



Appleton Wiske Parish Council

MINUTES of the Ordinary Meeting held in the Village Hall on Monday 8 January 2024 commencing at 7.30 pm.

PRESENT: Councillors – Richard Hauserman (RH) – Chair, Ken Blackwood (KB), Richard Johnson (acting RFO) (RJ), Jackie McReddie (JMc), Susan McDonnell (SM)

CLERK: Amanda Lambert (AWL)

IN ATTENDANCE: Cllr. Annabel Wilkinson (NY Councillor)

1	Public Participation – There were no members of the public present.	<u>Action</u>
2	Apologies and approval for absence – Derek Partington, Shirley Duffield.	
3	Dispensations and Declarations of Interest – None.	
4	Approval of Minutes of the previous meeting <i>Resolved: That the minutes of the meeting held on Monday 4 December 2023 be amended and signed off at the next meeting.</i>	
5	Ongoing Issues:	
a)	New Noticeboard One quotation had been received for installation of the noticeboard. This to be circulated to Councillors.	DP
b)	Future Meeting Dates Future meeting dates were confirmed as: Monday 5 February Monday 4 March Monday 8 April Monday 13 May	
6	Business Matters:	
a)	<u>Tree Survey</u> One quotation had been received and two others sought. Discussion at the next meeting.	Clerk
b)	<u>Procurement Procedure</u> For discussion at the next meeting. Councillors were asked to have a look at the example previously circulated by KB.	Clerk
7	Governance:	
	SM had been co-opted onto the Parish Council.	

Minutes approved on
Chair's signature

5² Feb 2024
R Hauserman

8	Correspondence:	
a)	<u>Parish Portal</u> Cllr. Wilkinson had informed NYC about the issues with the Parish Portal.	
9	Planning:	
a)	ZB23/02490/REM – noted.	
b)	Council was reminded of the planning meeting with Peter Jones on 18 January 2024. RH / KB / DP to attend.	RH/KB/DP
10	Financial Matters:	
a)	<u>Santander Bank accounts status:</u> i) Current account balance at 27 December 2023 - £511.50 – noted. ii) Savings account balance at 27 December 2023 - £19,807.52 – noted. CIL Funding ring-fenced at £7,463.21.	
b)	<u>Lloyds Bank account status:</u> Current account at 27 December 2023 - £10.00 – noted.	
c)	<u>RFO update:</u> ➤ It was noted that the budget was currently on target. ➤ The grasscutting figure was down on the previous year and no money had been received from NYC. The Clerk agreed to look into this. ➤ The donation to the Play Group for firework was still to be paid. ➤ An internal finance control had been undertaken with no issues – to be filed. ➤ KB informed the Council that correspondence regarding the inaccurate information on the Santander details was awaited.	Clerk KB
d)	<u>Invoices paid:</u> There had been no invoices paid since the previous meeting.	
e)	<u>Payments received:</u> It was noted that no payments had been received.	
f)	<u>Invoices to pay:</u> Councillor Johnson – solicitor fees for land registry verification - £10.00. Resolved: That the above payment be approved.	
11	Reports:	
a)	<u>Police Report:</u> There had been no police report received. It was noted that Liam Hodgson would like to undertake a visit to the village.	
b)	<u>Clerk's Report:</u> The Clerk thanked the Parish Council for their understanding regarding her first month in post.	
c)	<u>NYC Councillor Report:</u> ➤ A reminder about the planning meeting on 18 January 2024 – it would be useful to have any questions available before the meeting. ➤ A reminder about the use of the Locality Budget.	

	<ul style="list-style-type: none"> ➤ A reminder about the various NY consultations available for comment. ➤ The NY Budget Seminar would take place on Wednesday 10 January 2024. ➤ Negotiation was ongoing regarding the 20 mph speed limit. 	
d)	<p>AWPC Councillors' Reports:</p> <ul style="list-style-type: none"> ➤ SM - Area at the centre of the Village – to be discussed at a future meeting. ➤ SM - Appleton Wiske Bridge – to be discussed at a future meeting. ➤ It was noted that the defibrillator pads would require replacement on 25 March 2024. Defibrillators to be discussed at a future meeting. ➤ KB asked Council to note that the minibus ran every day over the Christmas period with only one person using the facility. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
12	Date and time of next meeting - Monday 5 February 2024 at 7.30 pm.	
	The meeting closed at 8.25 pm	
	Minutes prepared by AWL for RH.	

5th Feb 2024
