



# Appleton Wiske Parish Council

**MINUTES of the Ordinary Meeting held in the Village Hall on Monday 4 December 2023 commencing at 7.30 pm.**

**PRESENT:** Councillors – Derek Partington (DP) – in the Chair, Ken Blackwood (KB), Shirley Duffield (SD), Richard Johnson (acting RFO) (RJ), Jackie McReddie (JMc).

**CLERK:** Amanda Lambert (AWL)

**IN ATTENDANCE:** 1 member of the public.

		<b>Action</b>
1	<b>Public Participation</b> – A parishioner was in attendance to clarify the right of way across land in his ownership. As tenant (CS) agreed to consider improving the barbed wire on the edge of the footpath leading to West Rounton. He also explained how access to OS field 3628 will be managed by any future plans of his to that area.	
2	<b>Apologies and approval for absence</b> – Richard Hauserman, Cllr Annabel Wilkinson.	
3	<b>Dispensations and Declarations of Interest</b> – None.	
4	<b>Approval of Minutes of the previous meeting</b> <b>Resolved: That the minutes of the meeting held on Monday 6 November 2023 be agreed as a correct record.</b>	
5	<b>Introduction of Mandy Lambert as Clerk to the Parish Council.</b> Mandy was introduced to the Parish Council.	
6	<b>Ongoing Issues:</b>	
a)	<b>New Noticeboard</b> The purchase cost of a new noticeboard at £2437.24 was noted. The removal of the current noticeboard and erection of the new one would be costed separately. The installation cost would be discussed at the January meeting. <b>Resolved: To order the noticeboard at a cost of £2437.24 from Greenbarnes with a delivery date to be clarified.</b>	Clerk
b)	<b>Appleton Wiske Pre-School Grant Support</b> It was proposed that a grant of £200.00 be given to Appleton Wiske Pre-School to support the Bonfire and Fireworks evening held on 4 November. <b>Resolved: That a grant of £200 be approved to the Pre-School.</b>	
c)	<b>Future Meeting Dates</b> Discussion on the future meeting dates was required.	

Minutes approved on  
Chair's signature

4/3/2024

7	<b>Business Matters:</b>	
a)	<u>Highways</u> – The repairs to the pavement at Front Street and Baker Street Junction would be considered in the next financial year.	
b)	<u>Newsletter</u> – The cost of the newsletter would be £115 with 250 copies to be printed. The newsletter would need to be distributed in December. Included within the newsletter would be how to report a footpath issue and information about the Village Volunteer Day.	
c)	<u>Resilience Planning</u> – YLCA report was awaited and would be discussed at the February meeting.	
d)	<u>Tree Survey</u> – Rennison Tree Services suggested. Ken Blackwood to contact. Derek Partington to check whether the church wanted theirs inspected at the same time.	KB/DP
e)	<u>Procurement Procedure</u> – A Procurement Procedure had been drawn up for agreement. This would be discussed at a future meeting but looked fine in principle.	
8	<b>Governance:</b>	
a)	<u>Parish Councillor vacancy</u> – It was noted that there had been one application for the Parish Council vacancy. <b>Resolved: That Susan McDonnell be approved to fill the Parish Council vacancy.</b>	
9	<b>Correspondence:</b>	
a)	<u>Parish Portal</u> The Parish Council to receive an update on the NYC Parish Portal issue.	
b)	Household Waste Recycling Consultation – Councillors were asked to respond individually.	
c)	Local Government Services Pay Agreement.	
d)	North Yorkshire Council – Draft Statement of Community Involvement.	
e)	Introductory Webinar for the North Yorkshire & York Local Nature Recovery Strategy.	
f)	Dishforth Airfield Invitation to attend Refurbishment Presentation.	
10	<b>Planning:</b>	
a)	ZB23/02097/CAMP Notice of “Enquiry Dealt with” for 5 pitch for Caravan Club members at OS Field 3628 – NYC Response	
b)	ZB23/02356/REM – ongoing concerns regarding access near junction.	
11	<b>Financial Matters:</b>	
a)	<u>Santander Bank accounts status:</u> i) Current account balance at 27 November 2023 - £1006.50 – noted. ii) Savings account balance at 27 November 2023 - £19674.60 – noted.	
b)	<u>Lloyds Bank account status:</u> Current account at 27 November 2023 - £10.00 – noted.	
c)	<u>RFO update:</u>	

	<p><b>Precept 2024/25</b> The precept figure for 2024/2025 of £8,898, which is a 5% increase was noted. <b>Resolved that the precept as set out be approved.</b></p>	
d)	<p><u>Invoices paid:</u> i) PT Landscapes – grass cutting - £179.76 ii) Appleton Wiske village hall – Invoice 198- £28.00.</p>	
e)	<p><u>Payments received:</u> It was noted that no payments had been received.</p>	
f)	<p><u>Invoices to pay:</u> It was noted that there were missing payments to Appleton Wiske Village Hall for 10 March 2023 and 3 May 2023 both for £16.00.</p>	
12	<p><b>Reports:</b></p>	
a)	<p>Police Report: ➤ Burglary – 1 ➤ Criminal Damage - 1</p>	
b)	<p>Acting Clerk’s Report: ➤ Insurance ➤ Santander bank statements going to the incorrect address still not resolved. ➤ Defibrillator training had been very good and would be repeated. Thanks be expressed for the training.</p>	
c)	<p>NYCC Councillor Report – no report.</p>	
d)	<p>AWPC Councillors’ Reports: ➤ Responses from footpath officer – to check whether insurance as to whether it covers use of power tools. ➤ Potholes – NYC to receive additional funding over the next decade. ➤ Land registry verification costs - £10.00. ➤ Underpaid PT Landscapes – emailed but no response received. ➤ Planning meeting has been deferred until January.</p>	
13	<p><b>Date and time of next meeting - Monday 8 January 2025 at 7.30 pm.</b> Apologies received from Shirley Duffield.</p>	
	<p>The meeting closed at 8.40 pm</p>	
	<p>Minutes prepared by AWL for DP.</p>	