



Appleton Wiske Parish Council

MINUTES of the Ordinary Meeting held in the Village Hall on Monday 2nd December 2024 commencing at 7.30 pm.

PRESENT: Councillors – Ken Blackwood (KB) – Chair, Richard Johnson (acting RFO) (RJ), Shirley Duffield (SD), Derek Partington (DP) Duncan Rogers (DR)

CLERK: Michelle Thompson (MT)

NYC: Apologies received.

IN ATTENDANCE: None

1	Public Participation None	Action
2	Apologies Received Richard Hauserman (RH), Jackie McReddie (JMcR),	
3	Dispensations and Declarations of Interest None	
4	Approval of Minutes of the previous meeting: Monday 4 th November 2024 approved.	
5	Matters Arising:	
a)	New Noticeboard: Cllr JMcR is still awaiting a quote to lower the height of the new noticeboard.	JMcR
b)	Appleton Wiske Bridge Cllr KB met with the NYC Highways Department and was informed that scaffolding may need to be erected before repairs can begin. North Yorkshire Council will prepare a cost for the work.	
c)	Broadacre Garage: A drawing is to be sent to Broadacres for approval. A quote has been received from a local builder. Resolved: Cllr KB will send the drawing to Broadacres	DP/RJ/ KB
d)	Parish Emails (.gov.uk) / Cloud Storage Easyspace can register a .gov.uk email address for the Parish Council, but the cost is high. Additional quotes will be obtained for email address registration. Discussions regarding cloud storage solutions are ongoing. Resolved: Cllr KB will obtain further quotes for email registration	KB/RJ/ Clerk
e)	New Gazebo Management The procedure was approved following minor amendments to the wording. Resolved: The approved procedure will be published in the winter newsletter.	Clerk
f)	Locality Budget: NYC Cllr AW has approved the Parish Council's request for funding to relocate the defibrillator. Resolved: The Clerk will proceed with a formal application to the NYC Locality Budget Fund.	Clerk
g)	VE Day: The gazebo has been booked for the event, and the Parish Council is awaiting confirmation of the public holiday date. Numerous activities are planned, with anticipated costs to the Parish Council including expenses for the village hall, choir,	

Minutes approved on
Chair's signature

K. J. Blackwood

6/1/25

page 2024

	hymn sheets, and bunting. Fish and chips will be provided at The Nelson. Planning for the event is ongoing.	
h)	Parish Liaison Meetings: The Clerk provided an update on the nature and purpose of Parish Liaison Meetings. Resolved: The Parish Council will monitor updates and attend meetings as necessary.	
i)	December Newsletter: Preparations for the December newsletter are ongoing, with a target completion date of Sunday 8 th December 2024 and published by 16 th December 2024. Resolved: The newsletter will be finalised, printed and published by the target date of 16 th December 2024.	Clerk
j)	Royal Garden Party: Arrangements for the nomination of Cllr KB for Royal Garden Party are underway. Resolved: Updates on the Royal Garden Party will be provided as the arrangements progress.	Clerk
k)	Village Hall Vaccinations: The Parish Council discussed advertising future vaccination services at the Village Hall closer to the scheduled dates to ensure adequate supplies are available by the end of October 2025. Resolved: If available, details of vaccination services will be shared ahead of the scheduled dates to inform residents in advance.	KB/DR
6	Reports	
a)	North Yorkshire Councillor No further updates were provided at this time. Road Sweeper Timing Cllr KB and Cllr RJ raised concerns about the unfortunate timing of the road sweeper's visit on a recent early Sunday morning. If the Parish Council had received prior notice, they could have asked residents to move their cars to ensure all areas of the road were covered. Resolved: The Clerk will contact Streetscene to request prior warning for future sweeper visits, with Cllr AW potentially assisting in this matter.	Clerk
b)	Police No reports were received.	
c)	AWPC Clerk No further updates were provided at this time.	
7	Business Matters:	
a)	YLCA Councillor Training The Council approved the YLCA training sessions for Planning and Planning 2. Resolved: Cllr DR will attend the approved YLCA training sessions.	
b)	Village Green Grass Cutting Contract The grass-cutting contract was agreed upon with amendments. The Clerk will explore options for posting the tender online through NYC and YLCA platforms. Resolved: The Clerk will seek opportunities to post the amended contract online for tender. NB: The outstanding payments for North Yorkshire Council for grass cutting in previous years to be obtained.	Clerk
c)	Succession Planning The Succession Plan was reviewed, approved, and formally adopted. Resolved: The Succession Plan is now adopted as Council policy.	
d)	Resilience Planning Discussions took place regarding the Resilience Plan and NYC's Resilience Forum. The	

