</li> </ul>	
c.	RFO update. A quarterly report will be provided for the October meeting.	RJ
d.	<u>Receipts</u> <ul style="list-style-type: none"> <li>i Outstanding allotment rent received - £3.95. Noted.</li> </ul>	
e.	<u>Invoices paid</u> <ul style="list-style-type: none"> <li>i. Village hall charge for 14 April 2023 - £16 – noted.</li> <li>ii. Church buying group – 2 tables for events - £257.86 – noted.</li> <li>iii. Laminating pouches – Ryman - £8.99 – noted.</li> </ul>	
f.	<u>Invoices to pay</u> <ul style="list-style-type: none"> <li>i. Appleton Wiske Village Hall – invoice 154 for 3 April 2023 - £16.00 – noted.</li> <li>ii. Laminating pouches – Amazon - £14.94 – noted.</li> </ul>	RJ
13	<b>Reports:</b>	
a.	Police Report – received and noted.	
b.	Acting Clerk’s Report – General matters were reported.	
c.	NYCC Councillor Report. Apologies for absence received.	

d.	<p>AWPC Councillors' Reports. Cllr SD reported on a reply received from NYC, Karl Battersby, regarding the new Parish Charter agreement and our request for a transfer of funding to take over the maintenance of public rights of way footpath(s) with a view to them being more accessible to walkers. The response was, while there could be cost savings and efficiencies the current contract for NYC is until 31.3.25. Some clarification on the Parish Charter was requested together with further discussions. A response would be sent to NYC together with a request for a schedule of works.</p> <p>Cllr RJ suggested the importance of maintaining a "future action log". A draft would be provided for the next meeting.</p>	SD  RJ/SD
14	<b>Date and time of next meeting, Monday 2<sup>nd</sup> October at 7.30 pm.</b>	
	The meeting closed at 9.10 pm	
	Minutes prepared by SD for KB Clerk	