



Appleton Wiske Parish Council

MINUTES of the Ordinary Meeting held in the Village Hall on Monday 7th August 2023 commencing at 7.30 pm.

PRESENT: Councillors – Ken Blackwood (acting Clerk), Shirley Duffield, Richard Hauserman, Richard Johnson, Jackie McReddie, and Derek Partington.

IN ATTENDANCE: Two Police Officers from Northallerton Police¹

		<u>Action</u>
1	Public Participation , Police report see 11 a.	
2	Apologies and approval for absence. Apologies were received from the Chair Michelle Thompson, this was accepted. County Councillor Annabel Wilkinson also offered her apologies for absence. The Vice Chair Richard Hauserman chaired the meeting.	
3	Dispensations and Declarations of Interest. None.	
4	Approval of Minutes of the meeting on 3 July 2023. These were approved.	
5	To receive information on the following issues, and decide further action where necessary:	
a.	<u>Storage update</u> – Baker Street Garage. It was reported that there had been no progress on the matter with Broadacres on the ownership of 2 garages behind the house on Baker Street, Westbrook and nos. 4,5,6 on Front Street. It was decided to write to NYC to express an interest in the transfer of the ownership of these 2 garages to Appleton Wiske Parish Council	DP
b.	<u>Footpaths</u> , Path keeper update and Rounton path and Parish Charter NYC request. The Council is waiting for a response from NYC and will send a reminder. The Rounton path has had its first cut.	SD
c.	<u>New notice board</u> – Proposal to purchase. Councillors discussed the options available and will seek 2 quotes for a final decision to be made at the next meeting on the quote most agreeable to the Council.	DP
d.	<u>River Wiske Bridge</u> – a response from Highways is awaited. RJ has completed some weed maintenance at the site.	KB
6.	Business Matters:	
a.	<u>Resilience plan.</u> Matthew Robinson confirmed that a “team member” will attend the next YLCA meeting. KB informed Cllrs that information will come from the YLCA Hambleton meeting which will give us a better understanding on our future action.	
b.	<u>Parish Wildlife map.</u> Ongoing.	MT

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Chair’s Signature

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c.	<u>20 mph scheme</u> . RH summarised the arrangements for a speed survey being conducted in the village for one week commencing on 8 th August. He stressed the importance of villagers driving during that period of time at 20 mph or lower. This information would be circulated. The location of the speed ropes/tubes on the road would be at 1 – entrance to the ARA field, 2 - entrance to school, 3 - Hornby Road start of Smithy Green from Hornby and 4 - Hornby Road before the turning to Picton. The aim is to seek 20 mph throughout the village. The inclusion of Hunters Ride would be clarified.	RH
d.	<u>Business Continuity plan</u> . In progress for completion at the next meeting.	RH
e.	<u>Wheelie Bin shelter</u> on village green. NYC would be asked for advice on this matter, copy to Cllr. AW.	KB
f.	<u>Defibrillator training</u> . It was proposed to organise training on this matter for those in the village who are interested and anyone who would like a refresher course. Potential trainers would be contacted.	RJ
g.	<u>Flu vaccinations</u> . Boots Northallerton have offered a free service for residents and the surgery at Mowbray House has also agreed to do this at Appleton Wiske. The Drs surgery would be asked if they can provide this before the winter.	KB
h.	<u>Watch email address</u> – request to use watch@appletonwiske.com This was agreed as it relates to the Neighbourhood Watch service.	KB
i.	<u>Zig-Zag parking</u> . Discussed by the Police in item 11 a.	
j.	It was agreed to purchase 2 <u>tables for village events</u> at a cost of £258 included in the 2023/24 budget.	RJ
k.	<u>Condition of village</u> including footpaths and hedges. It had been reported that areas of the village need attention particularly the entrance to the village near the school and the village signs. It was agreed to ask for a quote to spray weed areas and await the action to be completed soon by NYC Highways on Front Street. In the meantime it was noted that the village Wombles do a good job twice a year and if particular areas can be identified it could be ascertained if a contractor would be needed.	Cllrs
7	Governance:	
a.	<u>Replacement Clerk</u> . It was agreed to advertise this position from 8 August.	
8	Correspondence:	
a.	Notification of Shorthorn Planning Application. Noted	
b.	Request to park skip on village green – Rachel Chambers. Agreed	
c.	Passenger Transport Engagement with NYC. Inform parishioners of survey.	KB
9	Planning:	
a.	ZB23/01373/OUT Shorthorn site. Noted	
10	Financial Matters:	
a.	Santander bank accounts status	
	i. Current account balance at 31/7/23 £2,311.17. Noted.	
	ii. Savings account balance at 31/7/23 £15,674.60. Noted.	
b.	Lloyds bank account status	
	i. Current account £10.00. Noted.	
c.	<u>RFO update</u> . The budget was agreed by Cllrs.	
d.	Asset register update – approved.	

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e.	<u>Receipts</u>	
	i. Outstanding allotment rents receipts – one payment overdue. Noted.	
f.	<u>Invoices paid</u>	
	i. ESET NOD23 Antivirus invoice 156818877 - £24.98. Noted.	
	ii. Village hall – invoice 175 – 30 June 2023 - £16.00. Noted.	
	iii. PT Landscapes – invoice PTL – 4446 – 2 cuts - £359.52. Noted.	
g.	<u>Invoices to pay</u>	
	i. Appleton Wiske village hall – invoice 154 for 3 April 2023 - £16.00. Approved. Any missed payments to be investigated.	RJ
h.	<u>Procedure</u> for the authorisation of purchases on behalf of the council. Agreement has to be made with the RFO before any purchases are made.	RJ
11	Reports:	
a.	<p><u>Police Report.</u> Andy Smith (AS) Community Officer for Northallerton accompanied by PCSO Emily Barugh attended to introduce themselves to the Council as our new contacts, and advised they were available to offer support over any concerns the Council or residents may have. AS is available via his email Andrew.Smith1@northyorkshire.police.uk and he confirmed the non-emergency number to telephone is 101. Any non urgent report can be made to Crime Stoppers. A leaflet on the northyorkshire community messaging service was distributed to the Cllrs which gives messages on news, crime appeals, alerts and events from the local police. This is a free service and residents can sign up at www.NYCM.uk It was reported that the main crime in our area related to farms where outbuildings and farming equipment were at risk and the message was to secure these. However AS said there was very little reporting for Appleton Wiske compared to other areas. The Council mentioned parking issues at the school. AS said he would arrange to have a presence from September for a week, with liaison with the school, to conduct a survey and will help with advice to parents. The Police report ended with a request for information on events in the village where their presence to engage with residents would be welcome.</p> <p><u>On-line meeting for Cllrs</u> with Assistant Chief Constable. KB had circulated his notes from this meeting.</p>	
b.	<p><u>AWPC Acting Clerk's Report.</u> There is now a Community Ownership fund that parish councils can apply to. It was agreed the PC should apply.</p> <p>The Wayleave agreement with the electricity board is now sorted.</p> <p>DDay Commemoration arrangements agreed to be an agenda item next month.</p> <p>Another delay with the Santander Bank account was reported.</p> <p>The Drs surgery in the village needed further advertising.</p>	KB
c.	NYCC Councillor Report. Apologies for absence received.	
d.	AWPC Councillors' Reports. None.	
12	Date and time of next meeting, Monday 4 September at 7.30 pm.	
	The meeting closed at 9.40 pm	
	Minutes prepared by SD for KB Clerk	

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