



Appleton Wiske Parish Council

MINUTES of the Ordinary Meeting held in the Village Hall on Monday 2nd October 2023 commencing at 7.30 pm.

PRESENT: Councillors – Ken Blackwood (acting Clerk) (KB), Shirley Duffield (SD), Richard Hauserman (Chair) (RH), Richard Johnson (acting RFO) (RJ), Derek Partington (DP).

IN ATTENDANCE: 8 members of the public, Mr & Mrs Hutchinson, Mrs S. McDonald, Mr & Mrs Simpson, Mrs B Wilkinson, and Mr & Mrs Wilson.

		<u>Action</u>
1	Public Participation. Questions were asked about the Mini Bus and further use of the service. Information was given by KB who agreed to look into other opportunities. Questions were asked about item 9 c., mentioning bats, heat pumps, piling, lack of garages and viability of the application. A question was raised regarding the village tubs and it was agreed to include this as an item for November's agenda.	KB
2	Apologies and approval for absence. Apologies were received from Cllr Jackie McReddie and C.Cllr Annabel Wilkinson, these were approved.	
3	Dispensations and Declarations of Interest. Cllr SD declared an interest in item 9 c.	
4	Approval of Minutes of the meeting on 4th September 2023 , these were approved together with the Special Meeting Minutes of 4th September 2023. * The Chair RH gave thanks to Michelle Thompson for her work as a Councillor and Chair of the Parish Council.	
5	To receive information on the following issues, and decide further action where necessary:	
a.	Storage update on Baker Street garages. KB reported that the property ownership is being investigated by NYC but it is undetermined at present.	KB
b.	New notice board. A decision on the type of notice board required has been made. The costs will be discussed with C.Cllr AW before an order can be processed.	DP
c.	River Wiske Bridge. The bridge is deemed safe after an inspection by NYC. Highways. This is noted. It was decided to find out more detail on which parts are considered safe.	KB/RH

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6.	Business Matters:	
a.	20 mph scheme. After the recent survey the results showed we have a good case for achieving 20 mph signage for the village. The Chair had been informed that due to budget constraints on Highways, if we contribute £500 towards signage it could quicken up the response to Appleton Wiske. It was proposed that this could be a consideration for the PC. This vote was carried by 3-1 votes, and 1 abstention. Cllr. K Blackwood voted against the proposal to contribute to the cost. The Chair is to advise Highways of our decision to consider a contribution towards the costs of signage and ask C.Cllr AW if she would also be able to contribute.	RH
b.	Business Continuity Plan. The Chair was asked to re-circulate the latest version for the Cllrs.	RH
c.	Wheelie bin on village green. It was agreed to send a formal letter to the residents saying that they must remove the wheelie bin as it is against The Enclosures Act for Village Greens.	KB
d.	Defibrillator training. The date is awaited. Once received the information will be circulated.	RJ/KB
e.	Highways – repairs to Front Street and Baker Street junction. It was agreed to send photographs to NYC Highways showing the need for further repairs at Front Street and Baker Street junction plus the corner by Willow End and near the recreation field.	DP
f.	Decision on action with young trees. There are 10 trees to be planted. It was agreed to advertise for recipients.	KB/RJ
g.	Newsletter – plan for production and printing. Michelle Thompson had agreed to format the next newsletter. The Chair said he would collate the articles and ask about sponsorship. Cllrs are requested to think about the content.	Cllrs RH
7	Governance: The PC agreed to discuss the appointments in 7 a. and 7 b. in private and excluded the press and public during this discussion.	
a.	Replacement Clerk. An advertisement had been placed with YLCA. Arrangements to meet with a potential candidate are being made.	Cllrs.
b.	Replacement Councillor, co-option plan required. An advertisement will be posted locally.	KB
8	Correspondence:	
a.	YLCA Hambleton Branch 18 th October - Noted	
b.	Restricted footpath near school. NYC schools are responsible for the cutting of hedges. KB will discuss with the Head Teacher Neil Clark to ensure the hedge is cut sufficiently to avoid restriction of the footpath.	
c.	Request for payment to purchase Christmas tree - £200. It was agreed to provide an amount up to £200.	
d.	Winter planting of tubs. At the request of a resident this will be an agenda item for November. A plan is required for approval.	RH/JMc

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e.	The Information Commissioners Office has debited £35 from the council's account as the annual fee. This was agreed.	
9	Planning:	
a.	ZB23/01469/FUL 4 bungalows to west of Smithy Green. Regarding this application, a photo showing flooding at the site will be sent to NYC. Relating to the Heritage matters at this site, it was agreed to send another letter to ensure this is also considered.	KB
b.	22/0274/FUL shop with dwelling above. The planning committee is to meet on 12 th October at 10.00 am. The representatives from the parish council at this meeting will be DP for the PC and KB as an individual for the village. To re-enforce views of customers/users of the PO and shop, a completed survey will be sent to Peter Jones at NYC before the meeting with a summary of the content results.	DP/KB
c.	ZB23/01880/FUL – Village Farm Phase 2. It was agreed to recommend Refusal and this was carried 4 votes – 0. A letter would be sent to confirm this. It was agreed to discuss with CCLr AW why, when a planning application is received by NYC for Appleton Wiske, the local plan is not upheld. We wish to understand a disconnect with local planning decisions and NYC.	
10	Financial Matters:	
a.	Santander Bank accounts status i. Current account balance at 30th September 2023 - £5,125.46- Noted ii. Savings account balance at 30th September 2023 - £15,674.60- Noted	
b.	Lloyds Bank account status i. Current account at 31st July 2023 - £10.00. Noted.	
c.	RFO update – RJ presented his report with copies for Councillors. This was agreed.	RJ
d.	<u>Receipts:</u> - None	
e.	Invoices paid: i. PT Landscapes - £359.58 - Noted	
f.	<u>Invoices to pay:</u> i Advertisement for Clerk – YLCA - £15. - Noted ii PT Landscapes - £719.04 - Noted iii Cost of wood preservative - £17 – Derek Partington – Noted	
11	Reports:	
a.	Police Report – An email had been received from Andy Smith PCSO re drop in sessions – KB agreed to circulate details of these.	KB
b.	Acting Clerk's Report. KB advised that the tree inspection with Helen Arnold of NYC is awaited.	KB

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	Confirmation from the insurers on the fence issue is awaited. Santander bank details are now reported by the bank to be correct.	
c.	NYCC Councillor Report. Apologies received.	
d.	AWPC Councillors' Reports. SD reported on the draft Aide Memoire (action plan) as a useful tool for Cllrs and agreed to provide an up to date copy with the draft minutes. RJ agreed to investigate the use of the main hall as a meeting venue for the parish council.	SD RJ
12	Date and time of next meeting, Monday 6th November, at 7.30 pm.	
	The meeting closed at 9.05 pm	
	Minutes prepared by SD for KB	

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