	<p>plan requires specific details, including a list of key contacts for emergencies. Cllr KB will review the list of required emergency contacts.</p> <p>Resolved: Cllr KB will compile a list of necessary contacts for emergencies to support the Resilience Plan.</p>	KB
e)	<p>Schedule of Policies and Procedures</p> <p>A review of the Parish Council's policies and procedures is underway, starting with an initial three documents.</p> <p>Resolved: The first three policies will be prioritised for review.</p>	Clerk
f)	<p>Business Continuity Plan</p> <p>An update on secure password storage was provided. All passwords will be sent to Cllr KB and Cllr RJ for secure storage.</p> <p>Resolved: Passwords will be securely stored by Cllr KB and Cllr RJ as part of the Business Continuity Plan.</p>	Clerk
g)	<p>Staffing Committee</p> <p>Updated documents were reviewed and approved with minor amendments. Meetings will now take place annually unless an urgent matter arises. The Clerk will update the date on the relevant policy.</p> <p>Resolved: The Clerk will update the policy date, and the revised meeting schedule will be adopted.</p>	Clerk
h)	<p>Remote Attendance / Proxy Voting at Meetings</p> <p>The Parish Council discussed the topic and agreed to proceed with Cllr KB's proposed response.</p> <p>Resolved: Cllr KB will complete the online response to the government's consultation regarding remote attendance and proxy voting.</p>	KB
8	Correspondence:	
	<p>i. Mowbray Energy Storage, Picton Parish Council</p> <p>Councillors received communication from Picton Parish Council about a meeting being held regarding the Mowbray Energy Storage project. Councillors attended the meeting and noted concerns were raised about noise, cooling of batteries, environmental risks, and the new road access. The project is seen as unsuitable for East Rounton, and local resistance is growing. The Parish Council agreed to respond once the planning application is submitted and will attend a joint meeting with other parish councils in the new year. Support will be offered, including the use of the Appleton Wiske Village Hall for meetings.</p> <p>Resolved: The Parish Council will respond to the planning application and participate in a joint meeting with other parish councils in the new year.</p> <p>ii. Overgrown Vegetation Impacting Pavement Accessibility Near the School</p> <p>Concerns were raised about overgrown vegetation near the school affecting pavement accessibility. Cllr KB will address the issue of the overgrowth. Additionally, discussions took place regarding the flowerbed outside the school, with a suggestion to replace the plants with gravel. Cllr KB will discuss this option with the school.</p> <p>Resolved: Cllr KB will address the overgrown vegetation and discuss the option to replace the plants with gravel with the school.</p>	KB
9	Planning:	
	<p>To Consider Planning:</p> <p>i. ZB23/01880/FUL: Construction of Nine Dwellings, Village Farm</p> <p>An update was provided on the planning application for the construction of</p>	

	<p>nine dwellings at Village Farm. As there has been no reply to the Parish Council's letter to Planning regarding the capacity of the Sewage Works, the Council will write directly to Yorkshire Water with a copy of the letter already sent to planning.</p> <p>Resolved: The Parish Council will send a letter to Yorkshire Water, copying the letter to planning.</p> <p>ii. New Property Name Registration: Plot 1, Land North of Greencroft, Appleton Wiske</p> <p>Resolved: The new property name registration was noted.</p> <p>iii. ZB24/02189/MRC: Application to Remove Condition 1 (Agricultural Tenancy) for Prospect Lodge</p> <p>Resolved: The application to remove Condition 1 was noted.</p> <p>iv. ZB24/01806/FUL: Wiske House, Single Storey Link Between House and Rear Cottage</p> <p>Resolved: The granted application for Wiske House was noted.</p>	KB
10	Financial Matters:	
	a) Santander Bank Accounts Status	
	<p>i. Current Account Balance – £5195.36</p> <p>ii. Savings Account Balance - £14607.18</p>	
	b) Lloyds Bank Account Status	
	i. Current Account - £10.00	
	c) Invoices Paid:	
	i. PT Landscapes Grass Cutting - £188.75	
	d) Payments Received:	
	None	
	e) Allotment Rents Received:	
	i. Allotment Holder underpayment received - £0.09	
	f) Invoices to pay:	
	<p>i. YLCA – Council Website Webinar - £10</p> <p>ii. Streetscape ARA Playground Resurfacing- £17,820</p> <p>Resolved: The YLCA payment was paid personally by Cllr KB as he couldn't attend due to a meeting conflict. The Streetscape invoice will be approved and paid upon receipt of the ARA's confirmation that the work has been carried out satisfactorily. Invoices to be paid by Cllr KB.</p>	KB
	g) Community Infrastructure Levy (CIL)	
	<p>The Community Infrastructure Levy return was approved after the Christmas Tree item was omitted.</p> <p>Also to note:</p> <p>Precept</p> <p>The Parish Council discussed the precept for the coming year. It was noted that the precept represents a 5% increase on income, with the actual increase in Council Tax being 2.6% for a Band D property.</p>	
11	Member Reports	
	To Receive Member Reports:	
	<p>Cllr KB reported on the introduction of new brown bins and also mentioned that a response is awaited regarding electric vehicle (EV) infrastructure in the village.</p> <p>Resolved: The report from Cllr KB was noted.</p>	
12	Date and time of next meeting:	

	Monday 6 th January 2025 at 7.30 pm.	
	The meeting closed at 9.30 pm	
	Minutes prepared by MT for KB.	

K. G. Blackwood 6/1/25