



Appleton Wiske Parish Council

MINUTES of the Ordinary Meeting held in the Village Hall on Monday 4 December 2023 commencing at 7.30 pm.

PRESENT: Councillors – Derek Partington (DP) – in the Chair, Ken Blackwood (KB), Shirley Duffield (SD), Richard Johnson (acting RFO) (RJ), Jackie McReddie (JMc).

CLERK: Amanda Lambert (AWL)

IN ATTENDANCE: 1 member of the public.

1	Public Participation – A parishioner was in attendance to clarify the right of way across land in his ownership.	Action
2	Apologies and approval for absence – Richard Hauserman.	
3	Dispensations and Declarations of Interest – None.	
4	Approval of Minutes of the previous meeting <i>Resolved: That the minutes of the meeting held on Monday 6 November 2023 be agreed as a correct record.</i>	
5	Introduction of Mandy Lambert as Clerk to the Parish Council. Mandy was introduced to the Parish Council.	
6	Ongoing Issues:	
a)	New Noticeboard The purchase cost of a new noticeboard at £2437.24 was noted. The removal of the current noticeboard and erection of the new one would be costed separately. The installation cost would be discussed at the January meeting. <i>Resolved: To order the noticeboard at a cost of £2437.24 from Greenbarnes with a delivery date to be clarified.</i>	Clerk
b)	Appleton Wiske Pre-School Grant Support It was proposed that a grant of £200.00 be given to Appleton Wiske Pre-School to support the Bonfire and Fireworks evening held on 4 November. <i>Resolved: That a grant of £200 be approved to the Pre-School.</i>	
c)	Future Meeting Dates Discussion on the future meeting dates was required.	
7	Business Matters:	
a)	Highways – The repairs to the pavement at Front Street and Baker Street Junction would be considered in the next financial year.	

b)	<u>Newsletter</u> – The cost of the newsletter would be £115 with 250 copies to be printed. The newsletter would need to be distributed in December. Included within the newsletter would be how to report a footpath issue and information about the Village Volunteer Day.	
c)	<u>Resilience Planning</u> – YLCA report was awaited and would be discussed at the February meeting.	
d)	<u>Tree Survey</u> – Rennison Tree Services suggested. Ken Blackwood to contact. Derek Partington to check whether the church wanted theirs inspected at the same time.	KB/DP
e)	<u>Procurement Procedure</u> – A Procurement Procedure had been drawn up for agreement. This would be discussed at a future meeting but looked fine in principle.	
8	Governance:	
a)	<u>Parish Councillor vacancy</u> – It was noted that there had been one application for the Parish Council vacancy. <i>Resolved: That Susan McDonnell be approved to fill the Parish Council vacancy.</i>	
9	Correspondence:	
a)	<u>Parish Portal</u> The Parish Council to receive an update on the NYC Parish Portal issue.	
b)	Household Waste Recycling Consultation – Councillors were asked to respond individually.	
c)	Local Government Services Pay Agreement.	
d)	North Yorkshire Council – Draft Statement of Community Involvement.	
e)	Introductory Webinar for the North Yorkshire & York Local Nature Recovery Strategy.	
f)	Dishforth Airfield Invitation to attend Refurbishment Presentation.	
10	Planning:	
a)	ZB23/02097/CAMP Notice of “Enquiry Dealt with” for 5 pitch for Caravan Club members at OS Field 3628 – NYC Response	
b)	ZB23/02356/REM – ongoing concerns regarding access near junction.	
11	Financial Matters:	
a)	<u>Santander Bank accounts status:</u> i) Current account balance at 27 November 2023 - £1006.50 – noted. ii) Savings account balance at 27 November 2023 - £19674.60 – noted.	
b)	<u>Lloyds Bank</u> account status: Current account at 27 November 2023 - £10.00 – noted.	
c)	<u>RFO update:</u> Precept 2024/25 The precept figure for 2024/2025 of £8,898, which is a 5% increase was noted.	

	<i>Resolved that the precept as set out be approved.</i>	
d)	<u>Invoices paid:</u> i) PT Landscapes – grass cutting - £179.76 ii) Appleton Wiske village hall – Invoice 198- £28.00.	
e)	<u>Payments received:</u> It was noted that no payments had been received.	
f)	<u>Invoices to pay:</u> It was noted that there were missing payments to Appleton Wiske Village Hall for 10 March 2023 and 3 May 2023 both for £16.00.	
12	Reports:	
a)	Police Report: ➤ Burglary – 1 ➤ Criminal Damage - 1	
b)	Acting Clerk's Report: ➤ Insurance ➤ Santander bank statements going to the incorrect address still not resolved. ➤ Defibrillator training had been very good and would be repeated. Thanks be expressed for the training.	
c)	NYCC Councillor Report – no report.	
d)	AWPC Councillors' Reports: ➤ Responses from footpath officer – to check whether insurance as to whether it covers use of power tools. ➤ Potholes – NYC to receive additional funding over the next decade. ➤ Land registry verification costs - £10.00. ➤ Underpaid PT Landscapes – emailed but no response received. ➤ Planning meeting has been deferred until January.	
13	Date and time of next meeting - Monday 8 January 2025 at 7.30 pm. Apologies received from Shirley Duffield.	
	The meeting closed at 8.40 pm	
	Minutes prepared by AWL for DP.	